REGULAR MEETING

The Board of Trustees of the Stark State College District held its regular monthly meeting at Stark State College at 6200 Frank Avenue NW, North Canton, Ohio 44720 on Wednesday, August 22, 2012.

CALL TO ORDER

Chairman Michael Thomas called the meeting to order at 6:37 p.m.

RECOGNITION OF VISITORS

The following visitors were present: Marcia Addison, Lada Gibson-Shreve, Pam Janson, Gloria Komer, Irene Motts and Mike Zerbe.

The following administrators were present: Para Jones, Tom Chiappini, Dorey Diab, Mike Droney and Cheri Rice.

ROLL CALL

The following Board members were present: Kari Groh, Jeffrey Halm, Stanley Jonas, Christopher Maurer, Michael Thomas, Fonda Williams and William Schweizer.

OATH OF OFFICE

President Jones administered the oath of office for Jeffrey Halm. Mr. Halm’s new term began August 2, 2012 and concludes August 1, 2015.

ELECTION OF OFFICERS

In accordance with Board bylaws, the election of officers took place at the August meeting.

Results of the elections were as follows:

Board Chair for 2012-2013 – Michael Thomas, D.D.S.

Board Vice Chair for 2012-2013 – Jeffrey Halm, Esq.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.
CONSENT AGENDA

Trustee Halm moved to discuss the Consent Agenda. Trustee Groh provided the second for the motion. The motion carried.

With regard to the financial statements, Chief Operating Officer and Treasurer Tom Chiappini indicated that the State Share of Instruction funding came in as expected. The College continues to restrain spending. Mr. Chiappini indicated that once the final figures are determined for the FY 2011-2012, the amount available for deposit in the reserves should be approximately $1 million. When asked about bad debt, Mr. Chiappini responded that $800,000 was budgeted for bad student debt. Dr. Jones indicated that we could benchmark that figure against other institutions.

When asked how budget allocations are determined, Mr. Chiappini responded that Director of Budget Bruce Wyder meets with those who have budgets under their purview to discuss monetary needs for the upcoming fiscal year, they make their requests, the total budget is reviewed and allocations are made.

Vice Chairman Halm moved to approve the Consent Agenda. Trustee Maurer provided the second for the motion. The motion carried.

Approved on the Consent Agenda were minutes of the meetings held on June 29, August 2 and August 8. Also approved were financial statements and personnel actions.

OLD BUSINESS

2011 - 2013 Strategic Plan Update – Para Jones

The revised 2011 – 2013 strategic plan was being presented for approval at this meeting. Dr. Jones reviewed the steps that had taken place since February to put in place a revised version for the last year of the plan’s life (2012 – 2013). Dr. Jones was assisted by a team of faculty and staff during the process. The steps included meetings with faculty, staff and external stakeholders. After the team compiled the results of those meetings, they presented to the Board on June 29. The Board members provided their input, and the final product was presented for approval at this meeting.

Trustee Groh complimented the faculty and staff facilitators on their implementation of the suggestions made by the Board on June 29. She suggested adding the value statements to the document. Everyone agreed that would be a plus.

Trustee Groh moved to accept the revised 2011 – 2013 Strategic Plan with the addition of value statements on the printed document. Trustee Williams provided the second for the motion. The motion carried.

The plan will be distributed to the College community, and Dr. Jones and Dr. Diab will meet with each division to review the document.

NEW BUSINESS

Fall 2012 Enrollment Report – Para Jones, Mike Droney, Cheri Rice

Vice President Droney provided an enrollment presentation showing the structure of the University of System of Ohio with its 14 universities, 24 regional branch campuses and 23 community colleges. He then showed a very interesting interactive (live) Google map showing SSC enrollment by zip code.

Vice President Rice reported that with two full days of enrollment left to take place before the first day of the Fall Semester, headcount was at 14,766 (down 2.1 percent from the same day the previous year). She
noted that advisors were fully booked with appointments for the next two days. The headcount goal was set at 15,784.

The full-time equivalent (FTE) number was 4,340 (down 6.97 percent from the same day the previous year). The goal for FTE was set at 4,672. Vice President Rice then displayed a chart showing preliminary FTE figures of community colleges around the state. They ranged from -29.4 percent to +5 percent.

Trustee Jonas asked for a report at an upcoming meeting on enrollment broken down by program. Trustees were also aware of various outreach efforts such as phone calls and letters to students who had attended recently but were not registered for fall and students who had applied but not registered. They asked to see a report on the success of those efforts.

In light of the recent announcement about the Stark State/Ohio State articulation agreement, Trustee Groh suggested it might be a good idea to speak with Ohio State about including some type of communication recommending course work at Stark State for those OSU applicants from this area who are denied admission to OSU.

Other

Clarification was given that the September 19 meeting would begin at 6 p.m. The peer reviewers for the College’s Higher Learning Commission Quality Check-up Visit are scheduled for a working dinner with the Board that evening.

It was noted that the November meeting had been scheduled for the evening before Thanksgiving. With unanimous approval, the meeting was rescheduled for November 14.

BOARD WORK SESSION

During this portion of the meeting, Dr. Lada Gibson-Shreve reviewed Academic Quality Improvement Program (AQIP) materials with the Board. This was done to prepare them for the accreditation visit from peer reviewers from September 19 – 21. After reviewing these documents, Dr. Gibson-Shreve and the trustees talked about what they could expect during their dinner with the peer reviewers on September 20.

The Board members asked that the AQIP tab on the College portal be placed on the Board portal as well.

PRESIDENT’S REPORT

President’s Report – Para Jones

President Jones indicated that she had e-mailed the most recent @StarkState publication to the trustees earlier in the week. Her noteworthy items to report were all in that publication.

Dr. Jones talked about the recent event announcing the Stark State articulation agreement with The Ohio State University. She then showed two video clips from the event.

COMMUNICATIONS

Items of communication were provided in the packet for this meeting.
**BOARD ACTIVITY DATES**

Board members were asked to review the activity chart and notify the President’s Office of events they plan to attend.

**ADJOURNMENT**

The meeting adjourned at 8:25 p.m.

Michael Thomas, Chairman
September 19, 2012

Para M. Jones, President
September 19, 2012