

STARK STATE COLLEGE OF TECHNOLOGY
Student Government Association Constitution

PREAMBLE

We, the students of Stark State College of Technology (SSCT), in order to provide full student representation on all matters pertaining to the student and to stimulate and assist in the integration and coordination of all student organizations, do ordain and establish this constitution for the students and by the students of SSCT.

Article I - NAME

The name of the organization herein established shall be known as the SSCT STUDENT GOVERNMENT ASSOCIATION (SGA).

Article II - PURPOSE

THE SSCT SGA IS ESTABLISHED FOR THE FOLLOWING PURPOSES:

- A.) Promoting college activities and coordinating these with the college policy.
- B.) Recommending activities and expenditures for student activities.
- C.) To represent the views and opinions of SSCT students to the administration.
- D.) To participate in shared governance and strategic planning at the College.

Article III - REQUIREMENTS

THE STUDENT GOVERNMENT ASSOCIATION REPRESENTS THE STUDENT BODY THROUGH DULY ELECTED OFFICERS/SENATORS WHO MEET THE FOLLOWING CRITERIA AT THE TIME OF SELECTION AND DURING THEIR TERM OF OFFICE:

- A.) Must be a currently enrolled student at Stark State College of Technology.
- B.) Must be in good standing with the college.
- C.) May be a full- or part-time student.

Article IV - THE STUDENT GOVERNMENT ASSOCIATION

- A.) Shall operate under the rules of the President, in accordance with the most recent edition of Robert's Rules of Order unless set of rules are suspended by 2/3 vote of the Association as a whole.
- B.) The Executive Committee shall be comprised of the President, the Vice President, the Secretary and the Treasurer.
- C.) Two-thirds of all active members of the SGA shall constitute a quorum in a general meeting. Three members of the Executive Committee including the SGA

advisor, shall constitute a quorum for an Executive Committee meeting.

D.) The SGA shall be composed of four (4) officers and at least fourteen (14) senators who shall hold the right of voting power and shall be elected by popular vote.

- 1.) The officers shall be President, Vice-President, Secretary, and Treasurer. The officers shall be of sophomore standing and shall have and maintain an accumulative grade point average of at least 2.5.
- 2.) The senators are to be elected from the following divisions: at least three from Business Division, three from General Studies/Public Services Division, three from Health Division, and three from Engineering/Information Technologies Division. In addition, there shall be at least one from No Major and at least one from the Joint Associate of Science/Art.

*Two senators may be elected from the evening section of SSCT. The senators shall have (SSCT GPA or high school GPA if a new student) and maintain an accumulative grade point average of at least 2.5.

E.) Election of Officers

- 1.) Nominations for the officers shall begin the first week of April for the following academic year.
- 2.) A primary election shall be held the third week of April to determine the top two candidates for each office.
- 3.) A final election shall be held the first week of May to determine the officers.
- 4.) If due to extenuating circumstances, any or all elections are not held at the assigned time, the presiding SGA officers shall continue to hold office until such time as elections are held. The newly elected officers shall then hold office for the remainder of the normal term.

F.) Election of Senators

- 1.) Nominations for the senators shall begin the second week of September.
- 2.) Elections shall be held the third week of September.
- 3.) If due to extenuating circumstances any or all elections are not held at the assigned time, the presiding SGA senators shall continue to hold office until such time as elections are held. The newly elected senators shall then hold office for the remainder of the normal term.

G.) Term of Office

- 1.) The term of office for any member of the SGA shall be one academic year.
(Fall and Spring semesters)

Article V - DUTIES OF THE OFFICERS AND MEMBERS OF THE SGA

A.) President

- 1.) Preside over all meetings of the Association and InterClub Council (ICC – meeting of all clubs/organizations on campus).
- 2.) Be responsible for developing meeting agendas and dates.
- 3.) Establish committees as needed.
- 4.) Convene special meetings as needed.
- 5.) Be an ex-official of all committees.
- 6.) Represent students at President’s Cabinet.
- 7.) Signatory of all SGA accounts with approval by SGA Advisor
(Coordinator of Student Life).

B.) Vice-President

- 1.) Shall accept all duties and power in the absence of the President.
- 2.) Assumes the Presidency, in the event this office becomes vacant.
- 3.) Assists the President in any way the President deems necessary.
- 4.) Responsible for Public Relations of all SGA and ICC activities and is responsible for articles relating to the SGA and ICC submitted to the Student Informer.
- 5.) Assists the Treasurer with promotion of fundraising activities, as well as maintaining financial accounts for the SGA.

C.) Secretary

- 1.) Maintain Association correspondence and record all proceedings of the SGA.
- 2.) Be responsible for duplication materials for Association.
- 3.) Record, duplicate, and maintain minutes for all meetings of the SGA and ICC.
- 4.) Be responsible for maintaining records of committee minutes provided by committee co-chairman.

D.) Treasurer

- 1.) Consult with SGA Advisor to maintain the account and review the budget on a regular basis for SGA.
- 2.) Be responsible for making a financial report at each meeting of the Association and/or ICC.

- 3.) Present a financial report after the completion of any SGA and/or ICC project involving funds.
- 4.) File all financial records in the Association's official file with the Business Office at the College.
- 5.) Signatory of all SGA accounts in the absence of the President (with approval by SGA Advisor).

Article VI - IMPEACHMENT

- A.) Any member of the SGA may be removed from office by a two-thirds majority of all Association members due to disruptive behavior, violation of the conduct code or by not attending three (3) or more meetings in a given term without an excused absence by the advisor.
- B.) Replacement of an officer/senator of the SGA shall be done by appointment by the President, or Vice-President if the President position is vacant, for the remainder of that term to be filled.
- C.) A member removed from his/her position may appeal his/her removal to the Vice President of Student Services and Enrollment Management of SSCT.

Article VII - PRESENTATION OF BUSINESS TO THE SGA

- A.) An item of business from any student or student organization shall be submitted to an Association member. The Association member shall then submit it for discussion to the SGA President at least two days prior to a meeting of the SGA.
- B.) All business meetings shall be open to the general student body and the entire college community.
- C.) The Executive Committee of the SGA will meet with the SGA Advisor at least once a month and with the InterClub Council at least two times per year (Fall and Spring).

Article VIII - CHARTERING OF CLUBS

- A.) The SGA shall authorize the chartering of student clubs and organizations at SSCT.
- B.) The chief officer of a student club or organization must submit the following in order to apply for the club organization charter.
 - 1.) Name of club organization
 - 2.) Objectives of the club or organization

- 3.) By-laws (where appropriate)
 - 4.) Signatures of at least ten (10) interested students
 - 5.) Signature of faculty/staff advisor
 - 6.) Information on national, state, etc., affiliations
- C.) The SGA shall decide by a majority vote whether to grant or deny a charter for such a club or organization.
- D.) The SGA has the right to withdraw the charter of any club, if circumstances warrant by a majority vote of the Association.

Article IX - RATIFICATION OF THE CONSTITUTION

- A.) The constitution must be approved by a two-thirds majority of the SGA.
- B.) The constitution shall be approved by the President of SSCT or his/her designated representative.

Article X - PROCEDURES FOR AMENDING THE CONSTITUTION

- A.) The constitution shall be amended by a two-thirds majority vote of the SGA.
- B.) Each member shall be presented with a written copy of the proposed amendment one week before the SGA takes action upon it.
- C.) The amendment must be approved by the SGA Advisor.

Article XI – BUDGETARY RESPONSIBILITY

- A.) SGA will exercise budget oversight over funding allocated to student activities by the College and be advised in this duty by the Coordinator of Student Life to ensure responsible management and distribution of this funding.