


# AAS Occupational Therapy Assistant Checklist/Application

Use the checklist below to monitor your progress with completing the requirements. When you have completed the checklist requirements, meet with your assigned advisor for review.

	Requirement	Office Use Only
	<b>3.0 GPA Minimum</b> GPA's from two colleges will not be combined or averaged. The SSC transcript will take precedence once 12 credit hours have been completed at SSC.	
	<b>MTH091 and MTH092 – “B” or better or placement score</b>	
	<b>BIO101- “B” or better</b> High School Biology with a grade of “B” or better may be substituted if completed within the past five years.	
	I have reviewed the Program’s Frequently Asked Questions document on the program website. Initials _____	
	<b>BCI and FBI Background Checks</b> Must attach a copy of the email verification from Security.	Eligible for Application: Yes _____ No _____

Required Signatures:

\_\_\_\_\_ #S00 \_\_\_\_\_  
 Student Date

***By signing this form, the student attests that all items are ready for review, accurate, and complete.  
 Please submit Checklist/Application and appropriate documents to the Registration/Financial Aid Office.  
 Please keep copies of all documents submitted.***

## Student Information

Student Name Printed: \_\_\_\_\_ S#00 \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Stark State E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

## **Occupational Therapy Assistant Program Application Instructions**

1. Follow the procedure for applying to Stark State College (SSC).
2. Meet with an Admissions Counselor for review of transcripts and first semester scheduling. Admissions contact number is 330-494-6170 or 800-797-8275.
3. Refer to program website for frequently asked questions regarding the application process.
4. Contact SSC Security to schedule BCI and FBI background checks. You will receive verification of eligibility through your Stark State email. Please direct all background questions to the Security Office.
5. Once these steps have been successfully completed, please submit Application/Checklist and appropriate documents to the Registration/Financial Aid Office.
6. You will be notified by mail of your acceptance with a tentative date for entering the program and will be assigned a pre-admittance pathway advisor through the Science Division. You will remain with that advisor until you begin the technical OTA courses.

*Please note that a student is unable to begin the technical courses until they are 18 years of age or older and a high school graduate.*