

Index

Academic Advising.....	9
Academic Honors	27
Academic Policies and Procedures	25
Academic Probation and Dismissal	26
Accounting Technology	36
<i>Certified Public Accountant (CPA Option)</i>	36
<i>Corporate Option</i>	37
<i>Tax Option</i>	38
<i>Computer Information Option</i>	39
<i>Bookkeeping One-Year Certificate</i>	40
<i>Enrolled Agent One-Year Certificate Program</i>	41
<i>Fundamental Payroll One-Year Certificate</i>	42
Accreditations	6
Administrative Officers.....	4,151
Administrative Information Technology	43
<i>One-Year Certificate</i>	44
Admission to the College	8
Advanced Placement	11
Advising	9
Advisory Committees	5
Application Requirements for Health Technologies	94
Applied Industrial Technology	70
<i>CNC One-Year Technical Certificate</i>	71
Aspire to Achieve Workshops.....	9
Associate Degree in Nursing (ADN) Program.....	114
<i>LPN to RN Sequence</i>	115
Associate Degrees	Back Cover
Associate of Science Degree	92
Associate of Technical Studies Degree	92
Attendance Policy	25
Auditing Courses	26
Automotive Technology.....	45
<i>Comprehensive Automotive Program</i>	46
<i>GM ASEP Program</i>	48
<i>Corporate/Toyota T-Ten Program</i>	50
Bachelor's Degrees	69, 124, 149, 150
Board of Trustees.....	2,151
Bookstore	17
BRIDGE Program	10
Business Technologies	35
<i>Career Enhancement Programs</i>	68
<i>Degree Programs</i>	36
Business Management Technology	51
<i>Business @ a Distance Option</i>	52
<i>Finance Option</i>	53
<i>Health Services Option</i>	54
<i>International Business Option</i>	55
<i>Small Business Option</i>	56
<i>Tri State University Transfer Option</i>	57
Calendar (tentative).....	227

Campus Crime Act	13	Distance Learning	147
Campus Preschool Center	17	Division of Corporate and Community Services	31
Career Planning Services	14	Drug Policy	13,32
Catalog-In-Force	27	E-Commerce Technology	140
Center for Accelerated Learning (CAL)	10	E-Learning	147
Certificates (OBR approved).....	Back Cover	Early Admission Policy	11
Civil Engineering Technology.....	72	Early Alert	10
<i>Architectural Option</i>	73	Early Childhood Education.....	144
<i>Construction Management Option</i>	74	<i>Intervention Specialist Option</i>	145
<i>Surveying Option</i>	75	Electric Power Utility Technology.....	77
Civil Rights Compliance	12	Electrical Engineering Technology	78
Class Attendance.....	25	<i>Electro-Mechanical Option</i>	79
CLEP Credit by Exam.....	11	Electrical Maintenance Technology.....	80
College Drug Policy.....	32	Electronic Engineering Technology.....	81
College Profile.....	5	Emergency Fire Services	99
College Tech Prep.....	18	Emergency Medical Services.....	97,98
Computer-Based Testing Center.....	10	<i>EMT One-Year Certificate</i>	97
Computer Lab Usage Guidelines	13	Employment Services	14
Computer Network Administration		Engineering Technologies.....	69
and Security Technology	125	<i>Career Enhancement Programs</i>	88
<i>CISCO Network Administration Option</i>	128	<i>Degree Programs</i>	70
<i>Client Server Support Specialist Option</i>	129	Environmental, Health and Safety Technology	82
<i>Security and Forensics Option</i>	126	Faculty and Staff.....	153
<i>UNIX/LINUX Database Administration Option</i>	127	Fees	21
Computer Networking and Telecommunications		Financial Aid.....	15,19,20
Engineering Technology.....	130	Financial Services Technology	58
Computer Programming and Database Technology ..	139	FLEX	10
Computer Science and Engineering Technology.....	131	Full-Time Student.....	9
<i>University of Toledo Transfer Option</i>	132	General Studies.....	91
<i>Video Game Design Option</i>	133	Grade Appeal Procedure	12
Computer Technology.....	134	Grade of Incomplete	25
Concealed Weapons Policy.....	33	Grading System	25
Contents.....	3	Graduation Requirements	27
Continuing Education	31	Grievance Procedure	12,13
Contract Training Services.....	31	Health Technologies	93
Corporate and Community Services	31	Health Information Technology	100
Counseling	14	Heating, Ventilation and Air Conditioning	
Course Descriptions.....	165	Technology	83
Credit by Examination	11	<i>HVAC One-Year Certificate</i>	84
Cross-Registration.....	26	Honesty in Learning.....	27
Cumulative Point Average	25	Human and Social Service.....	146
Dean's List.....	26	Identification Cards	9
Dental Hygiene Clinic.....	17	Information Reporting Technology.....	59
Dental Hygiene Program.....	95	<i>Captioning Option</i>	59
Design Engineering Technology.....	76	<i>Judicial Reporting Option</i>	60
Disabilities (students with).....	15	<i>Realtime Option</i>	61
Discrimination Grievance Procedure.....	13	Information Technologies	123
Disciplinary Penalties for Academic Dishonesty	27	<i>Career Enhancement Programs</i>	141
Displaced Homemakers.....	10	<i>Degree Programs</i>	125

Installment Payment Plan.....	20	President’s Message.....	4
Interactive Media Technology.....	135	Prior Learning Credit.....	11
<i>Commercial Music Production and</i>		Privacy Regulations	11
<i>Broadcasting Option.....</i>	136	Proficiency Testing	11
<i>Instructional Design Option</i>	137	Profile	5
<i>Video Production Option.....</i>	138	Public Service Technologies	143
Institutional Transfer Policy	29	Refunds	22,23
Interfaith Campus Ministry.....	17	Repeating a Course.....	26
International Student Admissions.....	9	Residency Requirements.....	23,24
Late Registration Fee	21	Respiratory Care Technology.....	120
Learning Support Services.....	10	Returning to Learning Workshop	10
Legal Assisting Technology.....	62	Scholarships	20
Library.....	17	Sexual Assault Policy.....	13
Loans	20	Social Activities.....	16
Map (exterior).....	226	Sounding Board Educational Counseling.....	10
Marketing Management Technology.....	63	Standards of Academic Progress	20
<i>E-Commerce Marketing Option</i>	64	Stark County Labor-Management Council.....	31
<i>Logistics Option</i>	65	Student Access Web Site	8
<i>Sales Option</i>	66	Student Activities/Facilities.....	15
Massage Therapy Clinic.....	17	Student Conduct	12
Massage Therapy Program	104,105	Student Directory Information	13
<i>Massage Therapy One-Year Certificate.....</i>	102,103	Student Email	16
Mechanical Engineering Technology.....	86	Student Grievance Procedure	12
<i>Fuel Cell Technology Track</i>	87	Student Health Insurance	15
Medical Assisting Program	106	Student Identification Cards	9
Medical Coding Specialist One-Year Certificate.....	109	Student Organizations.....	16
Medical Instrument Sterilization	111	Student Outcomes Assessment.....	2
<i>One-Year Certificate.....</i>	110	Student Privacy Regulations	11
Medical Laboratory Technology	112	Student Responsibility	12
Medical Refunds	23	Student Records.....	11,12
Medical Transcription One-Year Certificate.....	113	Student Services	14
Methods of Payment	22	Students with Disabilities.....	15
Mission Statement.....	2	Substance Abuse and Prevention Policy	
Multicultural Services	15	for Students	13,32
Non-Credit Programs.....	31	Table of Contents.....	3
Nursing	94	Tech Prep Program.....	18
Occupational Therapy Assistant Technology	116	Transfer Applicants.....	9
Ohio Peace Officer Law Enforcement Training		Transferability of Credits	28
Academy.....	31	Transcripts	28
Online Degrees	149	Transfer Module	29
Online Registration and Payment.....	7	Tutoring Service.....	11
Open Door Policy.....	1	Transfer Baccalaureate Programs	69, 124,149,150
Operations Management Technology.....	67	Veterans Benefits	9
Orientation	15	Vision Statement.....	2
Payment Options.....	22	Web-Based Learning.....	147
Part-Time Student	9	WebCT Orientation.....	15
Phi Theta Kappa.....	16	Wellness and Therapy Center	17
Physical Therapist Assistant Technology	118	Withdrawal Policy	23,26
President’s Advisory Committee	152	Work/Study Program	19