



Stark State College
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North Canton, OH 44720-7299 **330-494-6170** | **1-800-79STARK** (1-800-797-8275)
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WEB 3 OFF-SITE TEST PROCTORING INFORMATION FORM

This form will be completed for each test administered by an external proctor.

Type of Test: Web Test (Password _____)
 Paper Test

Student Name: _____ Student ID: _____

Instructor's Name _____

Mailing Address _____

City _____ State _____ ZIP Code _____

Instructor's Division Phone Number _____ Instructor's Extension _____

E-Mail Address _____ Instructor's Fax _____

Instructor's Fax _____

Course Name _____ Course Number _____ Index Number _____

Test Name/ No. _____

Test Window Dates: Start _____ End _____

Time Limit for Test _____ Test Return Date _____

Student is allowed to use:

Graphing Calculator Scientific Calculator Textbook Notes/Charts
 Computer/Internet Dictionary/Reference Formula Sheet Floppy /CD/USB drive
Scrap Paper Other (please specify) Further Instructions (please specify)

Special Instructions, Needs or Comments _____

NOTE: If no aids are specified by the instructor, none will be allowed.

Return Instructions for Paper Tests: Faxed Mailed Both

ALL PROCTORS ARE SUBJECT TO APPROVAL BY THE INSTRUCTOR