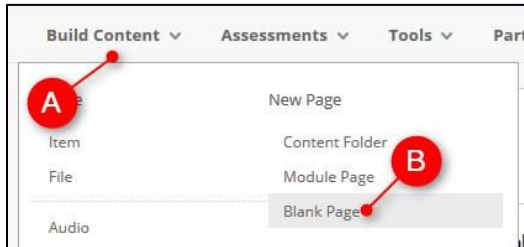


Adding a Page

You can create blank pages and add any content that you might normally put on a document. This makes it easier for students to access information – no downloading of files.

Directions:

1. Click on **Build Content**
2. Click on **Blank Page**



3. Name your page, put your information in the content box, attach any desired files, set any options you desire and click on the Submit button.

New Page

Black

* Indicates a required field.

CONTENT

Content

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

Content goes here

ATTACHMENTS

If you select a file you do not want, click **Do Not Attach** to remove the attachment from the content item. The file itself is not deleted.

Attach File

Browse My Computer Browse Course

OPTIONS

Set options

Permit Users to View this Content Yes No

Track Number of Views Yes No

Select Date and Time Restrictions

Display After

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel Submit

