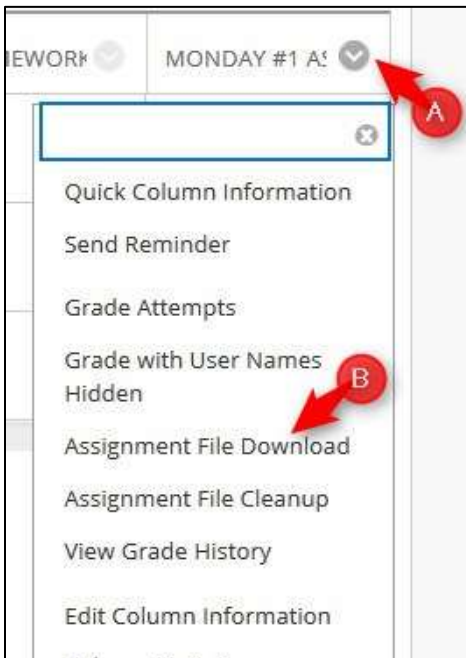


How Do I Download Submissions?

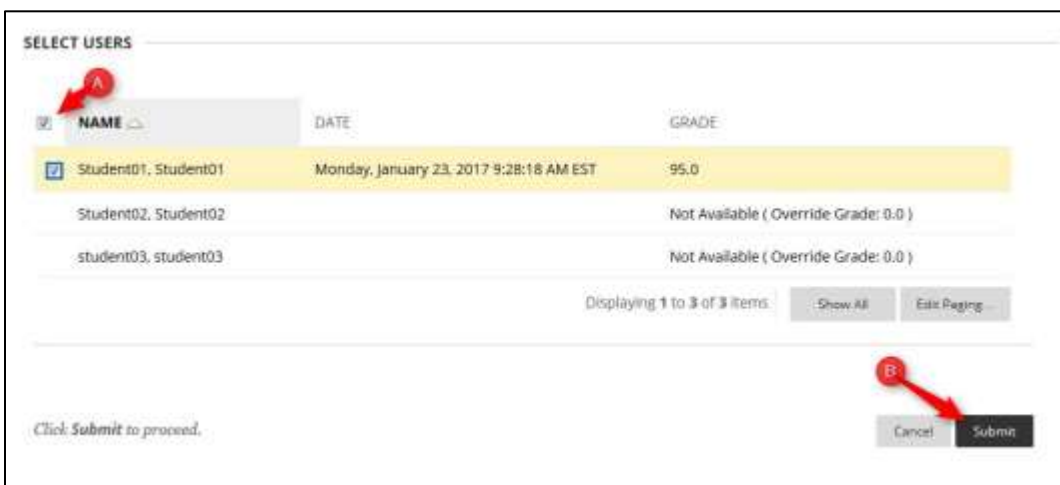
In the Full Grade Center, you have the ability to download submission files that your students upload to an assignment.

Directions

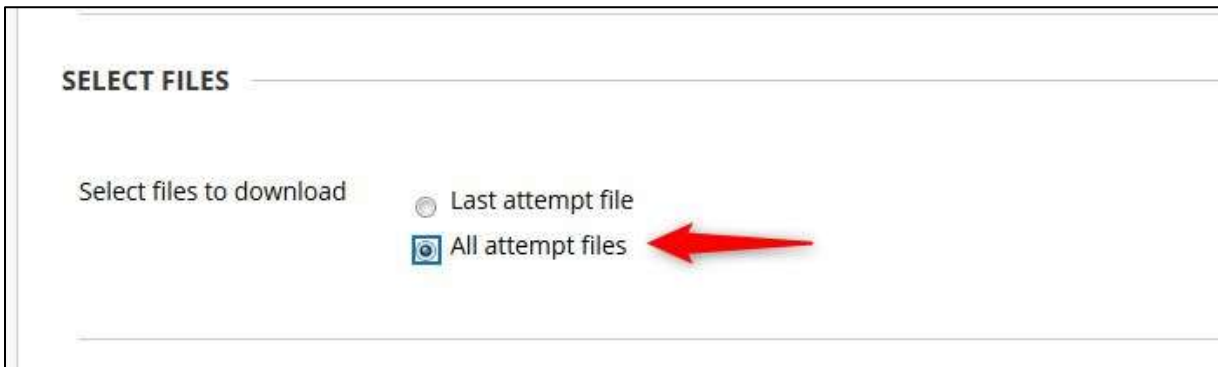
1. Go to the Full Grade Center.
2. Go to the assignment column, click the **down arrow** and then click **Assignment File Download**.



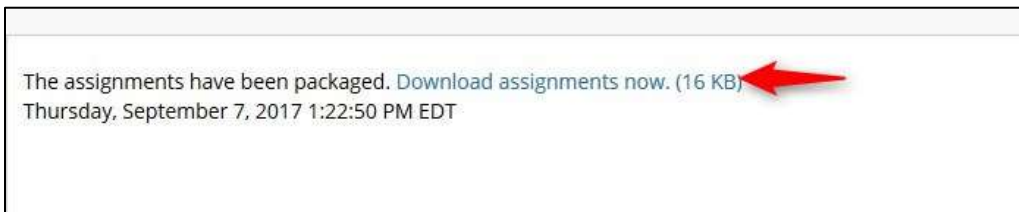
3. Select all or the specific student and then click **Submit**.



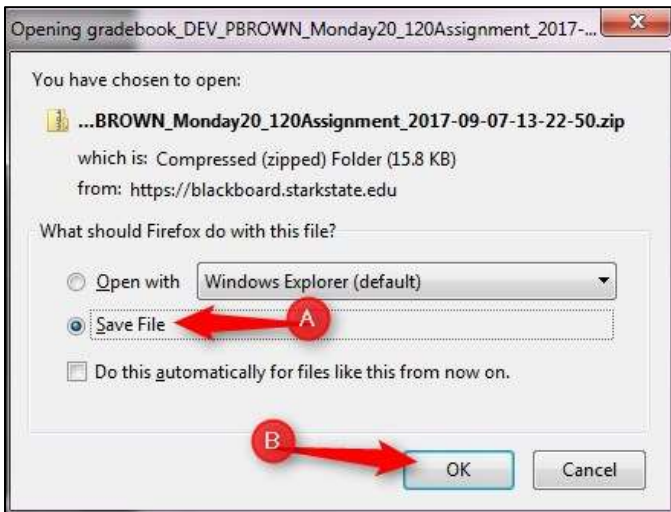
Note: Make sure to click All attempt files BEFORE you submit.



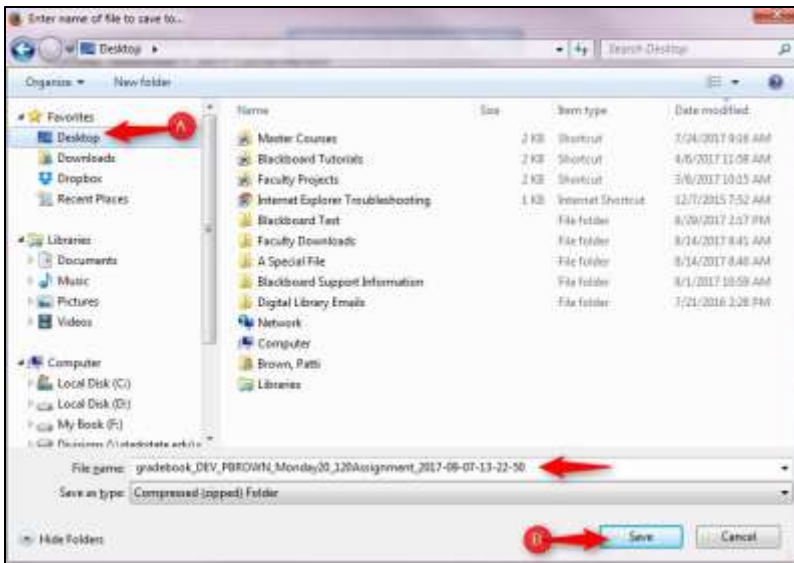
4. Click **Download assignments now**.



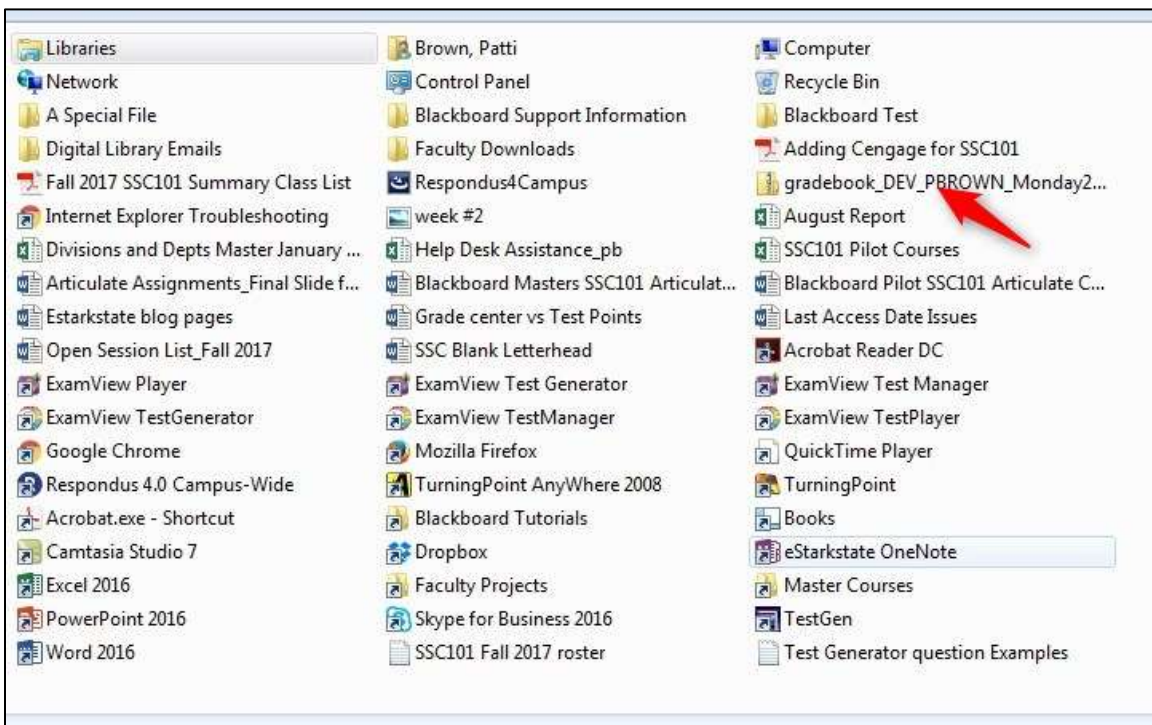
5. Click **Save File** and then **OK**





6. Choose the location for the File and click Save. **IMPORTANT NOTE: If you are not asked where to save the file it will be in your Downloads folder.**



7. Find the file and **double-click** it to open



You can now see the student's files

Name	Type	Compressed size	Password ...	Size	Rat
 Monday #1 Assignment_student01...	Text Document	1 KB	No	1 KB	44%
 Monday #1 Assignment_student01...	Microsoft Word Document	16 KB	No	19 KB	19%

