

## **Stark State College Guidelines Students Seeking Academic Accommodations in College Credit Plus Classes**

### **What accommodations are appropriate for College Credit Plus classes?**

If a high school student wants college credit for the class, students must use accommodations that are approved for college-level coursework. College-level accommodations ensure that the student has access to the course without fundamentally altering course requirements or lowering academic standards. As the College must meet institution and program accreditation requirements, this ensures that students have acquired the knowledge and skills required by these governing bodies. Students have a right to choose not to use accommodations even if their parents or the high school makes the request.

### **What is the Procedure?**

CCP students follow the same procedures all Stark State students follow:

- Schedule a phone or in-person appointment with Disability Support Services (DSS).
- Obtain a copy of the most recent documentation (IEP/ETR, or other) and submit the documents to the DSS office at Stark State.
- Meet with a DSS Counselor to determine appropriate college accommodations and discuss the process of providing accommodation letters for their instructors.
- Student will be responsible to submit the accommodation letter to the instructor for each class. If there is not an accommodation letter from Stark State, then no accommodations will be given to the student. Accommodations listed on an IEP/504 are not always appropriate for a college level class. Please be sure the students is using APPROVED accommodations from the office of DSS.
- ❖ Please note: When the class is located at the high school, the Disability Support Services (DSS) staff determines the accommodations, and the course instructor and the high school staff assist in implementing them.

### **Examples of Stark State College Accommodations:**

- Extra time for testing ONLY (Extra time for assignments is not given at the college level)
- Distraction-reduced testing environment
- Note-taker/Copy of instructor's lecture notes
- Having tests read to student
- Using a sign language interpreter
- Books in large print, audio or electronic format
- Being allowed to use spell check (except where spelling of terms is part of the core curriculum)
- Being allowed to type essay questions
- Being allowed a calculator to solve mathematical equations