REGULAR MEETING

The Board of Trustees of the Stark State College District held its regular monthly meeting at Stark State College at 6200 Frank Avenue NW, North Canton, Ohio 44720 on June 19, 2013.

CALL TO ORDER

Chairman Michael Thomas called the meeting to order at 6:30 p.m.

RECOGNITION OF VISITORS

The following visitors were present: Erin Castellucci, Robert Kolarik, Gloria Komer, Irene Motts, Don Mullen, Kathleen Steere, Andy Stephan and Glenda Zink.

The following administrators were present: Para Jones, Tom Chiappini and Cheri Rice.

ROLL CALL

The following Board members were present: Kari Groh, Stanley Jonas, Christopher Maurer, Michael Thomas, Bill Schweizer and Fonda Williams. Jeffrey Halm was unable to attend the meeting.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

Item A under New Business - Special Recognition of OACC Award Recipients - was moved to follow the Consent Agenda actions so that the Timken Company representative Robert Kolarik would be recognized and able to depart.

CONSENT AGENDA

Trustee Maurer moved to discuss the Consent Agenda. Trustee Groh provided the second for the motion. The motion carried.

Chief Operating Officer and Treasurer Tom Chiappini noted that the revenues came in stronger than projected for FY 2012-2013, so the Fund Balance should be at or slightly above what was projected for the year.

Trustee Williams moved to approve the Consent Agenda. Trustee Jonas provided the second for the motion. The motion carried.
Approved on the Consent Agenda were Minutes of Board Meeting on 5/15/13, Financial Statements, Personnel Actions and a Revision to the Policies and Procedures Regarding the Reimbursable Mileage for College Employees.

NEW BUSINESS

Special Recognition of OACC Award Recipients – Para Jones and Trustee Schweizer

President Jones explained that the College had submitted two nominations for annual excellence awards presented by the Ohio Association of Community Colleges (OACC). Both nominees were chosen as recipients. Dr. John McGrath, former president of Stark State College, was chosen for the Terry M. Thomas Friend of Community Colleges Award. The award winner is chosen based on having significantly advanced the cause of community college education in Ohio on a statewide basis.

Dr. McGrath was unable to attend the meeting this evening. The Timken Company was chosen to receive the Outstanding Business Award. This is the first year for that OACC award, which honors businesses that have had a major positive impact on community colleges in Ohio. The awards dinner was attended by Dr. Jones, Trustee Schweizer, Dr. McGrath and Dr. Kolarik. Trustee Schweizer commented that he was pleased that he could travel to Columbus for the program honoring The Timken Company and Dr. McGrath because they have been significant contributors to Stark State College’s successes. Dr. Kolarik showed the group the award he accepted and noted how pleased he was to have been chosen to represent Timken at the awards presentation. He noted that the Test Center is the most recent example of many collaborative efforts between Timken and Stark State.

OLD BUSINESS

Spring 2013 Enrollment Wrap-up – Dr. Jones and Cheri Rice

President Jones said that the trustees typically receive information about enrollment for each semester based on the first day of classes and the media reported “official” 14th-day figures. She said the crucial number for funding is full-time equivalent (FTE) enrollment on the final day of each semester; therefore, Dr. Jones asked Vice President Rice to provide the Board with a final enrollment report for Spring 2013.

Vice President Rice reported that for Spring Semester 2013, the first-day enrollment was 15,209 and the last day of the semester, the enrollment was 15,027 for a drop of 1.20%. As for FTE, first day was 4,309 and last day was 3,547 for a drop of 17.68% (FTE is what we are funded on). Dr. Jones and Vice President Rice talked about the various interventions being put in place to help students complete rather than drop courses.

Summer 2013 Enrollment Report – Dr. Jones and Cheri Rice

Dr. Jones and Vice President Rice reported that enrollment at the beginning of the Summer Semester was 8.2% below last year and FTE was down 9.11%. Other two-year colleges in the state are reporting similar decreases.

Fall classes begin on August 26. Early fall enrollment trends are tracking well with last year.

Resolution to Establish a Fee for Law Enforcement Academy Courses I and II – Dr. Jones

Dr. Jones introduced Dr. Glenda Zink, Dean of Business and Entrepreneurial Studies, who temporarily oversees Education and Human Services due to the dean’s retirement. Dr. Zink explained that the Ohio Peace Officers Training Academy (OPOTA) program at Stark State had been examining the costs associated with the program. The credit hours needed to complete the program were cut in half at the
state level and ammunition costs have continued to increase, making it necessary to implement a new fee for the OPOTA program.

After discussion about how to adapt the resolution to permit changes in the fee structure so that it will continue to cover costs and maintain a revenue stream now and in the future, Trustee Williams moved to accept the resolution as stated below. Trustee Schweizer provided the second for the motion. The motion carried.

**RESOLUTION**

*To Establish a Fee for the Law Enforcement Academy I & II Courses*

*Fall Semester 2013*

WHEREAS, the College offers two courses which comprise its Law Enforcement Academy, delivering the Ohio Attorney General’s curriculum for the Ohio Peace Officers’ Training Academy to provide students with courses necessary to sit for the State of Ohio Peace Officer certification examination; and

WHEREAS, the College has chosen for the educational benefit of its students to offer these classes for credit; and

WHEREAS, the College has determined that the tuition charges will not be adequate to cover the program costs for delivering the coursework for credit following rules promulgated by the US Department of Education and the Ohio Board of Regents; and

WHEREAS, the College wishes to establish a fee to cover the expenses for academy courses in order to maintain the standards set forth by the Ohio Peace Officer Training Commission.

THEREFORE BE IT RESOLVED, that the Board of Trustees of Stark State College authorizes the creation of a course fee that meets the revenue needs and covers all expenses for each Law Enforcement Academy course (CJS140 and CJS240) with authorization to adjust, as needed, based on changes in program costs.

This resolution is being enacted on the 19th day of June 2013.

**Civil Rights Review Summary and Approval of Revision to EEOC Policy – Dr. Jones and Cheri Rice**

Dr. Jones indicated that the State of Ohio conducts random Civil Rights reviews at institutions that receive federal Perkins funds. Stark State was given a 45-day notice that a review would be conducted April 16 – 18. Upon completion of the review, the College was commended for its organization of materials. Only two corrections were mandated in the final report. The word “pregnancy” was to be added to the Policies and Procedures Manual in every instance that the EEOC appears. The other requirement is that we give public notice of our non-discrimination policy on an annual basis.

After reviewing the proposed EEOC Policy as revised to respond to the findings, Trustee Groh moved to approve the revised policy, and Trustee Jonas provided the second for the motion. The motion carried.

*The EEOC Policy was approved as follows:*

*Stark State College is committed to equal opportunity for all and does not discriminate on the basis of race, color, religion, sex, gender, national origin, military status, pregnancy, disability, age, genetic information, or sexual orientation.*

**Vote to Appoint Trustee Delegate to the Governing Board of the Ohio Association of Community Colleges – Dr. Jones**
Trustee Jonas moved to appoint Dr. Michael Thomas as the OACC delegate and Trustee Schweizer as the alternate. Trustee Williams provided the second for the motion. The motion carried, and the action was put into the resolution below.

RESOLUTION

To Appoint Trustees as Delegate and Alternate Delegate to the Governing Board of the Ohio Association of Community Colleges

WHEREAS, the Ohio Association of Community Colleges (OACC) consists of community college districts, technical college districts, and state community college districts that are parties to the Agreement to Create a Regional Council of Governments and operating under the Ohio Revised Code. All trustees of the college district boards and the college presidents are the members of the Association; and

WHEREAS, OACC shall be governed by a Governing Board made up of one trustee designated by each college board of trustees to serve as the delegate trustee, and the president of each such college; and

WHEREAS, each college board of trustees shall also designate a trustee to serve as an alternate member of the Governing Board; and

WHEREAS, the trustee of each college board of trustees who is to serve as member of the Governing Board, as either delegate or alternate, shall be appointed by resolution of their respective board of trustees and submitted to the Association in advance of a meeting of the Governing Board.

THEREFORE BE IT RESOLVED, that the Board of Trustees of Stark State College appoints Dr. Michael Thomas as the delegate and Mr. William Schweizer as the alternate to the OACC Governing Board through August 20, 2013.

This resolution is being enacted on the 19th day of June 2013.

PRESIDENT’S REPORT

The President’s Report was distributed to the trustees on June 18, and due to time constraints, Dr. Jones did not provide a verbal report at the meeting.

EXECUTIVE SESSION

At 7:43 p.m., Trustee Jonas moved to go into Executive Session to consider the purchase of property for public purposes according to R.C. 121.22G(2).

Trustee Williams provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 8:43 p.m., Trustee Groh moved to return to Open Session. Trustee Jonas provided the second for the motion. The motion carried.

Upon returning to Open Session, Trustee Groh moved to approve a purchase agreement to acquire real estate in the City of Canton from the DCLB Corporation for $179,900. Trustee Jonas provided the second for the motion. The motion carried.

At 8:44 p.m., Trustee Williams moved to go into Executive Session to discuss the compensation of a public employee according to R.C. 121.22G(1).
Trustee Schweizer provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:44 p.m., Trustee Jonas moved to return to Open Session. Trustee Groh provided the second for the motion. The motion carried.

Upon returning to Open Session, Trustee Jonas moved to approve a resolution regarding performance pay for President Jones. Trustee Groh provided the second for the motion.

The resolution was approved as follows:

Resolution Recognizing the Leadership of President Para M. Jones During FY 2012 - 2013

Whereas, the success of Stark State College and its students can be attributed to the dedicated faculty and staff; and

Whereas, it is necessary to have strong leadership in place to lead the faculty and staff and represent the College in the community and at the state and federal levels; and

Whereas, Stark State College accomplished several major goals during FY 2012-2013, including maintaining fiscal stability, receiving reaccreditation, opening and selecting several new satellite sites, entering new partnerships with four-year institutions of higher education and becoming a leader in training for the gas and oil industry workforce; and

Whereas, Dr. Para M. Jones provided the outstanding leadership necessary to maintain excellence and move the College forward.

Therefore Be It Resolved that the Board of Trustees of Stark State College will recognize President Para M. Jones with a performance bonus of $15,000 for the fiscal year ending June 30, 2013.

Signed this 19th day of June 2013.

COMMUNICATIONS

Items of communication were provided in the packet for this meeting.

BOARD ACTIVITY DATES

Board members were asked to review the activity chart and notify the President’s Office of events they plan to attend.

ADJOURNMENT

The meeting adjourned at 10:46 p.m.

Michael Thomas, DDS  Para M. Jones, Ph.D.
Chairman  President
August 21, 2013  August 21, 2013