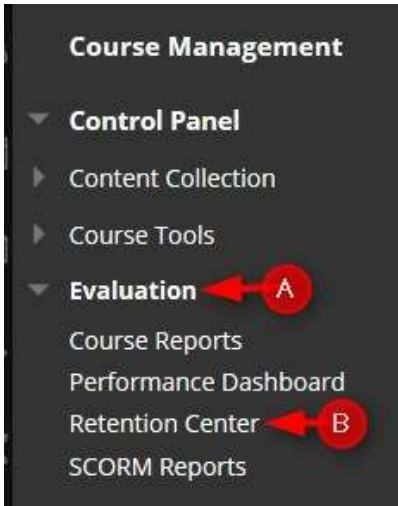# Monitor Students in the Retention Center

The Retention Center helps you discover which students in your course are at risk. You can communicate with struggling students and help them take immediate action for improvement. You can also keep track of patterns over time.

Directions:

1. Enter your course
2. Click **Evaluation** and then **Retention Center**

3. **Students currently at Risk**. Click the **red bar** to see a breakdown of the risks

---

4. Click the **student's name** to open a window with more details on the risk factors*.*

Students currently at risk

| | | 3 | | 1 | | 2 |

← Back to Overview

STUDENT	MISSED DEADLINES	GRADES ALERT ▲	ACTIVITY ALERT	ACCESS ALERT
👤 **student03 student03** ← Click to view student				
🖼 **Student01 Student01**		●		
👤 **Student02 Student02**				

5. Click the **Monitor** button to add this student to the list of students you want to monitor. **A yellow star means that student is being monitored.**

student03 student03 ✳ AT RISK

⭐ Monitor   ✉ Notify ⌄

Risk Factors

MISSED DEADLINES	GRADES ALERT	ACTIVITY ALERT	ACCESS ALERT
6 item(s)	**60.00%** ⬇ 15.26% below average	⬇ 66% below average	1 day(s) ago
1 deadline has been missed by more than 1 day(s)	External Grade is below **69.99%**		

show all rules

Notification History   Add a Note

No communications yet...

Notifications to students and notes will appear here.

✳

6. Students that you are monitoring will appear on the right panel of your Retention Center.

Students currently at risk

Students you are monitoring

STUDENT	MISSED DEADLINES	GRADES ALERT ▲	ACTIVITY ALERT	ACCESS ALERT
3				
student03 student03				
Student01 Student01		●		
Student02 Student02				

student03 student03 ⭐

Last Access	1 day(s) ago
Activity	⬇ 66% below average
Grade	⬇ 15.26% below average
Missed Deadlines	6