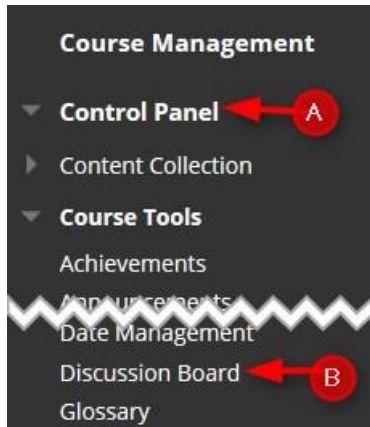


How to Subscribe to Discussion Forums

You can subscribe to discussion forums in order to receive email notifications of a student's post.

Directions:

1. Go into your course.
2. Click **Course Tools** and then the **Discussion Board** link.



3. Click the **course**

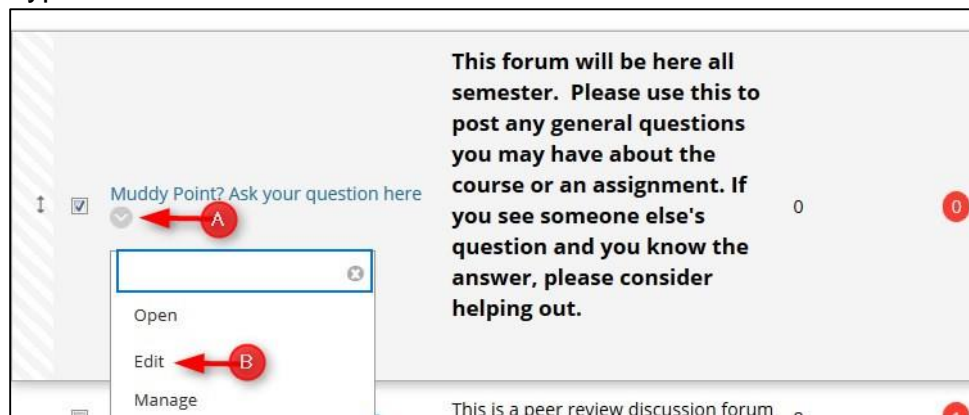


Discussion Board
This page lists every discussion board, including those that are specific to groups. Click a Discussion Board to access the forums.

DISCUSSION BOARD	FORUMS	PARTICIPANTS	POSTS
201740-44725	10	19	256

Displaying 1 to 1 of 1 items | Show All | Edit Paging...

4. Type the **down arrow** and click **Edit**



5. In the Forum Settings/Subscribe, click **Allow members to subscribe to forum**. You can select one option for the email content.

FORUM SETTINGS

If a Due Date is set, submissions are accepted after this date, but are marked late.

Viewing Threads/Replies Standard View
 Participants must create a thread in order to view other threads in this forum.
If participants are required to create threads in order to view other threads in the forum, they cannot delete or edit their own posts, and cannot post anonymously. Those options will be set for you automatically.

Grade No Grading in Forum
 Grade Discussion Forum: Points possible:
 Grade Threads

Subscribe Do not allow subscriptions
 Allow members to subscribe to threads
 Allow members to subscribe to forum

Include body of post in the email
 Include link to post

Select one option

6. Click **Submit**.

*Click **Submit** to proceed. Click **Cancel** to go back.*

Cancel Submit

7. **You must go to the Forum and Subscribe**. Click on the **discussion forum link** to open it.

Muddy Point? Ask your question here

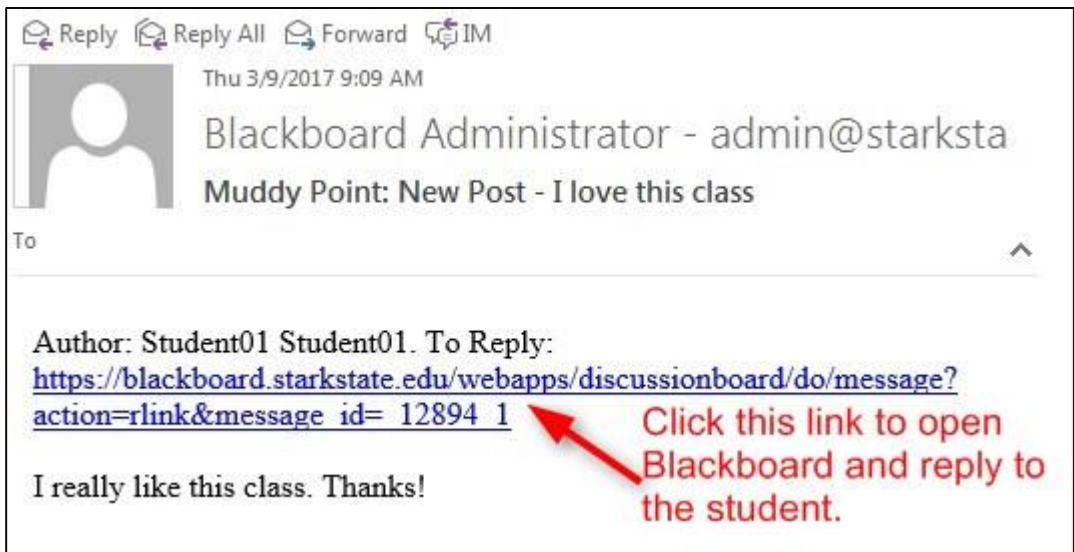
This forum will be here all semester. Please use this to post any general questions you may have about the course or an assignment. If you see someone else's question and you know the answer, please consider helping out.

0 0 0

8. Click **Subscribe**.



When a student posts in the forum, you will receive an email notification.



If you want to unsubscribe, go back to the discussion forum and click **Unsubscribe**.

