

STARK STATE COLLEGE OF TECHNOLOGY



Dear Prospective Nursing Applicant to the RN Completion for LPNs:

Thank you for inquiring about the Associate Degree in Nursing Program at Stark State College of Technology. This information represents the most current available. Please note that all information is subject to change as needed to assure a high quality program.

Class size is limited for each entrance time and will be specified during the mandatory meeting. Students begin the nursing sequence in the Summer or Fall Semesters. See the attached LPN to RN curriculum. The nursing sequence is published in the College Bulletin, College Catalog, Nursing Program brochure, and SSCT website.

Because of the nature of the program and the availability of resources and facilities, admission to the program is limited to a new class of students in **summer and fall semesters**. *In the event there are more eligible students than available positions, a selection process based on a point system will be implemented. **Those applicants that did not get selected to begin the program are required to submit a new application.** Any questions related to this process may be directed to the department chair/director of nursing.*


The following steps are required for all LPNs considering the Nursing Program:

1. Take the SSCT COMPASS Assessment. There is no fee to take the test, however, one must make application to the College prior to or at the time one sits for the test. Having your results available during your advising appointment will allow your advisor to best advise you. The test will help determine whether or not you need to take developmental or prerequisite courses BEFORE you begin to enroll in non-nursing courses in the nursing curriculum. Call (330) 966-5450 for test dates and times.
2. Make an appointment with a SSCT Academic Advisor. Call **(330) 966-5450 or 1-800-79-STARK**.
3. Enroll in courses required per COMPASS Assessment results. Discuss enrollment of courses with the SSCT Academic Advisor.
4. All health sciences students in all health sciences programs should successfully complete the course, Student Success Seminar (HTH101), During the first semester at Stark State College.

Please refer to the admission requirements and process for applying to the Nursing Program on pages 2 and 3.

I look forward to your continuing interest in the nursing profession and the educational program at Stark State College. Good luck!

Sincerely,



Gloria Kline, MSN, RN, CNS
Department Chair/Director of Nursing

What are the Admission Requirements for the RN Completion for LPNs Tract?

Applicants must:

1. Complete an application for admission to Stark State College. Be a graduate of an approved practical nurse program.
2. Have a current active license as a practical nurse in the State of Ohio.
3. Submit an original copy of the high school transcript and/or GED scores and transcript from the practical nurse program.
4. Have completed one year of high school chemistry with a grade of "C" or better within the past five years, or show equivalency. **The Introduction to Algebra** course is a prerequisite to **Introduction to Chemistry**. Credit for the **Introduction to Algebra** course may be obtained in one of three ways:
 - 1) previous college credit (grade of "C" or better),
 - 2) testing out on COMPASS Assessment,
 - 3) completing the course at Stark State College of Technology with a grade of "C" or better.

If **Introduction to Algebra** is waived prior to taking **Introduction to Chemistry** or **General Chemistry**, the course may still be required depending on COMPASS scores.
5. Complete the COMPASS Assessment at SSCT and take any developmental courses recommended as a result of that test before taking the ACE I – PN-RN Test.
6. Have a GPA of 2.5 in the LPN program from which the applicant graduated or 2.5 in 12 hours or more of college work completed more recently.
7. Complete the required nursing validation test (ACE I – PN to RN test) within three years prior to enrolling in the first nursing course at Stark State, and achieve a decision score of 70 in both sections of the test.
8. Effective January 1, 2007, Licensed Practical Nurses (LPNs) who place an application for Advanced Standing Admission will only be permitted to attempt the ACE test **twice within five years**. The test may be repeated only after a **six month wait during a calendar year**. If they are not successful by the second attempt, they will not be permitted to repeat the ACE test and thus will not be eligible for Advanced Standing Admission (within the five year time period). Those LPNs not eligible for Advanced Standing Admission may seek admission to the two-year program.
9. Complete the following courses prior to admission to the ADN program with a grade of "C" or better: Anatomy & Physiology I and II, General, Organic & Biological Chemistry I and II General Psychology, and College Composition (22 credit hours).
10. Effective as of January 1, 2010, if a Licensed Practical Nurse (LPN) does not complete the following courses with a "C" or better by the third attempt within the last seven years, including withdrawals, the student will not be permitted to apply to the nursing program. This requirement also remains in effect once the student receives their letter of acceptance to the program.

Once the student begins the nursing sequence, policies related to progression, retention, and dismissal take precedence in regard to repeating courses in the nursing curriculum.

11. **In order to place an application for the RN Completion for LPNs tract each LPN must attend a mandatory meeting for review of the admission requirements and the application process. The student must attend an annual meeting, if not accepted.**

Fulfilling this above criteria does not guarantee acceptance into the nursing program

What are important limitations and special rules that apply to the admission requirements of which I must be well aware?

ACE-Test

- ▶ The ACE test may be repeated once during a calendar year to achieve a decision score of 70 or greater (must achieve a Decision Score of 70 in both sections of the test).
- ▶ ACE test scores are accepted for a period of three years.
- ▶ The ACE test may be repeated one time only after a **six month wait during a calendar year**.
- ▶ Effective January 1, 2007, Licensed Practical Nurses (LPNs) who place an application for Advanced Standing Admission will only be permitted to attempt the ACE test twice within five years. If they are not successful by the second attempt, they will not be permitted to repeat the ACE test and thus will not be eligible for Advanced Standing Admission (within the five year time period). Those LPNs not eligible for Advanced Standing Admission may seek admission to the two-year program.

Academic Standing

- ▶ Applicants must be in good academic standing (cumulative GPA of 2.5) with their college at the time of application and must maintain that status each semester during the waiting period for final enrollment into the nursing course sequence.

Felony and Misdemeanor Convictions

- ▶ According to Section 4723.28 of the *Ohio Revised Code*, nursing students are responsible for informing the department chair/director of nursing, early and during the program, of any misdemeanor or felony convictions so that students may be informed of the steps the Ohio Board of Nursing will take before considering their application to sit for the licensing examination.
According to *Ohio HB327*: anyone previously convicted of, pleaded guilty to, or had a judicial finding of guilt for an egregious felony will be precluded from initial licensure. Egregious felonies are: aggravated murder, murder, voluntary manslaughter, felonious assault, kidnapping, rape, sexual battery, gross sexual imposition, aggravated arson, aggravated robbery and aggravated burglary.
- ▶ Any student who has been convicted of an egregious felony will not be admitted to the nursing program.
- ▶ Any student who is convicted of an egregious felony while enrolled in the nursing program will be dismissed and not be readmitted.

Financial Aid (Fall Admission - only)

- ▶ Financial aid funds will be released during Fall Semester, eight (8) weeks into the NUR223 course. Students will, however, be given vouchers for books at the beginning of the course (June).

Additional Mandatory Meeting Times

- ▶ All LPN's (Licensed Practical Nurses) who wish to apply for Advanced Standing Admission must attend a mandatory orientation meeting. Applications for the RN Completion for LPNs will only be available at one of the mandatory meetings. The purpose of the meeting is to review the admissions requirements and the application process. Nursing faculty will conduct these meetings. No reservations are required. Students must attend the entire meeting.

The meeting dates, time and place are as follows:

DATE	TIME	ROOM
September 17, 2009	1-2PM	S204/205
October 14, 2009	1-2PM	S204/205
November 17, 2009	4-5PM	S204/205
January 14, 2010	4-5PM	S204/205
February 11, 2010	4-5PM	S204/205
March 11, 2010	4-5PM	S204/205
April 13, 2010	1-2PM	S204/205
May 18, 2010	1-2PM	S204/205
June 22, 2010	1-2PM	S204/205

What is the process I must follow to apply for admission?

The following requirements must be completed before being admitted to the Program. Please note deadline dates listed for each. The exceptions to these are those courses listed in Item #9 which may be in progress and subsequently completed with a grade of "C" or better before the beginning of the session in the year in which one is accepted into the Program.

1. _____ Complete an application for admission to Stark State College.
2. _____ Be a graduate of an approved practical nurse program.
3. _____ Have a current, active license as a practical nurse in the State of Ohio. Submit a copy of current license. An LPN must inform the Department Chair if he or she is currently participating in the OBN (Ohio Board of Nursing) Alternative Program prior to submitting an application to the Nursing Program.
4. _____ Attend a mandatory meeting to review the admission requirements and the application process prior to placing an application for RN Completion for LPNs tract. Applications can only be obtained through attendance at a mandatory meeting. See attached flyer for meeting dates.
5. _____ Submit to Registration Office:
 - _____ original copy of high school transcript and/or GED scores
 - _____ transcript of practical nurse program
 - _____ official College transcript(s) of any College work
 - _____ nursing application in advance of the expected admission to the program.(See applications for deadline dates).
6. _____ All health sciences students in all health sciences programs should successfully complete the course, Student Success Seminar (HTH101), during the first semester at Stark State College.
7. _____ Take COMPASS Assessment Test at Stark State College - no fee. Complete any prescribed developmental courses as determined by the COMPASS Assessment Test. prior to taking the ACE test.
8. _____ Completed one year of high school Chemistry with a grade of "C" or better within the past five years, or show equivalency – Introduction to Chemistry. The Introduction to Algebra course is a prerequisite to Introduction to Chemistry. Credit for the Introduction to Algebra course may be obtained in one of three ways:
 - 1) previous college credit (grade of "C" or better),
 - 2) testing out on COMPASS Assessment,
 - 3) completing the course at Stark State College of Technology with a grade of "C" or better.If Introduction to Algebra is waived prior to taking Introduction to Chemistry or General Chemistry, the course may still be required depending on COMPASS scores.
9. _____ GPA (grade point average) of 2.5 in the LPN Program from which the applicant graduated or 2.5 in 12 hours or more of college work completed more recently.
10. _____ Complete the required ACE I-PN-RN: Maternity/Child Test and achieve a minimum decision score of 70 in both sections. The test results are valid for three (3) years. The test may be repeated one time only after a **six month wait during a calendar year.**

Test dates are posted on the website starkstate.edu.

Effective January 1, 2007, Licensed Practical Nurses (LPNs) who place an application for Advanced Standing Admission will only be permitted to attempt the ACE test twice within five years. If they are not successful by the second attempt, they will not be permitted to repeat the ACE test and thus will not be eligible for Advanced Standing Admission (within the five year time period). Those LPNs not eligible for Advanced Standing Admission may seek admission to the two-year program.

11. _____ Complete the following courses **prior to admission** to the ADN program with a grade of "C" or better:

_____	Anatomy & Physiology I*	BIO 121
_____	Anatomy & Physiology II	BIO 122
_____	General, Organic & Biological Chemistry I	CHM 121
_____	General, Organic & Biological Chemistry II	CHM 122
_____	General Psychology	PSY 121
_____	College Composition**	ENG 124

**BIO101: Intro to Anatomy & Physiology* is waived as a prerequisite for all licensed practical nurses seeking advanced standing admission.

***Techniques of Writing* will be accepted in place of College Composition if it was completed by December, 1993.

12. _____ Effective as of January 1, 2010, if a Licensed Practical Nurse (LPN) does not complete the following courses with a "C" or better by the third attempt within the last seven years, including withdrawals, the student will not be permitted to apply to the nursing program:

- Anatomy & Physiology I and II
- General, Organic & Biological chemistry I and II
- General Psychology
- College Composition

The College reserves the right to change, without notice, statements concerning rules, policies, fees, curricula, courses, or other matters. SSCT is committed to equal opportunity for all and does not discriminate on the basis of race, color, religion, ancestry, national origin, gender, age, disability or veteran's status. SSCT strives to enroll a diverse representation of students within the Health Technologies programs. Members of under represented groups are encouraged to apply.

Please note: In the event there are more eligible students than available positions, a selection process based on a point system will be implemented. Any questions related to this process may be directed to the department chair/director of nursing.

CURRICULUM PLAN: SEMESTER PLAN

SEMESTER ONE	SEMESTER TWO	SEMESTER THREE
<p align="center">NUR 201 Transition for the LPN*</p> <p>5 credits 3 hour class 1.5 hour college lab 4.5 hour clinical</p>	<p align="center">NUR 222 Nursing Care of Persons With Alterations In Health II</p> <p>8 credits 4 hour class 2 hour college lab 10 hour clinical</p>	<p align="center">NUR 224 Nursing Seminar</p> <p>1 credit 1 hour class</p>
<p align="center">PSY 123 Human Growth and Development</p> <p>3 credits 3 hour class</p>	<p align="center">BIO 221 Principles of Microbiology</p> <p>4 credits 3 hour class 3 hour college lab</p>	<p align="center">NUR 223 Nursing Care of Persons With Alterations in Health III</p> <p>8 credits 3 hour class 2 hour college lab** 10 hour clinical***</p>
8 Credits	<p align="center">SOC121 Sociology+</p> <p>3 credits 3 hour class</p>	<p align="center">ENG 231 College Composition II</p> <p>3 credits 3 hour class</p>
	15 Credits	12 Credits

35 SEMESTER CREDITS

- + Effective for graduating Class of 2003
- * NUR201 conducted in 8 weeks, thus actual hours are doubled (6 hours class; 3 hours college lab and an 8 hour of clinical day)
- ** Lab only conducted in 1st 8 weeks of course
- *** 10 hour clinical for 1st 8 weeks; then 24 hours/week for preceptorship (last 7 weeks)

STARK STATE COLLEGE OF TECHNOLOGY
 Health Sciences Division
 ASSOCIATE DEGREE IN NURSING PROGRAM
PROJECTED COST OF NURSING PROGRAM BASED ON SEMESTERS
FOR THE RN Completion for LPNs

COST ITEM	SUMMER SEMESTER	SECOND YEAR TWO SEMESTERS
Nursing ACE 1 - PN - RN Examination	\$ 80.00	\$ N/A
Tuition & General Fees (Tuition is \$131.25/hr)	(for 6 Prerequisite Courses & 2 Summer Required Courses) 30 credits = 3,937.50	27 credits = 3,543.75
Nursing Books & Supplies (<i>does not include the cost of books for sciences and general studies</i>)	1,400.00	400.00
ID Badges	Kevin Campbell Pictures = 12.00 MMC = 10.00 (MMC refundable)	N/A N/A
Liability Insurance	15.00	15.00
Health Requirements (<i>Physical & Immunizations</i>)	300.00	75.00
CPR Certification - BLS	40.00	N/A
Uniforms	250.00	N/A
Evolve Reach Assessment Testing, including NCLEX-RN Review Course and Testing (Total of \$467.00 divided into 3 payments)	155.67	311.33
Make-Up Day Fee - Clinical (<i>maximum days permitted: 2/semester</i>)	70.00/day Total Potential 140.00	40.00-110.00/day (depending on clinical time missed) Total Potential 380.00
Health Insurance Administered Through Tri-State College (<i>if needed</i>)*	790.00/Calendar Year	N/A
Fingerprinting, background BCII check (FBI check required for Ohio resident less than 5 years)	30.00 Additional \$ 30.00 for FBI (if needed)	
Graduation Expenses: Fingerprinting/Background Check with BCII & FBI		60.00
Graduation Application		35.00
Nursing Pin		35.00
OBN License Application		75.00
NCLEX License Application		200.00
Graduation Pinning	N/A	35.00
Graduation Pictures		60.00
TOTALS - FIRST & SECOND YEAR	\$ 7,160.17	\$ 5,165.08
TOTAL		\$ 12,325.25

*Assurant Health-Student Select and Tri-State College-Student Sickness Insurance Plan also available at varying daily rates.

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 Rev., 3/95; 9/95; 4/96; 10/97; 4/98; 3/00; 7/00; 9/00; 3/01; 7/01; 2/02; 4/02; 5/02; 3/03; 10/03; 4/04; 3/05; 3/15/05; 2/07; 4/07; 10/5/07; 9/09

STARK STATE COLLEGE OF TECHNOLOGY
Division of Health Technologies
ASSOCIATE DEGREE IN NURSING PROGRAM

QUESTIONS & ANSWERS FOR PROSPECTIVE STUDENTS

- ▶ *If I have been a LPN for a number of years, am I too old to return to college?*
NO! Success in the program is dependent on individual motivation and dedication to learning.
- ▶ *My nursing experience is outside of the hospital setting, can I be successful?*
Yes. The program continues to build on your previous nursing education, life experiences, and nursing experiences.
- ▶ *If, after reading this information I still have questions, who should I contact?*
Call the Admissions Office (330) 966-5450 to schedule an appointment with a SSCT Academic Advisor or contact your assigned faculty Academic Advisor. If you still have unresolved questions, contact the Nursing Program Director.
- ▶ *Will I get a degree upon completion of the program?*
Yes. The Associate of Applied Science Degree is awarded.
- ▶ *Do I receive my Registered Nurse license upon graduation?*
Successful completion of the program meets state and national eligibility requirements to sit for the National Licensing Examination for Registered Nurses.
- ▶ *Is financial aid available?*
Yes. SSCT's Financial Aid Office can provide information related to available grants, loans, and scholarships. Call (330) 966-5456 to make an appointment.
- ▶ *What is the benefit in becoming an RN?*
More opportunities for advancement are available as well as a variety of employment settings. Additionally, in the role of RN you will be more empowered to impact patient outcomes.
- ▶ *Is it easy to find a job once graduated?*
Yes. All graduates who have applied for nursing positions are employed in a variety of health care settings.
- ▶ *Is the program accredited?*
Stark State College's Associate Degree in Nursing Program has a full approval from the Ohio Board of Nursing and is accredited by the National League for Nursing Accrediting Commission (NLNAC). The address and telephone number for NLNAC is:
3343 Peachtree Road, NE,
Suite 500,
Atlanta, Georgia, 30326.
- ▶ *Can credits earned in the program be transferred or applied to a baccalaureate degree?*
Yes. Graduates can easily matriculate into the various local colleges' and universities' BSN programs. The Associate Degree Nursing program has written articulation agreements with Malone College and Walsh University.

QUESTIONS & ANSWERS FOR PROSPECTIVE STUDENTS, continued

▶ *What is the ACE I – PN-RN Test? When is it given? Is there a fee for this test?*

The ACE – Part I test is a standardized exam developed by the N.L.N. to validate knowledge of maternity and pediatric nursing. The test takes about three to five hours. Tests are administered five times per year. The current fees to take the test are published on the website.

▶ *Is there a way that I can prepare for the ACE-I test?*

Details related to how to study for the ACE-I test are attached to the application.

▶ *What are high school equivalency courses in which I may enroll to meet prerequisite coursework requirements?*

The CHM101: Introduction to Chemistry and MTH101: Introduction to Algebra or MTH103: Elements of Algebra meets these high school equivalency requirements at SSCT. There are three ways to meet the Introduction to Algebra requirements

- Previous College Credit with “C” or better
- Testing out of COMPASS Assessment
- Completing the course requirement at SSCT Campus.

▶ *Can all eligible applicants get into the program?*

Twenty students are accepted for each summer semester. Because the number of eligible applicants may exceed the number of openings for a class, admission is granted on a space available basis. Admission into the Nursing Program is contingent on meeting program and health requirements. Applications to the LPN-RN tract are available through mandatory meetings and are to be submitted in the Registration Office. **All requirements must be met by a designated date with the exception of prerequisite coursework which must be completed by the semester prior to entrance in order to be eligible for the LPN-RN summer courses. IF THE REQUIREMENTS ARE NOT MET, A NEW APPLICATION IS REQUIRED EACH YEAR.**

▶ *How soon will I know that I am accepted into the program after I apply?*

Applications are processed on a regular basis. Eligible applicants will be notified by mail of their placement in the class. This information cannot be given out over the telephone.

▶ *How many students are accepted each Semester?*

Twenty (20) students are accepted each summer semester and twenty-five students are accepted each fall semester for the LPN-RN tract of the program.

▶ *How long is the program?*

A minimum of three semesters is required to complete the LPN-RN sequence of the program. See page 6 for total curriculum sequence.

▶ *Once admitted to the Nursing Program, do the nursing courses have to be taken in a specific order?*

Each nursing course is offered only at select times each year and must be taken in the listed sequences seen on page 6.

▶ *What hours will I be in attendance at school while enrolling in the Nursing Program?*

The schedule varies during the year. Lecture and lab classes are generally scheduled between 8:00 a.m.- 4:00 p.m. (Monday-Friday). All students must accept assignments to both day and evening clinical sessions. Students are advised not to schedule other activities until the schedules are posted each semester.

▶ *What are the program and health requirements for the Nursing Program?*

The program and health requirements are listed in the **Handbook for Nursing Students** and in the Program and Health Requirements packet, which is distributed to students in a timely manner prior to starting Summer Semester classes. Students are given ample time to meet these requirements.

QUESTIONS & ANSWERS FOR PROSPECTIVE STUDENTS, continued

▶ **Criminal Background Checks**

Criminal background checks will be required for all nursing students before beginning nursing courses and on an annual basis. Based on the results of the BCII check, students may **NOT** be placed for clinical experiences and thus, **NOT** be able to meet the objectives of the nursing course with subsequent dismissal from the program.

▶ *Can I work while enrolled in the Nursing Program?*

It is acknowledged that students must continue to work while enrolled in the program; however, it is recommended that students be employed on a part-time basis. The actual number of work hours will vary, depending on individual student circumstances. Students must be aware that they need to be flexible in their work schedules to fulfill program requirements.

▶ *Can I attend part-time?*

Students who complete all or most of their non-nursing courses prior to enrolling will have reduced course loads roughly equivalent to part-time study. Students may take all non-nursing courses on a part-time basis prior to entering the Nursing Program. Students must complete the nursing courses in sequence as listed. Hours involved in the program per week will vary from 12-30 hours per week.

▶ *What expenses can I expect to incur related to my nursing education?*

Refer to the Cost of Program page.

▶ *Can out-of-state students apply and be accepted?*

Yes. The same criteria and procedures apply.

▶ *Can I transfer in credits from other colleges?*

Please refer to the SSCT Catalog regarding transfer of courses. The Admissions Department evaluates transcripts in relation to transferability of course work. Students must request, in writing, that official transcripts be evaluated by the Admissions Department. Forms are available in the Registration Office.

While courses may be transferred with a grade of "D" or "C-" from another university or college, the Nursing Department will not accept those courses transferred with a "D" or "C-" toward graduation requirements. These may also preclude students from being eligible for admission to the nursing program. All non-nursing courses in the nursing curriculum must be completed with a grade of "C" or better.

▶ *What do I need to know about the application procedure for licensure?*

Effective for all students admitted to the nursing program after June 1, 2003: Candidates who wish to sit for the NCLEX-RN (Registered Nursing Licensing Examination) will be required to submit their fingerprints to the Bureau of Criminal Identification and Investigation (BCII) and the Federal Bureau of Investigation (FBI).

For more details, contact the Ohio Board of Nursing Web site at www5.state.oh.us/nur.