



## CAREER ENHANCEMENT CERTIFICATE

# TRAINING & DEVELOPMENT TECHNOLOGY – E-LEARNING SPECIALIST

*The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.*

**1920 Catalog**  
Effective Summer 2019

**2129**

*Business and Information Technology Division*

*Digital Media and Administrative Technologies Department*

This Career Enhancement Certificate should be taken after the Training & Development Specialist Career Enhancement Certificate (encompassing the core competencies to prepare students for entry level positions). Upon completion, students have the option of obtaining one more Career Enhancement Certificate: Training Software Applications Specialist.

Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
TDS121	Introduction to Training and Development	3		
TDS124	Instructional Design for the Trainer	3	TDS121	
TDS221	Introduction to eLearning Tools	1		
TDS222	Creating and Implementing Online Training	3	TDS221	
TDS223	ADDIE Capstone Course	3	TDS124	
<b>TOTAL CREDIT HOURS</b>		<b>13</b>		

### STUDENT ADVISING NOTES

#### Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

<u>First Semester</u>	<u>Credit Hours</u>	<u>Pre- and Co-requisites</u>
TDS121      Introduction to Training and Development	<u>3</u>	
	<b>3</b>	
 <u>Second Semester</u>		
TDS124      Instructional Design for the Trainer	3	TDS121
TDS221      Introduction to eLearning Tools	<u>1</u>	
	<b>4</b>	
 <u>Third Semester</u>		
TDS222      Creating and Implementing Online Training	3	TDS221
TDS223      ADDIE Capstone Course	<u>3</u>	TDS124
	<b>6</b>	
<b>TOTAL CREDITS</b>	<b>13</b>	