

Record of Proceedings

Board of Trustees
Stark State College

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North Canton, Ohio
March 13, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on March 13, 2019 at Stark State College, 6200 Frank Ave. N.W., North Canton, Ohio.

CALL TO ORDER

Chair Jeff Walters called the meeting to order at 8:00 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following board members were absent: Merle Griff

The following administrators were present: Dr. Jones, Tom Chiappini, Lada Gibson-Shreve, Don Mullen, Stephanie Sutton and Marisa Rohn

RECOGNITION OF VISITORS

The following visitors were present: Scott Andreani, Justin Barber, Robyn Steinmetz and Bruce Wyder.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

OATH OF OFFICE

Chair Walters welcomed the new trustees and asked them to share their backgrounds.

President Jones administered the oath of office for Jerry Gilin and Karen Lefton, terms begin January 9, 2019 and conclude August 1, 2021; Harun Rashid, term begins December 11, 2018 and concludes November 2, 2021; and Elaine Russell Reolfi, filling an unexpired term that begins January 9, 2019 and concludes August 1, 2019.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. Vice Chair Stephens provided the second for the motion.

- Dr. Jones reminded that it is the time of year we look at three budgets: FY 18 audited financials, FY 19 monthly budget reports and FY 20 budget projections (to be presented to the Board in May).
- Tom Chiappini presented the second budget revision of the 2019 fiscal year, which was adjusted to reflect current enrollment. Key points related to enrollment and budget: State Share of Instruction (SSI) is based on end-of-term enrollment, emphasizing the importance of enrollment and persistence/retention of students. We started the semester meeting our enrollment goal, even though enrollment has been declining across the state and nation. We continue to look for innovative ways to attract, retain and graduate students. Most adult students are working, making it difficult to find time for school. Competition for traditional-age students is fiercer than ever.
- The Akron campus is doing better than projected in enrollment and operations. Akron enrollment continues to grow.
- Dr. Jones explained that the many policies on the Consent Agenda for Board review and approval come through our shared governance process that includes faculty, staff and students; policies are approved by President's Cabinet before coming to the Board. The state mandates certain policies, such as Suicide Prevention.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 11/14/18 meeting; Personnel Actions; Treasurer's Report; FY19 Budget Revision; and the following policies: Initial Employment, Suicide Prevention; Fees; Academic Withdrawal; Web Communication; Electronic Communication; Graduation Requirements; ODHE-Approved One-Year Certificate & Other Certificates; and Admission.* Trustee Maurer abstained from the vote.

NEW BUSINESS

Vice Chair Stephens moved to approve the Resolution to Approve Hiring Jeffrey Carr Construction Company, Inc. as the Contractor for the Stark State College Akron (Akron Completion of Education & Workforce Development Center; completion of basement and third floor). Trustee Williams provided the second for the motion.

- Dr. Jones explained that this project is funded through a State capital bill.
- The third floor will provide classrooms and labs primarily for health science programs.

The Resolution was approved unanimously as follows:

RESOLUTION

**TO APPROVE HIRING JEFFREY CARR CONSTRUCTION COMPANY, INC.
AS THE CONTRACTOR FOR THE AKRON COMPLETION OF EDUCATION & WORKFORCE
DEVELOPMENT CENTER (completion of basement and third floor of Akron Perkins facility)**

PROJECT #SSC 18-002

WHEREAS, Stark State College is responding to the needs for a 2-year college in Summit County;

WHEREAS, the College has been awarded Capital funds to complete a facility that encompasses the Akron Education and Workforce Development Center;

WHEREAS, all advertising and bidding requirements as detailed in the Ohio Revised Code pertaining to such construction projects have been followed.

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Vice President of Business and Finance to contract with Jeffrey Carr Co. Inc. to serve as the general contractor for the completion of the Akron Education and Workforce Development Center.

General Contractor
Jeffrey Carr Co., Inc.

Base Bid	\$2,089,000.00
Alternate 1 -	181,600.00
Alternate 2 -	19,000.00
Alternate 3B -	12,700.00
Alternate 4 -	17,800.00
TOTAL	\$2,320,100.00

This resolution is being enacted on the 13th day of March, 2019.

Signed this 13th of March, 2019.

Jeffery A. Walters
Chairman, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Maurer moved to approve the Resolution to Approve Hiring SPG, Inc. as the Contractor for Storefront Renovations (replacement of several entrance doors at main campus). Trustee Reolfi provided the second for the motion.

- Dr. Jones explained that this was for deferred maintenance (new entrance doors at our main campus) and is funded through the State capital bill. She thanked the State and our facilities personnel. A major focus of state capital bills is to fund deferred maintenance at Stark State and other college and university campuses. Students, faculty, staff and community members appreciate our well-maintained campus.
- Trustee Maurer remarked that one can walk through the campus and see 30 to 40 year-old buildings that look brand new.

The Resolution was approved unanimously as follows:

**RESOLUTION
TO APPROVE HIRING SPG, INC.
AS THE CONTRACTOR FOR STOREFRONT RENOVATIONS
(replacement of several entrance doors at main campus)**

PROJECT #SSC 18-005

WHEREAS, Stark State College is responding to the deterioration of various storefronts on main campus;

WHEREAS, the College has been awarded Capital funds to complete the restoration of the storefronts;

WHEREAS, all advertising and bidding requirements as detailed in the Ohio Revised Code pertaining to such construction projects have been followed.

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Vice President of Business and Finance to contract with SPG, Inc., to serve as the general contractor for Storefront Renovation on main campus.

General Contractor
SPG, Inc.

Base Bid with all alternates: \$665,990.00

This resolution is being enacted on the 13th day of March, 2019.

Signed this 13th of March, 2019.

Jeffery A. Walters
Chairman, Board of Trustees

Para M. Jones, Ph.D.
President

Vice Chair Stephens moved to approve the Resolution to Authorize Tuition Rates for College Credit Plus for the 2019-2020 Academic Year. Trustee Williams provided the second.

- Dr. Jones explained that College Credit Plus (CCP) is the state program for dual enrollment for high school students. Every year, the state reviews the tuition rates. Once we get the new rates, we send out a Memorandum of Understanding to every high school (approximately 3,500) where we provide CCP.

The Resolution was approved unanimously as follows:

RESOLUTION
To Authorize Tuition Rates for College Credit Plus
for the 2019-2020 Academic Year

WHEREAS, Stark State College participates in the College Credit Plus program authorized by Ohio Revised Code Section 3365.02; and

WHEREAS, secondary institutions and postsecondary institutions may enter into an agreement to establish a payment structure for tuition, textbooks, and fees in accordance with Ohio Revised Code Section 3365.07(A)(2); and

WHEREAS, it is the desire of the Board of Trustees of Stark State College to establish uniform rates for all secondary institutions participating in the program through the Memorandum of Understanding for the 2019-2020 academic year; and

WHEREAS, such agreements must be negotiated annually and approved by the postsecondary institution Board of Trustees, and participating secondary school's Board of Education, in accordance with Ohio Administrative Code 3333-1-65.6; now

THEREFORE BE IT RESOLVED that the Board of Trustees of Stark State College agrees to the following terms enumerated in the Memorandum of Understanding for the 2019-2020 academic year.

Signed this 13th day of March, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Gilin moved to approve the Resolution to Establish a Fee for Dental Practice Coordination Course DAS129 Fall 2019. Trustee Lefton provided the second.

- Some years ago, the Board gave the authority to establish fees to cover the cost of supplies and extraordinary equipment needs for particular programs. It is a cost-based fee. The cost of some programs are higher than other traditional Stark State programs. Our fees are low compared to universities.
- Federal financial aid covers tuition and fees. Very few of our fees impact all of our students. Most of our fee-based programs also provide graduates with higher salaries.

- Trustee Lefton asked if we keep track of students who drop out for financial reasons. Dr. Jones said that we do keep track and try to assist students as much as possible to prevent them from dropping out for financial and other reasons.

The Resolution was approved unanimously as follows:

**Resolution
To Establish a Fee for Dental Practice Coordination Course DAS129
Fall 2019**

WHEREAS, the Dental Practice Coordination is a new program in the Allied Dental Health Professions department with a start date of Fall 2019; and

WHEREAS, all programs within the Allied Dental Health Professions department currently charge a Facility Usage Fee of \$700 to cover the cost of consumables used during laboratory exercises and to maintain the equipment in the onsite Dental Hygiene Clinic and Simulation Laboratory; and

WHEREAS, the Dental Practice Coordination program uses consumables during laboratory exercises in DAS129: Fundamentals of the Dental Profession, the program seeks to cover the cost of consumables and maintain the laboratory equipment.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Stark State College authorizes the creation of a \$700 fee for the Dental Practice Coordination course DAS129: Fundamentals of the Dental Profession. This fee will be a one-time fee associated with the use of the Dental Hygiene Clinic and Simulation Laboratory. The fee will remain consistent with the Facility Usage Fee related to all dental programs and may increase with the increased cost of consumable goods.

Signed this 13th day of March, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Williams moved to approve the Resolution to Establish a Fee for Surgical Assisting Capstone Course SUA112, Spring Semester 2019. Vice Chair Stephens provided the second.

The Resolution was approved unanimously as follows:

**Resolution
To Establish a Fee for Surgical Assisting Capstone Course SUA112
Spring Semester 2019**

WHEREAS, Commission on Accreditation of Allied Health Education Programs (CAAHEP) and Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARCSTSA), the accrediting agencies for Surgical Assisting, requires programs to assess outcomes for initial and continuing accreditation and specific thresholds are set for each outcome measurement; and

WHEREAS, outcome assessments include, but are not limited to: performance and participation on the national credentialing examination. The threshold requirement states that programs must have 100% participation on the credentialing exam; and

WHEREAS, to ensure that the program complies with the required accrediting body and certification exam criteria, the Surgical Assisting capstone experience course will incorporate the national certification exam; and

WHEREAS, requiring students to take the exam during the Surgical Assisting Specialties Capstone course SUA112, will ensure that the 100% participation threshold is met; and

WHEREAS, the College wishes to establish a pass-through fee to cover the expenses for requiring the students to take the national credentialing examination with the goal of complying with the national

CAHEEP and ARCSTSA accrediting agency requirements and increasing student pass rates by utilizing study guides included in the examination packet.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Stark State College authorizes the creation of a fee for the Surgical Assisting Specialties Capstone course SUA112. This fee will be a pass-through charge to the student covering the cost of the Surgical Assisting national credentialing examination. The current cost is \$190.00. The fee will be the exact amount of the cost to the College. The fee will increase or decrease in future years as the cost to the college increases or decreases.

Signed this 13th day of March, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

- **Review of FY18 Audited Financials**

- Tom Chiappini explained that Stark State is audited annually by the Auditor of State. This year, we were audited by Charles E. Harris & Associates.
- Scott Andreani summarized results of the FY 2018 audited financials. He thanked College faculty and staff for their hard work, which resulted in a clean, unqualified audit.
- The Governmental Account Standards Board (GASBE) requires that we report unfunded liability for public pension plans on the balance sheet. The state requires us to disclose it, but it is not the College's liability; it is the state pension fund's liability.
- We will pay off our bond debt by the middle of next year.
- Senate Bill 6 is designated to measure the financial viability of state colleges and universities. Our rating is moving from 4.2 to 4.5 in a scale of 1 to 5.
- The State Teachers Retirement (STRS) adjustment won't be made again for several years.

PRESIDENT'S REPORT

In addition to the President's written report, the following topics were highlighted:

- Dr. Jones thanked Dr. Lada Gibson-Shreve, Dr. Stephanie Sutton, and Marisa Rohn for the successful launch of our new student advising model. The new model will make sure that all incoming students are on a college/career pathway, nationally known as a guided pathway. All new students will have a Gateway Center/Enrollment advisor through their first 15 credit hours, and then will be "warmly" handed off to a faculty advisor. This is a national best practice, and we expect to see improvements in student completion and success.
- Dr. Jones thanked Dr. Lada Gibson-Shreve, Dr. Stephanie Sutton, and Marisa Rohn for organizing a special event at both our main and Perkins campuses for College Credit Plus (CCP) high school seniors and their parents.
- Dr. Jones commended Dr. Gibson-Shreve, Department Chair Beth Williams and Coordinator Monica Miklo for submitting our Systems Portfolio. It is a comprehensive self-study report submitted to the Higher Learning Commission (HLC), our regional accrediting body. The Board will be kept updated on the HLC visit coming up later this year.
- Two of our Phi Theta Kappa (PTK) students, Leonte Cooper and Lydia Jarka, were named to the OACC All-Ohio PTK First Team. We will invite them to a future Board Meeting.
- Staff member Dan Minder took first place in the Toastmaster's Evaluation Contest and faculty member Eugene Starr took second place in the Toastmaster's International

Competition. The College sponsors a Toastmasters club for faculty, staff and students, and participants have won several awards over the years.

- A *Pizza with the President* event was held to get student and faculty input into how to improve student services to help them be successful.
- Gary Gerstenslager, President & CEO of Hendrickson and a Stark State graduate will speak at the 2019 Spring Commencement.
- We received a check for \$30,000 from Marathon for CDL scholarships. We are in the process of developing our own CDL program to serve the demand for truck drivers. Working with the Federal Aviation Administration (FAA) is challenging and presented delays we didn't anticipate. We plan to start the program at a temporary location this summer and have a permanent location in the fall..
- We have also been working with sector partners/employers in healthcare and manufacturing to discuss how we can work together to meet the workforce needs of the region.
- The State is also looking at workforce. Workforce will be a focus of the new higher education operating budget under Governor DeWine. We are also looking at federal grant opportunities focused on workforce and in-demand jobs.
- We participated in a round-table conversation in Columbus, hosted by AEP, looking at how companies in Ohio can mobilize to help reduce these workforce gaps.
- JobsOhio asked us to attend an event to find out how Stark State, working with other community colleges, can ramp up workforce preparation for the \$10 billion shale cracker facility to be built in Belmont County. It is expected to bring over 500 jobs to the region.
- Stark State is involved in *Strengthening Stark* and *Elevate Greater Akron* economic development initiatives. Stark State is viewed as a real solution to workforce gaps.
- Stark State was honored with the Education Service Award at the Greater Canton Martin Luther King (MLK) Mayor's breakfast.
- Dr. Jones met privately with new Ohio Chancellor Randy Gardner, thanks to Sen. Schuring's assistance. He shared the state's focus on filling workforce needs and affordability in higher education.
- Thanks to affordability and university partnerships more students are starting at Stark State with the goal of university transfer. Direct Connect with the University of Akron is one example of a seamless transfer opportunity for our students. Over 200 students enrolled in Direct Connect shortly after we introduced it. We are "refreshing" of our articulation agreement with The Ohio State University.
- Employers continue to mention soft skills as a workforce need. We recently met with Ariel Corporation, worldwide leader in reciprocal natural gas compression equipment, and discussed expanding our educational partnership in numerous ways, including the addition of soft skills.
- We are finalizing an agreement with Franklin University for 3+1 degrees in business and other bachelor degrees, enable students to take a full three years of coursework at Stark State and the fourth year at Franklin (online and on-the-ground). We believe there is a large market of adult students who would be interested in starting or finishing a business degree with the new 3+1 option.
- Trustee Lefton emphasized the importance of quality, affordable education and training opportunities for adults who have been out of school for a long time and out of touch with technology. She cited the recent closing of GM in Lordstown, which impacts people in Portage, Summit and Stark Counties. In partnership with our educational partners at Campbell Schools and Mahoning County Career Center, Stark State reached out to GM and

Lordstown officials when the closing was announced. We will continue to seek ways to assist with education and retraining of dislocated workers.

- Trustee Maurer asked if we have IT coding curriculum at Stark State. Dr. Gibson-Shreve said that we have programs and partnerships with schools to expedite those pathways for students. There is a national initiative to increase the number of women and minorities with coding skills.
- Senator Rob Portman will visit our Akron campus March 19 to talk to business partners, students and community leaders about his JOBS Act, which focuses on providing PELL funding to students enrolled in high-quality short-term, in-demand certificate programs.

Trustee Maurer moved to approve the Resolution to Acknowledge Expansion of Service District to Include Summit County. Trustee Williams. provided the second.

- Stark State has always served students from Summit and surrounding counties. With the new Akron location our enrollment of Summit County students has increased significantly, leading our Board to seek legislative action to officially include Summit County in our service district. Dr. Jones asked the Board to approve a resolution acknowledging our service district expansion, which is a major milestone in the College's history.

The motion passed unanimously as follows:

Resolution

To Acknowledge Expansion of Service District to Include Summit County

WHEREAS, Stark State College has been serving Stark and surrounding counties since 1960 and meeting the region's needs for affordable education that leads to rewarding employment in high-demand fields.

WHEREAS, nearly 30 percent of Stark State students are from Summit County and Akron;

WHEREAS, strong partnerships exist between Stark State College and Summit County businesses and community members;

WHEREAS, the Board of Trustees requested legislative action to expand the College's service district to include Summit County in order to better represent students, businesses and the communities served by the College;

WHEREAS, the General Assembly passed legislation expanding Stark State's service district in June, 2018;

WHEREAS, the Chancellor of Higher Education amended the original Directive 2016-033 on December 3, 2018 to reflect the College's service district expansion to Summit County;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees acknowledges the addition of Summit County to the Stark State College service district.

Signed this 13th day of March, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

CHAIR'S REPORT

- Chair Walters reported:
 - Trustee Gilin will serve as Trustee representative to the Foundation Board, replacing Alice Stephens.
 - Vice Chair Stephens is the Board's OACC representative and voting delegate, and Chair Walters is the alternate.
 - Chair Walters shared the invitation to the OACC Community College Day at the Statehouse on March 26.
 - Chair Walters invited the Trustees to join him, Vice Chair Stephens and Dr. Jones at the OACC Annual Conference, June 12-13.
 - Chair Walters reminded the Trustees that Financial Disclosure reports need to be completed by May 15.
 - Vice Chair Stephens, now a member of the OACC executive committee, shared OACC's top legislative priorities and the OACC press release acknowledging Governor DeWine's statements on the value of community colleges during his first State of the State address. The Governor announced special funding for community colleges and career tech centers to address workforce needs.
 - Trustee Maurer asked Vice Chair Stephens what she hears at the OACC meetings about how Stark State compares to the other 22 community colleges. Vice Chair Stephens said Stark State is already doing what other colleges are beginning to talk about.
 - Trustee Reolfi asked about issues we see that the state may not be addressing. Dr. Jones said she and other Ohio community college presidents had a private audience with Chancellor Gardner where they shared ideas for new initiatives and the value of working with community colleges in instituting new initiatives to ensure that they are operationally feasible.
 - Dr. Jones cited the issue of declining adult students at community colleges in the region, state and nation. Educating and training adults will be critical to meeting employer demand and needs. Stark State is working on targeted programs for adult students, and the state has launched an initiative to attract adult students to postsecondary education and in-demand careers.
 - Trustee Maurer asked if Ohio was still behind in degree attainment. Dr. Jones said Ohio is the seventh largest of our 50 states, but ranks 35th in higher education attainment.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 9:36 a.m., Trustee Reolfi moved to go into Executive Session to consider the purchase of property for public purposes according to R.C. 121.22G (2). Trustee Maurer provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:12 a.m., Vice Chair Stephens moved to return to open session. Trustee Williams provided the second for the motion. The motion carried.

ADJOURNMENT

At 10:13 a.m., Trustee Lefton moved to adjourn. Trustee Maurer provided the second for the motion. The motion carried.

Jeffery A. Walters
Chair
April 10, 2019

Para M. Jones, Ph.D.
President
April 10, 2019

Record of Proceedings

Board of Trustees
Stark State College

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North Canton, Ohio
April 10, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on April 10, 2019 at Stark State College, 6200 Frank Ave. N.W., North Canton, Ohio.

CALL TO ORDER

Chair Jeff Walters called the meeting to order at 8:02 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Merle Griff, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following administrators were present: Dr. Jones, Tom Chiappini, Dr. Lada Gibson-Shreve, Don Mullen, and Marisa Rohn

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber, Leslie Bolgrin, and Robyn Steinmetz.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

Trustee Maurer moved to consider and approve the Consent Agenda. Trustee Williams provided the second for the motion.

- Tom Chiappini said that the FY2020 budget will be presented to the Board at the next meeting. If there is enough budget surplus, we will also bring a recommendation for the employees' one-time bonus. Once the State Operating Budget is finalized, we will know what to do about tuition.
- Trustee Maurer asked if there were any capital budget items up for consideration. Vice President Chiappini said that this was not the year for the capital budget.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 03/13/19 meeting; Personnel Actions; Treasurer's Report; and the following policies: Registration Deadline; Grading for RCT Program; Smoke-Free Facilities; and Property Use.*

NEW BUSINESS

Vice Chair Stephens moved to approve the Resolution to Approve Hiring Chagrin Valley Paving, Inc. as the Contractor for Resurfacing of Loop Road and the Parking Lots on Main Campus. Trustee Williams provided the second for the motion.

- Dr. Jones explained that this is part of our ongoing maintenance and is funded through the State capital bill.
- Paving of Loop Road is a shared obligation with Kent. We are paving our portion.

The Resolution was approved unanimously as follows:

RESOLUTION
TO APPROVE HIRING CHAGRIN VALLEY PAVING, INC.
AS THE CONTRACTOR FOR RESURFACING OF LOOP ROAD
AND THE PARKING LOTS ON MAIN CAMPUS

PROJECT #SSC 18-006

WHEREAS, Stark State College is responding to the deterioration of Loop Road and the parking lots on main campus;

WHEREAS, the College has been awarded Capital funds to complete the resurfacing of Loop Road and the parking lots on main campus which includes Parking Lot 200 (main large lot), Lot 202 (visitors lot), Lot 211 (Mega Lot) and Lot 210 (Physical Therapy Lot);

WHEREAS, all advertising and bidding requirements as detailed in the Ohio Revised Code pertaining to such construction projects have been followed.

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the Vice President of Business and Finance to contract with Chagrin Valley Paving, Inc., to serve as the general contractor for the resurfacing of Loop Road and the parking lots on main.

General Contractor
Chagrin Valley Paving, Inc.

Base Bid with all alternates:	\$1,304,000.00
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This resolution is being enacted on the 10th day of April, 2019.

Signed this 10th of April, 2019.

Jeffery Walters
Chairman, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

Dr. Jones reported:

- Dr. Jones thanked the Timken Foundation for its donation of \$205,000 for respiratory care equipment, including ventilation simulators that will help our respiratory and nursing students simulate actual patient scenarios. This will bring our lab up to state-of-the-art and is great for our students and the patients they will ultimately treat.
- Dr. Jones, Dr. Gibson-Shreve, English and Modern Languages Department Chair Beth Williams and Biology Coordinator Dr. Monica Miklo attended the Higher Learning

Commission's (HLC) Annual Conference in Chicago to help the College prepare for the accreditation site visit in November. Our Systems Portfolio, which is a comprehensive self-study, has been reviewed and several best practices were cited. Dr. Jones thanked Lada, Beth and Monica for their hard work and leadership in this important continuous improvement/accreditation process. The Board will be involved in the accreditation team's visit, and we will provide Trustees with more information as our November accreditation visit approaches.

- Last Thursday's Open House on main campus exceeded our expectations, with more than 600 prospective students and guests in attendance. An open house at our Akron facility is coming up, and we are expecting record attendance. These events require a lot of faculty and staff participation, and Dr. Jones thanked everyone for their help.
- Dr. Jones praised Stark State's new website, which has a dynamic new look and function. She thanked Marketing Director Robyn Steinmetz and the marketing team for all their hard work.
- The faculty and staff retreat was held at Salt Fork. Professional development sessions focused on student success, empathy for our students' and really listening to our students' stories so we can better serve their educational and career needs.
- Dr. Rob Johnstone, a national expert on student success, was on campus to discuss equity and guided pathways with our faculty and staff.
- Faculty Association President Justin Barber reported that at the last Faculty Senate meeting in Columbus, Chancellor Gardner announced that the Ohio Department of Higher Education (ODHE), Governor DeWine and he officially recognize the faculty organizations (Faculty Senate, Faculty council, Faculty Congress) as advisory organizations to provide perspective on education. Justin feels this is definitely a step forward, as faculty organizations haven't been officially recognized before in this way.
- Dr. Jones said that there is such high demand for CDL drivers that both the Ohio Means Jobs and Strengthening Stark websites list it as the top in-demand field, along with registered nurses. This summer, the College will open a temporary CDL training site on main campus until a permanent site between Akron and Canton is opened in late August/September. Securing our first choice for a permanent location has been delayed because of the slow FAA approval process, despite the help of Congressman Gibbs and his staff. Our program will serve approximately 100 students per year, and demand may cause that number to go up.
 - Trustee Rashid asked who our biggest competitors would be. Dr. Jones said that for-profit truck driving schools are the biggest competitors, but companies in the region are not satisfied with the quality of driver and safety training they provide.
 - Trustee Maurer asked if it would be hard to find quality instructors. Dr. Gibson-Shreve said that can be challenging, but we have already hired a qualified coordinator and will rely on adjunct instructors. We also have an advisory committee of employers in place.
- Dr. Jones and Dr. Gibson-Shreve will be presenting over 200 certificates to Ariel associates at their headquarters in Mt. Vernon over two days/evenings. The College values our ten-year partnership with Ariel, and we continue to be their only community college training provider, even though other community colleges are located closer to them.
- Dr. Jones thanked Board Chair Jeff Walters, Vice Chair Alice Stephens, Trustees Jerry Gilin, Karen Lefton and Harun Rashid for participating in Senator Portman's roundtable at our Akron facility. Senator Portman was on campus to talk to students, employers and the community about his proposed JOBS Act, which would extend PELL federal grants to short-term training programs, such as CDL.

- In discussing the roundtable, Vice Chair Stephens said it was most powerful to hear from students and how life-changing their educational and work experiences have been, thanks to Stark State College.
- Dr. Jones said that she and Marisa Rohn will share Senator Portman's weekly blog with the Trustees, where he summarizes what he's doing and his perspectives.
- "Grow With Us," a new partnership with Mercy Medical Center, encourages entry-level employees to pursue high-demand health certificates and associate degrees, with tuition assistance from Mercy. At the event, Dean of Health and Public Services Dr. Sommers and health faculty talked to employees about certificate and associate degree programs. We are talking to other employers about starting similar programs.
- Foundation President Patty Wackerly received a Gold Key Service Award at the United Way Annual Meeting. She was nominated by Vice President Marisa Rohn.

CHAIR'S REPORT

- Chair Walters reported:
 - The retreat will be August 14 at the Akron campus. Plan for a half-day session.
 - Upcoming College events were reviewed.
 - A reminder email for graduation and alternative directions to the Civic Center will be sent to Trustees. Dr. Jones advised to be there around 1 p.m. to avoid traffic or trustees can ride with her. Trustee Maurer said a highlight of our annual graduation is the Timken Early College High School students who receive their Associate Degree before their high school diplomas.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 8:44 a.m., Trustee Williams moved to go into Executive Session to consider the purchase of property for public purposes according to R.C. 121.22G (2). Trustee Griff provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:45 a.m., Vice Chair Stephens moved to return to open session. Trustee Williams provided the second for the motion. The motion carried.

ADJOURNMENT

At 9:46 a.m., Trustee Reolfi moved to adjourn. Trustee Rashid provided the second for the motion. The motion carried.

Jeffery A. Walters
Chair
May 15, 2019

Para M. Jones, Ph.D.
President
May 15, 2019

Record of Proceedings

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Stark State College

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North Canton, Ohio
May 15, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on May 15, 2019 at Stark State College, 6200 Frank Ave. N.W., North Canton, Ohio.

CALL TO ORDER

Chair Jeff Walters called the meeting to order at 8:00 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Karen Lefton, Alice Stephens, Jeffery Walters and Fonda Williams

The following board members were absent: Merle Griff, Christopher Maurer, Harun Rashid, and Elaine Russell Reolfi

The following administrators were present: Dr. Jones, Tom Chiappini, Don Mullen, Marisa Rohn and Stephanie Sutton

AGENDA CHANGES

Executive Session was moved to the beginning of the meeting.

EXECUTIVE SESSION

At 8:02 a.m., Trustee Williams moved to go into Executive Session to consider the compensation of a public employee according to R.C. 121.22G (1). Vice Chair Stephens provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 8:20 a.m., Vice Chair Stephens moved to return to open session. Trustee Williams provided the second for the motion. The motion carried.

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber, Leslie Bolgrin, Jessica Cao, Robyn Steinmetz, Jane Upperman and Bruce Wyder.

- Dr. Jones announced that Stark State College Institute of Management Accountants (IMA) Student Chapter was named top IMA chapter in the nation. We are the first two-year college to receive the honor. Last year, Brigham Young received the honor. Jane Upperman, Professor of Finance and Accounting and IMA Advisor and Jessica Cao, student told the Board about the Coffee for a Cause project, which resulted in the award. Proceeds from the

project benefited the Refuge of Hope homeless shelter, the Stark County Humane Society and SSC's own food pantry for students. Proceeds also went towards scholarship opportunities for active IMA student members. Jessica will graduate Sunday and transfer to Penn State to complete a bachelor's in finance. She reported that 81 out of 82 of her Stark State credits will transfer.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

Vice Chair Stephens moved to consider and approve the Consent Agenda. Trustee Gilin provided the second for the motion.

Dr. Jones explained college policies come through our shared governance process. In some cases, policies mandated by the state appear verbatim in college policy.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 04/10/19 meeting; Personnel Actions; Treasurer's Report; and the following policies: Transfer and Articulation; Anti-Harassment; Equal Employment Opportunity; Leave and Time off; and External Communications.*

NEW BUSINESS

Trustee Williams moved to approve the FY2019-2020 Budget. Trustee Gilin provided the second for the motion.

- The state requires all public institutions to approve the next fiscal year's budget in May. State Share of Instruction (SSI) and tuition policies in the proposed FY20-21 state budget will be finalized by June 30; thus, the Administration will ask the Board to revise the College's proposed FY20 budget, as needed, based on the final state budget, SSI and tuition policies.
- Director of Budget Bruce Wyder presented the proposed FY20 budget and explained that a conservative approach is taken in preparing the College's budget, assuming the minimum in State Share of Instruction (SSI) and allowable tuition increase.
- Eastern Gateway Community College's (EGCC's) dramatic enrollment increase is the reason our SSI was lower than expected. EGCC is partnering with a private, for-profit company to provide online education to students across the country. Unfortunately, through a loophole in the state funding formula, a growing number of EGCC out-of-state students are receiving SSI, which reduces the SSI available to Stark State and other community colleges. Nearly two years ago, when the loophole was first discovered, it was agreed that the loophole would be fixed in this budget. However, EGCC is actively lobbying for SSI to continue being paid to out-of-state students. The Ohio Association of Community Colleges (OACC) is actively working to fix the loophole and ensure that only Ohio students receiving SSI. We will keep Trustees informed of how this major issue is resolved in the state FY20-21 budget bill, slated for approval by June 30.

The motion passed.

Vice Chair Stephens moved to defer the decision on the lump-sum compensation to the June 12th board meeting. Trustee Williams provided the second for the motion.

- According to our current salary resolution, the Board will pay up to 2% in a one-time, lump-sum payout, provided the College achieves the financial goal of finishing the budget year with a budget surplus of at least \$500,000 to add to College reserves. The amount of surplus over \$500,000 will be distributed to full- and part-time faculty and staff who are scheduled to be employed after June 30, 2019.
- Expected new revenues may positively impact the College's 2019 surplus and any potential lump sum payout to faculty and staff.

The motion passed.

Trustee Gilin moved to approve the Resolution to Establish a Fee for Medical Assisting Course MAT203 Summer 2019. Vice Chair Stephens provided the second for the motion.

- The Board has given the College permission to add fees to support quality programs. This is one of those fees.

The motion passed.

The resolution was approved as follows:

**Resolution to Establish a Fee for
Medical Assisting Course MAT203
Summer 2019**

WHEREAS, the Medical Assisting program is a program in the Medical Technology Programs department and is currently a Commission on Accreditation of Allied Health Education Programs (CAAHEP) in conjunction with the Medical Assisting Education Review Board (MAERB) accredited medical assisting program; and

WHEREAS, MAERB requires accredited medical assisting programs to meet a credentialing exam participation threshold for all graduates; and

WHEREAS, the program currently subscribes to the American Association of Medical Assistant (AAMA) credentialing exam, Certified Medical Assistant (CMA) which costs the graduate \$125.00;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Stark State College authorizes the creation of a fee for the Medical Assisting course MAT203 Medical Assisting III. This fee will be a one-time fee limited to the CMA, a credentialing exam of AAMA, in the amount of \$125.00 This fee will remain consistent with the cost of the credentialing exam and may increase over time. Students who do not complete the course MAT203 Medical Assisting III will receive a refund of the \$125.00 fee.

Jeffery Walters
Chairman, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Gilin moved to approve the Resolution to Hire Boak & Sons Roofing as the contractor for Building B Roof Replacement. Vice Chair Stephens provided the second for the motion.

- The roof is 50 years old. State funds will pay for the replacement out of the Capital Bill.

The motion passed.

The resolution was approved as follows:

RESOLUTION
TO APPROVE HIRING BOAK & SONS ROOFING
AS THE CONTRACTOR FOR BUILDING B ROOF REPLACEMENT

PROJECT #SSC 18-003

WHEREAS, Stark State College is responding to the deterioration of the roof of Building B on main campus;

WHEREAS, the College has been awarded Capital funds to complete the roof replacement of Building B on main campus;

WHEREAS, all advertising and bidding requirements as detailed in the Ohio Revised Code pertaining to such construction projects have been followed.

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Vice President of Business and Finance to contract with Boak & Sons Roofing, to serve as the general contractor for the Building B Roof replacement on main campus.

General Contractor
Boak & Sons Roofing

Base Bid with all alternates: \$664,365.00
This resolution is being enacted on the 15th day of May 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

Dr. Jones reported:

Education, Business, Community Partnerships

- As a member of the executive committees of Greater Akron Chamber (GAC) and Stark Economic Development Board (SEDB), I had the opportunity to join business and community leaders from Canton and Akron for a meeting with JP Nauseef, new President and CEO of JobsOhio.
- VP Stephanie Sutton and I hosted the Canton Regional Chamber of Commerce Education Committee meeting.
- We hosted Summit County superintendents at Stark State College Akron and are following up with college programs and services for students throughout the county.
- Met with ODHE Chancellor Randy Gardner at UA with President John Green and campus and community leaders to discuss Direct Connect and our proposed new initiative to help adults with some college, no degree.
- Conxus Align event showcased Stark State College student/intern Michael Purdy, who is working for Kyocera/SGS Tool. I had the opportunity to join business, community and education leaders for a private meeting with Lt. Gov. Husted, who was a special guest and speaker at the Align event. The LG announced my appointment to the statewide Governor's Workforce Board.
- Natalie Harrington, Career Services, and I attended TeamNEO/JobsOhio's "NEO Rising" event in Cleveland, featuring Gov. DeWine.

- Spoke at GAC “Morning Buzz” and introduced student Leonte Cooper, who “wowed” the audience.
- Trustees, faculty, staff and I attended the Canton Regional Chamber Annual meeting featuring Gov. DeWine
- Trustees, faculty, staff and I attended Canton Regional Chamber Business Excellence Awards.
- Hosted a meeting at Akron facility for Ohio Treasurer Robert Sprague, who met and talked with students, trustees and community leaders. He was particularly interested in student loan debt and how students are paying for college.
- Attended 2019 Impact Ohio Akron Regional Conference featuring Ohio Treasurer Robert Sprague.

Valuing People

- More than 300 Stark State faculty, staff, retirees and guests attended the Employee Recognition dinner. The Board of Trustees presented 2019 Strategic Excellence Awards to Stephanie Flowers, academic advisor in Akron; Matthew Ford, adjunct instructor in Information Technology; Amy Shriner, administrative assistant in Arts and Sciences; and Kathy Feichter, manager of auxiliary services, who received the Lifetime Achievement Award. Other honorees were Scott Lehman, assistant director of financial aid, Distinguished Staff Award; Angela Smith Alder, coordinator of criminal justice and paralegal studies, Distinguished Teaching Award; and Kip Gardner, adjunct instructor in biology, Adjunct Excellence in Teaching Award.

Student Access with Success

- Dr. Gibson-Shreve, Dr. Ball and I presented CNC machining certificates to 215 associates at Ariel in Mt. Vernon.
- Congratulations to Phi Theta Kappa All-Ohio Team students Lydia Jarka and Leonte Cooper, who were honored at a luncheon the Ohio Statehouse in Columbus.
- President’s and Dean’s List students were honored at a ceremony at the college.
- Hoover High School students competed with bachelor’s and master’s degree students from Northeast Ohio universities to win second-place in an entrepreneurial competition. The students and their teacher, Mr. Michael Grady, were honored at an event held at Baldwin Wallace University.
- For the third year in a row, a Stark State College student, Ciera Bickerstaff (Akron campus), won the Inter-Campus Class Speech competition among Stark County colleges and universities. Ciera won for her speech on “forgiveness.” Thanks to Professors Dr. Jim Belcher and Brad Palmer for their efforts in planning and coordinating the outstanding event and for coaching yet another winning student. Stark State remains undefeated in the speech competition.

CHAIR’S REPORT

- Vice Chair Stephens recommended the nomination of Stark State College Foundation Board Chair Patty Wackerly for the OACC *Terry M. Thomas Friend of Community Colleges Award*. The award is presented annually to someone who has had a major positive impact on community colleges in Ohio. Chair Walters agreed that Patty has an excellent chance of getting the award.

Vice Chair Stephens moved to approve the Resolution to Nominate Patty Wackerly for the OACC Terry M. Thomas Friend of Community Colleges Award. Trustee Gilin provided the second for the motion.

The motion passed.

The resolution was approved as follows:

**Resolution to Nominate Patricia Wackerly for
The Terry M. Thomas Friend of Community Colleges Award**

Whereas, Patricia Wackerly currently serves as the President of the Stark State College Foundation Board and has faithfully done so for the past five years. Her work on the Foundation Board stems back more than one decade. She has also served in leadership roles on the Donor Development Committee and Strategic Planning Committee;

Whereas, in addition to serving as an ambassador for Stark State College as a Foundation Board Member, Ms. Wackerly is the current Vice President of Commercial Underwriting with PNC. She has been with PNC since 1988 holding a variety of leadership roles and has leveraged her business relationships to connect business and industry to the College on a regular basis;

Whereas, Ms. Wackerly's strong communication skills; sales expertise; leadership and management abilities; and positive attitude benefit the College;

Whereas, Ms. Wackerly has actively been involved in a number of community organizations including Pathway Caring for Children, United Way of Greater Stark County, Goodwill Industries of Greater Cleveland and East Central Ohio, PNC Grow Up Great Early Childhood program, St. Thomas Alumni Association, Hoover High School Athletic Booster Club and Stark State College Foundation;

Whereas, Ms. Wackerly is a tireless advocate for Stark State's community college mission; she has given testimony to the Ohio Department of Higher Education (ODHE) in support of the Applied Bachelor's Degree opportunity for community college students, provided letters of support for state- and federal-level grants in support of the community college mission and continues to seek ways to spread the word about the importance of access with success for students;

Whereas, Ms. Wackerly is making a major positive impact on community colleges in Ohio. Her collective actions during the last decade have significantly advanced the cause of community college education in our region and statewide. She is an advocate, friend and true ambassador;

Therefore, Be It Resolved that the Stark State College Board of Trustees hereby nominates Patricia Wackerly for The Terry M. Thomas Friend of Community Colleges Award to recognize her outstanding professional contributions to advancing community college education in Ohio.

Signed this 19th day of May, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

- The strategic planning retreat will be August 14 at Stark State College Akron. Plan for a half-day session. Suggestions for topics are welcome.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 9:27 a.m., Trustee Williams moved to go into Executive Session to discuss the employment of a public employee according to R.C. 121.22G (1) and to consider the purchase of property for public purposes according to R.C. 121.22G (2). Trustee Gilin provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:20 a.m., Vice Chair Stephens moved to return to open session. Trustee Gilin provided the second for the motion. The motion carried.

ADJOURNMENT

At 10:22 a.m., Vice Chair Stephens moved to adjourn. Trustee Gilin provided the second for the motion. The motion carried.

Jeffery A. Walters
Chair
June 12, 2019

Para M. Jones, Ph.D.
President
June 12, 2019

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North Canton, Ohio
June 12, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on June 12, 2019 at Stark State College, 6200 Frank Ave. N.W., North Canton, Ohio.

CALL TO ORDER

Chair Jeff Walters called the meeting to order at 8:01 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following board members were absent: Merle Griff.

The following administrators were present: Para Jones, Tom Chiappini, Don Mullen and Marisa Rohn.

EXECUTIVE SESSION

At 8:03 a.m., Trustee Maurer moved to go into Executive Session to consider the compensation of a public employee according to R.C. 121.22G (1), and to consider the purchase of property for public purposes according to R.C. 121.22G (2). Trustee Williams provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 8:25 a.m., Trustee Reolfi moved to return to open session. Trustee Williams provided the second for the motion. The motion carried.

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber and Teri Ross.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. Trustee Lefton provided the second for the motion.

Vice President Chiappini said we are still waiting for the state budget to be finalized.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 05/15/19 meeting; Personnel Actions; and the Treasurer's Report.*

OLD BUSINESS

Trustee Maurer recused himself from this item and left the room.

At the May board meeting, Trustees deferred the decision on employee lump-sum compensation to the June meeting to provide every opportunity for final revenues to positively impact the College's 2019 surplus and the potential for a lump-sum payout to faculty and staff. As of this meeting, revenues are not finalized.

Trustee Gilin moved to authorize the President, as soon as finalized, to determine the lump-sum to be paid to faculty and staff in accordance with the salary resolution approved by the Board on April 11, 2018. Trustee Lefton provided the second.

The President shall notify the Board, at its next regularly scheduled meeting, of the percentage and final amount of additional compensation paid to employees.

The motion passed.

Trustee Maurer returned to the meeting.

NEW BUSINESS

Vice Chair Stephens moved to approve the Resolution Authorizing VP of Business and Finance to Enter into Leases or Subleases of College Facilities. Trustee Williams provided the second for the motion.

- Dr. Jones explained that this resolution was passed a few years ago and expired. It is intended to enable the College to lease unneeded space when opportunities arise that may require action/decision before the next board meeting.

The resolution was approved as follows:

**RESOLUTION
TO AUTHORIZE THE VICE PRESIDENT FOR BUSINESS AND FINANCE TO ENTER
INTO LEASES OR SUBLEASES
OF COLLEGE FACILITIES**

WHEREAS, the College is responsible for utilizing facilities efficiently and effectively; and

WHEREAS, the College may determine from time to time that facilities that were designed for College programming are not currently needed by the College; and

WHEREAS, the College has determined that such facilities are located at various sites that are either owned or leased by the College.

THEREFORE, BE IT RESOLVED, that:

- The Vice President for Business and Finance is authorized to negotiate and enter into leases or subleases of said space for the purpose of generating revenue while preserving facilities for future College use; however, the execution of such leases or subleases will require the signature of both the President of the College or her/his designee and the Chair of the Board of Trustees or his/her designee;
- The Chair of the Board of Trustees and/or President shall inform the Board after any such lease or sublease has been executed. Any such lease or sublease shall not contain an initial term exceeding five (5) years. Each lease or sublease must be reviewed in light of future space needs prior to renewal or extension, and any renewal or extension must be approved by the Board of Trustees.
- If the College leases or subleases facilities financed through state capital appropriations, and the College no longer has an educational nexus for the use of the facilities, the College may repay the State of Ohio for the appropriation if permitted by law and if deemed in the College's best interest financially.

This resolution will be in effect through December 31, 2022.

This resolution is being enacted on the 12th day of June 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

Dr. Jones reported:

Access with Success and Workforce

- Spring Commencement: 670 students earned 752 degrees
- 306 one-year certificates were awarded to 298 students, and 243 career enhancement certificates were awarded to 195 students (includes first LPN certificates and first medical billing certificates)

Valuing People

- Celebrated Director of Student Services Drew Felberg's completion of Leadership Stark County.

Business, Industry, Education and Community Partnership/Workforce

- Among a group of business, community and education leaders invited by Jackson High School senior Emily Bray to hear capstone presentation by Jackson High School senior English students on topic of "*How does the American education system influence future successes beyond grade twelve?*" Students argued for replacing compulsory courses with more pragmatic courses such as personal finance, public speaking and job-readiness skills.
- Served as a panel facilitator at the Aim Hire Event, the Lt. Governor's workforce and education conference in Columbus
- Participated in Direct Connect event for students with Dr. Stephanie Sutton and Dr. John Green of University of Akron.
- Hosted and facilitated well-attended health care meeting held in conjunction with Cleveland Clinic Akron General at Stark State College Akron to discuss health care talent needs.

Approximately 40 attended the event and toured the third floor of our Akron facility, designed for health classrooms and laboratories.

- Appointed to Governor's Executive Workforce Board. Asked to present at first meeting on topic of short-term certificates and credentials to address high-demand workforce needs. A Stark State CNC Machining student/Kyocera SGS Tool machinist will also present (via video).
- Participating with Chair, Vice Chair and EC members in OACC Annual Conference in Columbus.

Trustee Maurer asked for an update on our CDL program.

- Dr. Jones said that we are training instructors at our temporary site. Vice President Chiappini said we received bids for work at the permanent site in Springfield Township and will start moving dirt next week. We will continue to hire instructors as demand increases.
- We will gear up marketing once final program approval is given and are partnering with employers everywhere we can.
- Trustee Rashid asked about drug testing. Dr. Jones said we are in compliance with state requirements.

CHAIR'S REPORT

- Vice Chair Stephens shared a letter from a student thanking the Board for awarding her the Trustee's Scholarship. Chair Walters encouraged Trustees to donate to the Trustee's Scholarship. The students are very appreciative, and the extra money really helps. The Financial Aid Office reviews the scholarship criteria and awards the money to deserving students.
- Chair Walters reviewed the District and Place of Business Policy. The policy has been updated to reflect the addition of Summit County to Stark State College's service district. The policy will be reviewed a second time at the next meeting.
- Chair Walters said that Trustees should mark their calendars as soon as the dates of the commencement and certificate ceremonies are known and make every effort to attend. Both events are inspiring and heartwarming experiences.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 8:58 a.m., Trustee Reolfi moved to go into Executive Session to discuss the compensation of a public employee according to R.C. 121.22G (1). Vice Chair Stephens provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:07 a.m., Trustee Reolfi moved to return to open session. Vice Chair Stephens provided the second for the motion. The motion carried.

Upon returning to open session, the Board took action on the following:

Trustee Maurer moved to approve the following adjustments to the President's compensation package: a 2% increase to her 2018-2019 base salary, in keeping with the increase for all employees, and a bonus of \$40,000 for excellent performance. Vice Chair Stephens provided the second. The motion passed unanimously.

ADJOURNMENT

At 10:10 a.m., Vice Chair Stephens moved to adjourn. Trustee Maurer provided the second for the motion. The motion carried.

Jeffery A. Walters
Chair
July 10, 2019

Para M. Jones, Ph.D.
President
July 10, 2019

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North Canton, Ohio
July 10, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on July 10, 2019 at Stark State College, 6200 Frank Ave. N.W., North Canton, Ohio.

CALL TO ORDER

Chair Jeff Walters called the meeting to order at 8:00 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following board members were absent: Jerry Gilin and Merle Griff.

The following administrators were present: Para Jones, Tom Chiappini, Lada Gibson-Shreve, Don Mullen and Stephanie Sutton.

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber, Teri Ross and Robyn Steinmetz.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

Vice Chair Stephens moved to consider and approve the Consent Agenda. Trustee Maurer provided the second for the motion.

- Vice President Chiappini said we are in the process of closing the books for FY2018-2019. The audit process is starting and a report will be given next year.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 06/12/19 meeting; Personnel Actions; and the Treasurer's Report.*

NEW BUSINESS

Trustee Williams moved to approve the Resolution to Approve an Increase in the General Fee, Effective Fall, 2019. Trustee Maurer provided the second for the motion.

- Dr. Jones explained that the Administration is asking the Board to approve a general fee increase of \$5 per credit hour, pending approval of HB166/State Operating Bill. This will enable the College to inform students as soon as possible of the fee increase, which goes into effect for Fall 2019. Dr. Jones explained that the fee increase is necessary to maintain the high-quality education students, employers and the community need. All community colleges and universities are expected to raise tuition to the legislative cap (\$5 per credit hour for community colleges and approximately \$7/credit hour for universities). Even with the tuition increase, Stark State will continue to provide the lowest tuition of any college or university in the area, and students have access to scholarships to help with college costs.
- Trustee Lefton asked if the increase would be a financial burden to our students. Dr. Jones said students will have time to adjust their aid and will be advised on how they can apply for loans and scholarships. The Board will be updated of our students' average out-of-pocket expense at the next meeting.
- Vice President Chiappini reported we have the 4th lowest cost per Full-Time Equivalent (FTE) student of all colleges and universities.
- Trustee Lefton asked where Ohio ranks vs. other states in cost of tuition. Dr. Jones said high because Ohio doesn't provide a lot of tax support to higher education.

The motion passed and the resolution was approved as follows:

**RESOLUTION
TO APPROVE AN INCREASE IN THE GENERAL FEE,
EFFECTIVE FALL, 2019**

WHEREAS, Stark State College provides students with excellent education and the lowest tuition in the region; and

WHEREAS, the College relies on tuition for operating revenue to continue providing excellent academic programs to students; and

WHEREAS, the Ohio General Assembly is considering passage of HB 166/State Operating Bill, which includes tuition caps/limited tuition increases for Ohio community colleges and universities for the biennium beginning July 1, 2019, and ending June 30, 2021; and

WHEREAS, Stark State College, like other community colleges and universities in Ohio, will comply with the tuition caps/limited tuition increases in HB 166/State Operating Bill;

THEREFORE, BE IT RESOLVED that the Stark State College Board of Trustees authorizes an increase in tuition to the maximum allowed by law as detailed in the final version of the HB 166/State Operating Bill when it is passed by the Ohio General Assembly. The tuition increase will be effective for Fall Semester, 2019.

BE IT FURTHER RESOLVED that the increase will be applied to the General Fee portion of the tuition and will be capped at 16 credit hours each semester.

This resolution is enacted on this 10th day of July, 2019.

Jeffery Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Maurer recused himself from the following item and left the room.

Trustee Lefton moved to approve the Resolution to Establish a Shift Differential for Midnight Custodial Positions. Vice Chair Stephens provided the second for the motion.

- Vice President Chiappini explained that we are challenged with hiring and retaining midnight custodial help, due to the competitive job market.

The motion passed and the resolution was approved as follows:

**RESOLUTION
TO ESTABLISH A SHIFT DIFFERENTIAL FOR
MIDNIGHT CUSTODIAL POSITIONS**

WHEREAS, the Stark State College Board of Trustees upholds the values of fairness, equity and valuing people; and

WHEREAS, in a full-employment, competitive market it is increasingly difficult for the College to attract and retain custodial staff who represent the passion and pride of the College, particularly midnight custodial staff who primarily work between the hours of 11:00 p.m. and 7:30 a.m.; and

WHEREAS, demand for similar entry-level jobs in various employment sectors has increased labor rates;

THEREFORE, BE IT RESOLVED that the Stark State College Board of Trustees establishes a midnight shift differential of 40 cents per hour for custodians, part-time custodians, substitute custodians and assistant custodial supervisor.

This resolution is enacted on this 10th day of July, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Maurer returned to the meeting.

OLD BUSINESS

Vice Chair Stephens moved to approve the Resolution to Approve Hiring Bob Bennett Construction Company, Inc. as the contractor for the Stark State College CDL Training Center in Akron/Springfield Township. Trustee Williams provided the second for the motion.

- Dr. Jones said the Akron/Springfield Township site was chosen for the Stark State College CDL Training Center because of the uncertainty of FAA application approval at the Akron Executive Airport (AKR) site. The new site also provides a better overall location and site, which will be less expensive to prepare. There is unprecedented high demand for CDL drivers, based on labor market information and our conversations with employers in Northeast Ohio, the state and nation. The College plans to begin our CDL training program as soon as possible to meet employer demand.

The motion passed and the resolution was approved as follows:

**RESOLUTION
TO APPROVE HIRING
BOB BENNETT CONSTRUCTION COMPANY, INC.
AS THE CONTRACTOR FOR THE STARK STATE COLLEGE
CDL TRAINING CENTER IN AKRON/SPRINGFIELD TOWNSHIP
PROJECT #SSC 17-005**

WHEREAS, Stark State College has the ability and desire to respond to the critical need for Commercial Driver's License (CDL) drivers in the region and across the country;

WHEREAS, state, Summit County, local funds and private donations will be used to develop the Commercial Driver's License (CDL) Training Center;

WHEREAS, the CDL Training Center will be located on land leased from the City of Akron and located in Springfield Township, Summit County;

WHEREAS, all Ohio Revised Code advertising and bidding requirements for such construction projects have been followed;

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Vice President of Business and Finance to contract with Bob Bennett Construction Company, Inc. to serve as the general contractor for the Stark State College CDL Training Center.

General Contractor
Bob Bennett Construction Co., Inc.

Base Bid		\$ 788,600.00
Alternate No.1 Asphalt Parking Lot	\$ 23,000.00	
Alternate No.2 Asphalt Truck Track	<u>\$ 77,500.00</u>	
	TOTAL	\$ 889,100.00

This resolution is enacted on this 10th day of July, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Chair Walters reviewed the District and Place of Business Policy for the second time. The policy has been updated to reflect the addition of Summit county to Stark State College's service district.

Vice Chair Stephens moved to approve adding Summit County to the District and Place of Business Policy. Trustee Williams provided the second for the motion.

The motion passed and the policy was approved as follows:

STARK STATE COLLEGE
POLICIES AND PROCEDURES MANUAL

DISTRICT AND PLACE OF BUSINESS
Policy No. 3357:15-11-03
Page 1 of 1

Effective: 10/05/2009
Revised: 02/14/2015
Revised: 07/10/2019

POLICY:

- (A) The Stark State College service district is comprised of Stark and Summit counties.
- (B) The permanent principal place of business of the Stark State College district is designated as Stark State College, 6200 Frank Avenue NW, North Canton, Ohio 44720, in accordance with the requirements of Section 3357.06 of the Ohio Revised Code.

PRESIDENT'S REPORT

Access with Success and Workforce

- Held Executive Council strategic planning retreat, led by VPs Stephanie Sutton, Marisa Rohn and Mark Plaster.
- Thanks to a winning proposal developed by Engineering Technology Dean Don Ball and coordinated by VP Stephanie Sutton, Stark State was selected over several other colleges to provide education to students in youth corrections facilities throughout Ohio. We are working with the Ohio Department of Youth Services to finalize certificate programs in welding, CADD (computer-assisted drafting and design and entry-level IT.
- Summer Open Houses at main on July 11 and in Akron on July 18.
- Participated in Upward Bound Math Science (UBMS)/Focus on African-American Males in Education (FAME) event.

- Please join us August 1 from 1 – 3:30 pm, as we unveil the newly completed third floor of Stark State College Akron, a space specifically designed for our health programs, the lower level engineering technology and information technology labs and the new patio, provided through a grant from the Knight Foundation.

Valuing People

- College faculty and staff were awarded a 2% lump sum payment, based on meeting revenue goals for 2019.
- Stark State families will enjoy the second annual Stark State College Family Fun Day at Sluggers and Putters in Canal Fulton, hosted by College Staff Association and College Faculty Association.

Business, Industry, Education and Community Partnership/Workforce

- Launched successful *Grow Your Own* program with Mercy Medical Center and launched *Career Launch* program with Akron Children's Hospital. Both hospitals are paying tuition and covering other costs so entry-level employees can take courses at Stark State College leading to higher-paying, in-demand jobs in medical assisting, nursing, medical coding, respiratory therapy and other fields.
- Successful and busy summer Kids College in June.
- Attended Sen. Sherrod Brown's Ohio College Presidents' Conference in Washington, DC
- Attended Akron Community Foundation Annual Meeting.
- Engineering Technology Dean Don Ball and I met with Carolee Vanicek, Timken Company VP of Manufacturing and MAGNET board member, to discuss the manufacturing ecosystem in Northeast Ohio. MAGNET discussion led to discussions about Stark State and Timken opportunities.
- Partnered with Osnaburg Local Schools and Superintendent Kevin Finefrock on a winning \$700,000 ODE (Ohio Department of Education) grant to provide CCP/Learn to Earn pathways in STEM programs.
- Met with Senator Kirk Schuring, Ren Camacho, Lisa Dalpiaz (both of Akron Canton Airport), Denny Saunier (Canton Chamber), and Steve Millard (Greater Akron Chamber) regarding the aircraft mechanics project.
- Engineering Technology Dean Don Ball and I met with and provided a campus tour to Randy Niekamp of Crown Equipment Corporation (New Bremen, OH), a global manufacturer of material handling equipment. Randy, who serves with me on the Governor's Executive Workforce Board, was impressed with the College's automotive programs and W R Timken Advanced Manufacturing Lab. The outcome will be a training partnership with Crown in forklift maintenance.

CHAIR'S REPORT

- Chair Walters reported that consultant Amy Morgenstern will be at the August board retreat to talk about board governance best practices.
- Chair Walters volunteered to be on the strategic plan visioning committee to provide board insight around mission, vision, values and direction. Vice Chair Stephens will be alternate.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 9:18 a.m., Vice Chair Stephens moved to go into Executive Session to discuss the compensation of a public employee according to R.C. 121.22G (1), and to consider the purchase of property for public purposes according to R.C. 121.22 G (2). Trustee Williams provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:50 a.m., Trustee Maurer moved to return to open session. Trustee Williams provided the second for the motion. The motion carried.

ADJOURNMENT

At 10:51 a.m., Vice Chair Stephens moved to adjourn. Trustee Reolfi provided the second for the motion. The motion carried.

Jeffery A. Walters
Chair
August 14, 2019

Para M. Jones, Ph.D.
President
August 14, 2019

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Stark State College

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North Canton, Ohio
August 14, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on August 14, 2019 at Stark State College Akron, 360 Perkins St., Akron, Ohio 44304.

CALL TO ORDER

Chair Jeff Walters called the meeting to order at 8:02 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Merle Griff, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following administrators were present: Para Jones, Tom Chiappini, Don Mullen, Marisa Rohn and Stephanie Sutton.

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber, Mike Ihrig and Robyn Steinmetz.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

ELECTION OF OFFICERS

Trustee Maurer made the motion to nominate Alice Stephens for Chair of the Board of Trustees. Trustee Williams provided the second. The motion passed.

Trustee Maurer made the motion to nominate Jeffery Walters for Vice Chair of the Board of Trustees. Trustee Williams provided the second. The motion passed.

CONSENT AGENDA

Trustee Maurer recused himself from this item and left the room.

Trustee Reolfi moved to consider and approve the Consent Agenda. Trustee Williams provided the second for the motion.

- There were no financial statements in the Treasurer's report because the year-end adjustments have not been posted.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 07/10/19 meeting; Personnel Actions; and the Treasurer's Report.*

Trustee Maurer returned to the meeting.

NEW BUSINESS

Vice Chair Stephens moved to approve the Resolution to Appropriate College Reserves for a Lease/Purchase Agreement for Property from the City of Akron for the Stark State College Commercial Driver's License (CDL) Program. Trustee Reolfi provided the second for the motion.

- Our new location is in Springfield township. Dr. Jones, Don Mullen and Tom Chiappini have worked very hard to get all of the approvals. We are now ready, according to policy, to have the Board approve encumbering funds from our reserves to cover the cost of the project. Stark State College has entered into a unique purchase agreement with the City of Akron for property for Stark State College Commercial Drivers' License (CDL) Program. The College and City have agreed on free tuition credits for city employees and dependents in lieu of the six-year purchase of the site. The City will determine how the credits will be used. Trustee Lefton praised the ingenuity of the agreement.

The motion passed and the resolution was approved as follows:

RESOLUTION

TO APPROPRIATE COLLEGE RESERVES FOR A LEASE/PURCHASE AGREEMENT FOR PROPERTY FROM THE CITY OF AKRON FOR STARK STATE COLLEGE COMMERCIAL DRIVER'S LICENSE (CDL) PROGRAM

WHEREAS, the Ohio Revised Code Chapters 3357.10 and 5705.41 require the Board of Trustees to set aside a portion of the College's reserves for the total cost of required payments when entering into a commitment that exceeds one biennial budget; and

WHEREAS, Stark State College (SSC) has entered into a lease-purchase of land, located at 2270 Picton Parkway, Akron/Summit County, Ohio, for the purpose of providing facilities for the Stark State College Commercial Driver's License (CDL) program; and

WHEREAS, the lease-purchase terms are as follows;

<u>Years</u>	<u>Total Payments</u>	<u>Annual Payments</u>
1-6	\$150,000.00	\$25,000.00

THEREFORE, BE IT RESOLVED that the Board of Trustees approves the encumbrance of One Hundred Fifty Thousand Dollars (\$150,000.00) from college reserves to comply with the Ohio Revised Code for the commitment of a lease-purchase of property for the Stark State College Commercial Driver's License (CDL) program.

This resolution is being enacted on this 14th day of August, 2019.

Jeffery A. Walters
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

Access with Success and Workforce

- At our last meeting, a question was asked about what our poorest students pay out-of-pocket. Dr. Jones said that for academic year 2019-2020, the annual out-of-pocket cost for our Pell-eligible students is \$76.89.

- Summer Open Houses at main and Akron had excellent attendance.
- Held community open house to showcase third floor and lower level at Akron campus.
- Held Community Partner Breakfasts at main and Akron to engage the non-profit sector and community organizations where we believe there are people who could benefit from Stark State College education. By partnering with these organizations, we can do a better job connecting adults to in-demand jobs with certificates from Stark State. We can also connect our students to community social services to help students with finances, housing, food and wraparound services that often impede their ability to begin and complete college.

Valuing People

- Hosted lunch in honor of SSC Akron student Cierra Bickerstaff who won the Inter-Campus Clash award, along with Don Mullen and James Belcher.

Business, Industry, Education and Community Partnership/Workforce

- Attended many community meetings including Strengthening Stark, TeamNEO and ConxusNEO. The conversation throughout the entire region is about how to connect people to jobs, especially focused on in-demand jobs and individuals in our communities who lack the education and/or training to qualify for these jobs.
- Met with new Canton City School Superintendent Jeffery Graham to let him know Stark State wants to work with him to ensure the success of Canton City students.
- Met with Akron Mayor Dan Horrigan and County Executive Ilene Shapiro to ensure Stark State is meeting their expectations and discuss future opportunities where Stark State can assist with the education attainment, career advancement and prosperity of Akron residents, with the goal of enhancing the region's economic well-being.
- Held Legislative Roundtables on main and Akron campuses to let our legislators know what we are doing, and ask them what their priorities are so we can help them achieve their goals.
- Attended Governor's Breakfast for community college presidents at the Governor's mansion. The governor wants to continue the dialog with community college presidents and trustees because of our mutual focus on education aligned with workforce needs.
- We are working with Mercy Medical Center, Akron Children's and other employers to develop pathways so their entry-level employees can earn certificates and associate degrees for advancement. We are working on a similar program with FirstEnergy, where we will provide associate degrees to entry-level employees with the possibility of those employees continuing on to the University of Akron for bachelor's degrees, if so desired.
- Met with a call center interested in offering certifications and degrees as a way to attract and retain employees while providing employees with credentials for advancement within and outside of the call center employment. Their goal is to double their turnover time through an education program with Stark State. Trustee Lefton remarked that it was very smart to focus on entry-level employees and use creative thinking to help them advance. Trustee Gilin said that it is good that we are expanding employer-led programs. Using metrics to compare the direct cost to the benefits of less turnover, doubling of retention, etc. forms a good business model that others can look at. We will keep the Board updated on how many people are taking advantage of programs like this.
- Trustee Maurer asked about issues related to employers and workforce needs. Dr. Jones said there are two issues: 1) not enough graduates in in-demand fields; and 2) in a high employment economy, students are not taking low-paying jobs, which frustrates employers who cannot or will not increase wages. We are helping employers look at other nonmonetary benefits and perks that could make lower wage jobs more attractive, such as more flexible work schedules.
- Trustee Rashid asked about IT jobs and employment and the College's IT programs. At a future meeting, we will report on how Stark State is positioned to address and meet the IT future internally and in IT instruction/programs.

- Director of Marketing Robyn Steinmetz gave a presentation, that will be sent to trustees, with links to the recent articles, TV and radio clips and mention of Stark State College in the media. We have received fantastic media coverage.

CHAIR'S REPORT

- Vice Chair Stephens encouraged Trustees to attend the Ohio Department of Higher Education Trustees Conference at Columbus State Community College on October 29-30. Governor Mike DeWine and Chancellor Gardner will attend.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 8:54 a.m., Vice Chair Stephens moved to go into Executive Session to discuss the employment of a public employee according to R.C. 121.22G (1). Trustee Reolfi provided the second. A roll call vote was taken, and all members voted aye.

At 9:20 a.m., Trustee Reolfi moved to return to open session. Trustee Williams provided the second for the motion. The motion carried.

ANNUAL STRATEGIC PLANNING SESSION/RETREAT

Upon returning to open session, Trustees were offered tours of the finished third floor and basement.

Amy Morgenstern facilitated a discussion on high-performing boards and Board-President relations. Ms. Morgenstern is President of Main Stream Enterprises, a consulting firm founded to help not-for-profit leaders achieve better outcomes and long-term impact. She addressed what constitutes exemplary board governance, including the board's relationship with the top executive and understanding the distinction between governance (board's role) and organizational leadership and management (president's role). She emphasized that the board needs to be focused on what is in the college's/students' best interest.

Mark Plaster is President of Markwood Partners, LLC, with expertise in talent management. He helped to facilitate the Strategic Planning session, along with Vice Presidents Rohn and Sutton. The Board reviewed the College Dashboard to ensure the KPIs are still relevant. A review of the external environmental scan, mission and values followed, with discussion about the College's critical role in education and workforce alignment, as prioritized in state (Governor, Chancellor, JobsOhio), regional (TeamNEO) and local (*Elevate Greater Akron* and *Strengthening Stark*) economic development plans. The conversation focused on how Stark State College's is positioned to respond to in-demand jobs in the region.

ADJOURNMENT

At 12:50 p.m., Trustee Reolfi moved to adjourn. Vice Chair Stephens provided the second for the motion. The motion carried.

Alice C. Stephens
Chair
September 11, 2019

Para M. Jones, Ph.D.
President
September 11, 2019

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North Canton, Ohio
September 11, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on September 11, 2019 at Stark State College, 6200 Frank Ave. NW, North Canton, OH 44720.

CALL TO ORDER

Chair Alice Stephens called the meeting to order at 8:03 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Merle Griff, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following administrators were present: Para Jones, Tom Chiappini, Lada Gibson-Shreve, Don Mullen, Marisa Rohn and Stephanie Sutton.

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber, Mike Ihrig and Teri Ross.

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

OATH OF OFFICE

President Jones administered the oath of office to Fonda Williams and Elaine Russell-Reolfi. Their terms begin August 2, 2019 and conclude August 1, 2022. Chair Stephens thanked them for their time and commitment.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. Trustee Griff provided the second for the motion.

Tom Chiappini reported the following:

- There were no financial statements in the Treasurer's report because the year-end adjustments have not been posted.

- There will be a budget revision in November based on enrollment.
- Trustee Maurer asked if there was any debt now that the bonds have been paid off. Vice President Chiappini said there is no debt, but there are reserves that the State requires us to commit for leases and projects.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 08/14/19 meeting; Personnel Actions; and the Treasurer's Report.*

NEW BUSINESS

Trustee Maurer moved to approve the Resolution Authorizing the Extension of the Master Supply Agreement for the Purchase of Competitive Retail Electric Service from Direct Energy Business that Commenced as of the June 2017 Billing Cycle with such Extension to be for a Twenty-Five Month Period through the June 2022 Billing Cycle. Trustee Williams provided the second for the motion.

- Tom Chiappini said the resolution was for an extension of our participation in the electricity program with the Ohio Schools Consortium.

The motion passed and the resolution was approved as follows:

RESOLUTION

AUTHORIZING THE EXTENSION OF THE MASTER SUPPLY AGREEMENT FOR THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM DIRECT ENERGY BUSINESS THAT COMMENCED AS OF THE JUNE 2017 BILLING CYCLE WITH SUCH EXTENSION TO BE FOR A TWENTY-FIVE MONTH PERIOD THROUGH THE JUNE 2022 BILLING CYCLE.

WHEREAS, Stark State College is a member of the Stark County Schools Council of Governments, (the "Council"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service commencing with the June 2017 billing cycle and terminating no later than the close of the May 2020 billing cycle, (the "RFP"); and

WHEREAS, as a result of the RFP, Stark State College entered into that certain Master Supply Agreement with Direct Energy Business for the supply of competitive retail electric service for which delivery commenced as of the June 2017 billing cycle and is to cease as of the end of the May 2020 billing cycle; and

WHEREAS, Section 3.2 of the Master Supply Agreement allows for an extension of the contract delivery period upon mutual agreement;

WHEREAS, Direct Energy Business is willing to extend the contract delivery period through the June 2022 billing cycle and is also willing to amend the contract purchase price to a lower amount which would reflect a reduction in current market pricing and a pass-through of costs related to Direct Energy Business' cost of compliance with the Ohio's renewable portfolio standards ("RPS") which are currently included in the stated purchase price;

WHEREAS, the amended contract purchase price is expected to be lower than the existing purchase price regardless of the addition of the RPS costs on a pass-through basis;

WHEREAS, Direct Energy Business is willing to process an administrative fee of \$0.0003 per kilowatt-hour of electricity used which such fee shall be payable to Council and shall be reflected in the amended purchase price; and

WHEREAS, the Council is negotiating with Direct Energy Business on behalf of its members a form amendment for an extension of the Master Supply Agreements for Council members to incorporate the change in terms described in the foregoing recitals (the “Amendment”);

THEREFORE, BE IT RESOLVED by the Stark State College Board of Trustees as follows:

Section 1. The Board of Trustees of Stark State College does hereby authorize the Superintendent or the Superintendent’s designee to execute the Amendment to the Master Supply Agreement provided that the stated purchase price in the Amendment is lower than the stated purchase price in the current Agreement and that the addition of the RPS pass-through cost is not expected to increase the stated purchase price in the Amendment above the stated purchase price in the current Agreement.

Section 2. The Board of Trustees of Stark State College hereby directs the Treasurer to review the Amendment to the Master Supply Agreement once received and determine if the College has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

This resolution is enacted on this 11th day of September, 2019.

Alice C. Stephens
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

- Dr. Lada Gibson Shreve talked to the Board about the upcoming meeting with the Higher Learning Commission (HLC) team for the accreditation visit. Trustee Maurer said governing board questions will be referred to the Board to see how actively engaged the members are. Date and time of the meeting will be sent to Trustees as soon as confirmed. Trustees were asked to review the information and come with questions next month.

PRESIDENT’S REPORT

Access with Success

- Dr. Jones reviewed the College dashboard and explained that the Student Success Funding metric was changed to measure the College’s student success performance in comparison to the other 22 community and technical colleges. The previous measure compared us to our past performance only. The new measure provides a more accurate picture of our student success, which the College has improved in the past four years, but other colleges have improved more. Our new metric will drive us to achieve a higher level of student success. The College has improved student success, thanks to priority initiatives.
 - Two changes we have initiated in the past four years are hiring a Dean of Student Success and following national best practices in our new advising model/Guided Pathways 2.0. The new model ensures that all new students have a college/career pathway or “guided pathway.” All new students have a Gateway Center/Enrollment advisor through their first 15 credit hours, and then are “warmly” handed off to a faculty advisor for 16 credits to degree or certificate completion.
 - Trustee Griff asked how students knew who their advisor or success coach was. Dr. Sutton said that students are messaged and “nudged” to contact their coaches and advisors throughout the semester. Advisors and faculty are alerted to indications/risks that a student may stop attending or is falling behind.
 - Another priority of the new advising model and faculty engagement is for faculty to refer students to Gateway Center when personal problems -- such as work, family, health – may interfere with a student’s ability to learn and complete classes. Faculty Association President Justin Barber said that it was nice to be able to have one place to send a student to get help.

- Trustee Lefton asked how we know when an online student begins to fail. Dr. Gibson-Shreve said it is very easy to notice, because students are expected to regularly post and engage in online classes. Our Blackboard learning management system (LMS) provides information about whether and how often students log in, time spent online and other indicators of student engagement in online classes.
- Vice Chair Walters mentioned student organizations, such as IMA (Institute of Management Accountants) as important in engaging students. Dr. Gibson-Shreve said we have over 50 organizations and students are actively recruited and involved in those organizations, which primarily align with students' academic and career goals.
- Dr. Jones said our employer-led programs, such as the FirstEnergy Lineworker and Substation Technician programs, have proven to be an excellent way to engage students and ensure that they complete and move into high-demand fields. Students in the FirstEnergy programs have a 98% completion rate.
- Dr. Sutton reported that our Cohort Default Rate (CDR), which measures student loan debt over three years, is currently around 17.9% (for students who entered in 2016) and is projected to drop to 16.30% or lower for students who began in 2017. The improvement is a result of new initiatives and policies, especially our care in advising students to avoid/prevent unnecessary debt/loans.

Business, Industry, Education and Community Partnerships/Workforce/Legislative

- Don Mullen and Dr. Jones met with Dr. David Custodio, Sr. Vice President and Chief Operating Officer (COO) of Summa Health to discuss expanded collaboration and show him Akron's campus and third-floor health and science labs.
- Traveled to Dayton with Senator Schuring and Ren Camacho, President of CAK, to discuss possible aircraft mechanics program with PSA Airlines.
- Meeting with City of Akron, Summit County and other partners to discuss Amazon Career Choice, a program whereby Amazon provides tuition benefits to its associates to earn certificates and associate degrees so they can move from Amazon to other in-demand jobs in the region. Marisa, Mandy Hinkel and I are working with Columbus State colleagues to learn more about the community college partnership program there, which is three years old.
- County Executive Ilene Shapiro cited several partnerships with Stark State College in her State of Summit County address.
- Marisa and I hosted Chancellor Randy Gardner for a visit to SSC's main campus
- *Canton Carnival of Wheels* event. Trustee Gilin said it was much larger and more impressive than he anticipated. He recommended that everyone try to attend next year.

CHAIR'S REPORT

- Chair Stephens reviewed the results of the Board Retreat Survey. Trustees indicated they would like more interactive sessions and the opportunity to do more visioning to discuss the College's external environment in four to eight years. She thanked Don Mullen for hosting the retreat and tours of our Akron facility. She also thanked Marisa, Stephanie and Mark Plaster for conducting the strategic plan discussion with the Board.
- Chair Stephens, Vice Chair Walters and Trustees Gilin, Griff, and Lefton will attend the Ohio Department of Higher Education (ODHE) Trustees Conference at Columbus State Community College on October 29-30 with Governor Mike DeWine and Chancellor Gardner.

- Upcoming meeting topics/responses to Board inquiries:
 - Trustee Maurer asked for a report on faculty and staff headcount and costs.
 - Dr. Gibson-Shreve and VP Tom Chiappini will provide brief presentations on the College's instruction and institutional IT programs and services.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

ADJOURNMENT

At 9:28 a.m., Trustee Williams moved to adjourn. Trustee Maurer provided the second for the motion. The motion carried.

Alice C. Stephens
Chair
October 16, 2019

Para M. Jones, Ph.D.
President
October 16, 2019

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North Canton, Ohio
October 16, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on October 16, 2019 at Stark State College, 6200 Frank Ave. NW, North Canton, OH 44720.

CALL TO ORDER

Chair Alice Stephens called the meeting to order at 8:05 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Merle Griff, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following administrators were present: Para Jones, Tom Chiappini, Lada Gibson-Shreve, Don Mullen, Marisa Rohn and Stephanie Sutton.

RECOGNITION OF VISITORS

The following visitors were present: Rene Eneix, Sharon Hoover, Mike Ihrig, Teri Ross and Robyn Steinmetz

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

There were no agenda changes.

OATH OF OFFICE

President Jones administered the oath of office to Jeffery Walters. His term begins August 2, 2019 and concludes August 1, 2022. Chair Stephens thanked them him for the years he chaired the board.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. Trustee Maurer provided the second for the motion.

Tom Chiappini reported the following:

- There will be a budget revision at the next meeting.
- Financials are tracking per plan.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 09/11/19 meeting; Personnel Actions; and the Treasurer's Report.*

NEW BUSINESS

Trustee Walters moved to approve the Resolution to Approve Hiring Jeffrey Carr Construction Company, Inc. as the Contractor to renovate the Fuel Cell Prototyping Center for the ESC Preschool. Trustee Reolfi provided the second for the motion.

- Tom Chiappini said the resolution was for renovation of space leased by the Education Service Center (ESC) for Jackson Childcare and storage of their IT infrastructure.

The motion passed and the resolution was approved as follows:

**RESOLUTION
TO APPROVE HIRING JEFFREY CARR CONSTRUCTION COMPANY, INC.
AS THE CONTRACTOR TO RENOVATE THE FUEL CELL PROTOTYPING CENTER FOR THE
ESC PRESCHOOL**

WHEREAS, Stark State College has leased space in the Fuel Cell Prototyping Center to Stark County Education Service Center (ESC) and has agreed to make renovations for the ESC preschool; and

WHEREAS, the College will be reimbursed for the cost of renovating the facility to accommodate the Lessee; and

WHEREAS, all advertising and bidding requirements as detailed in the Ohio Revised Code pertaining to such construction projects have been followed;

THEREFORE, BE IT RESOLVED that the Stark State College Board of Trustees authorizes the Vice President for Business and Finance to contract with Jeffrey Carr Construction Co., Inc. as the general contractor for the Renovation of Fuel Cell Prototyping Center for project #SSC 19-001 ESC Preschool Renovation. Jeffrey Carr Construction Co., Inc. is hereby awarded the general contract as follows:

Base Bid	\$509,900.00
Alternate # 1 New Rooftop Unit	106,000.00
TOTAL	<hr/> \$615,900.00

This resolution is enacted on this 16th day of October, 2019.

Alice Stephens
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

OLD BUSINESS

- Dr. Lada Gibson Shreve explained the process for the upcoming meeting with the Higher Learning Commission (HLC) team for the accreditation visit. Trustee Maurer said to study Board policies and actively answer all questions. Dr. Shreve said we are well prepared for the visit. We started preparing several years ago by creating an accreditation council to help guide us through the process.

PRESIDENT'S REPORT

In addition to the President's written report, the following topics were highlighted.

Access with Success

- Dr. Jones congratulated Medical Assisting Department Chair Kelly Reinsel, faculty and staff for a successful Medical Assisting reaccreditation visit. We were given high marks for an excellent program, and anticipate reaccreditation when the process is complete.

- Executive council is reviewing recommendations given by national expert Sarah Zauner who was on campus to interview faculty and staff and assess how well our IT systems and processes support student success.

Valuing People

- Dr. Jones announced that the IT Department now reports to Tom Chiappini. He has been leading IT on an interim basis for two years. In an IT audit conducted by an outside consultant. The audit identified opportunities in development, applications and software.
- Dr. Jones announced that Human Resources now reports to Marisa Rohn. She will work with Director of HR Melissa Glanz on internal communications and employee relations to our talent management framework.

Business, Industry, Education and Community Partnerships/Workforce/Legislative

- Dr. Jones has met with all the new university presidents: Dr. Gary Miller of The University of Akron, Dr. Todd Diacon of Kent State University and Dr. John Langell of NEOMED to discuss our continued partnerships.
- An updated articulation agreement was signed with The Ohio State University President Michael Drake and Associate Provost Randy Smith. May 2019. Stark State graduate Leonte Cooper, and now OSU junior, joined us.
- **Educate to Elevate.** On October 29, First Energy will announce our partnership to provide certificates and associate degrees to entry-level employees for career advancement. Curriculum has been developed with four pathways to University of Akron for a bachelor's degree.
- **Tech Cred.** Lt. Governor Husted announced the launch of Ohio's new TechCred program to connect businesses with the talent they need and give employees the ability to earn industry-recognized, technology-focused credentials. Marisa Rohn said that Stark State is offering to assist our employer partners with the application process, so they can potentially receive reimbursement for sending their employees to SSC for training. The State is looking into making the process easier.
- Dr. Jones gave testimony on Senate Bill 109 to the Senate Finance Committee. The Bill would establish workforce scholarships and tax credits to entice students to pursue in-demand careers and businesses to provide career opportunities.
- Dr. Stephanie Sutton gave an enrollment update and said that there is declining enrollment all over the country. Community Colleges have been hit by the decline of adult students because of full employment.
 - Trustee Gilin asked about the retention trend line. Data of how many students come back term-to-term will be given at the next meeting.
 - Dr. Jones said we measure many variables to get a projection and set enrollment goals. We must now evaluate it in the bigger context of the environment. Given the latest data, we feel we must lower our enrollment goal.
 - The Board agreed that having a realistic enrollment goal is more important.
- Presentations on the College's instruction and institutional IT programs and services were postponed to a future meeting.

CHAIR'S REPORT

- The Trustees signed their statement of commitment forms and turned them in.
- Chair Stephens reminded the Board to complete their online ethics training. Cathy will send a link and instructions.
- Chair Stephens mentioned articles that were recently in the newspaper about wiping out debt and working with students who have some college but not completed and said we need to keep on working on those initiatives.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

EXECUTIVE SESSION

At 9:29 a.m., Vice Chair Walters moved to go into Executive Session to discuss the employment of a public employee, according to R.C. 121.22G (1). Trustee Williams provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:19 a.m., Trustee Reolfi moved to return to open session. Vice Chair Walters provided the second for the motion. The motion carried.

ADJOURNMENT

At 10:21 a.m., Trustee Lefton moved to adjourn. Trustee Rashid provided the second for the motion. The motion carried.

Alice C. Stephens
Chair
November 13, 2019

Para M. Jones, Ph.D.
President
November 13, 2019

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North Canton, Ohio
November 13, 2019

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on November 13, 2019 at Stark State College, 6200 Frank Ave. NW, North Canton, OH 44720.

CALL TO ORDER

Chair Alice Stephens called the meeting to order at 8:01 a.m.

ROLL CALL

The following board members were present: Jerry Gilin, Merle Griff, Karen Lefton, Christopher Maurer, Harun Rashid, Elaine Russell Reolfi, Alice Stephens, Jeffery Walters and Fonda Williams

The following administrators were present: Para Jones, Tom Chiappini, Lada Gibson-Shreve, Don Mullen, Marisa Rohn and Stephanie Sutton.

RECOGNITION OF VISITORS

The following visitors were present: Justin Barber, Mike Ihrig, Teri Ross and Robyn Steinmetz

PUBLIC REQUESTS

There were no public requests.

AGENDA CHANGES

Resolution to Request Approval of Tuition Waivers for the Ground Lease-Purchase Agreement with the City of Akron dated 8/8/2019 was added to Old Business.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. Trustee Griff provided the second for the motion.

Tom Chiappini reported the following on the Treasurer's Report:

- The annual audit is underway.

Tom Chiappini reported the following on the FY20 Budget Revision #1:

- The budget revision reflected the 7/17/19 State appropriation.
- Money from the facility fee was transferred into operations, due to payoff of the bonds.

Trustee Maurer asked what initiates policy changes. Dr. Jones explained that policies change to keep up with changes in curriculum, student services, business practices, state law and best practices. All policies are reviewed once every five years to ensure that they are up-to-date and relevant.

The vote was called. The Consent Agenda was approved and included the following: *Minutes of the 10/16/19 meeting; Personnel Actions; Treasurer's Report; FY20 Budget Revision #1; and the following Policies: Academic Honesty & Integrity; Faculty Rank and Promotion; Sexual Misconduct; Academic Freedom and Responsibilities; Proctored Testing; Course Substitution by Petition; Dean's List; Faculty Training for Web-based Courses; Required Student Orientation for Web-based Courses; and Shared Governance and Internal Communications .*

NEW BUSINESS

Trustee Maurer moved to approve the Resolution to Approve the 2019 Efficiency Report. Trustee Gilin provided the second for the motion.

- The Ohio Department of Higher Education requires approval by the Board of Trustees of an annual report on the College's efficiencies. The State provides the template.
- The State wanted space utilization to be a key initiative when the report originated. We've been very aggressive in this area, and our efforts are a best practice.

The motion passed and the resolution was approved as follows:

**Resolution
To Approve the 2019 Efficiency Report
November 13, 2019**

WHEREAS, the State's biennial budget established in Am. Sub. H.B. 64 of the 131st General Assembly required a report in response to the Governor's Task Force on Affordability and Efficiency in Higher Education which was created pursuant to Executive Order 2015-01K; and

WHEREAS, the subsequent State Budget bill, Am. Sub. H. B. 49 of the 132nd General Assembly, requires that the board of trustees of each public institution of higher education approve the institution's efficiency report submitted to the Chancellor; and

WHEREAS, various other provisions related to textbook affordability require reporting, and the Chancellor has determined that it is most efficient to include these new requirements in the annual efficiency report; and

WHEREAS, the College has prepared the required report using the template format provided by the Chancellor, and has included additional narrative as it has determined will best explain the completeness of the report and how it meets all requirements of the law;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College does hereby accept and approve the 2019 Efficiency Report to the Chancellor of Higher Education as presented on this the 13th day of November, 2019.

Alice C. Stephens
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

OLD BUSINESS

Trustee Reolfi moved to approve the Resolution to Request Approval of Tuition Waivers from the Ground Lease-Purchase Agreement with the City of Akron, Dated August 8, 2019. Trustee Williams provided the second for the motion.

Trustee Maurer moved to amend the motion to approve the Resolution with the provision that editorial revisions might be made by the Ohio Department of Higher Education (ODHE). Trustee Reolfi provided a second to the motion to amend. The motion to amend was approved.

The main motion, as amended, was approved.

The Resolution that follows has been edited by ODHE.

**RESOLUTION
TO REQUEST APPROVAL OF TUITION WAIVERS FOR
EMPLOYEES OF THE CITY OF AKRON**

WHEREAS, §381.170 of Am. Sub. H.B. 166 of the 133rd General Assembly requires that any waiver of tuition for a student or class of students at a state-assisted institution of higher education be approved by the institution's board of trustees and the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, Stark State College requests that the Chancellor approve tuition waivers for employees of the City of Akron including in-state rates of instructional and general fees for up to 225 credit hours for the semesters in the current biennium (Spring 2020 through Spring 2021, and all summer terms beginning before June 30, 2021); and

WHEREAS, the College will provide 225 credit hours of classes each year using the standard tuition rate, currently \$174.60 per credit hour, to calculate the amount of tuition to be waived. Tuition to be waived is the sum of the Instructional Fee and the General Fee. At the current tuition rate of \$174.60, the total tuition for 225 credit hours would be \$39,285. If tuition increases during the term of the Agreement, the tuition waived will increase accordingly; and

WHEREAS, the College will also waive tuition for and provide access to open seats in any class to the City without charge for use by City employees, administration, Council Members, and family members thereof;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College authorizes the College President to request that the Chancellor of the Ohio Department of Higher Education approve the tuition waivers for employees of the City of Akron for the time frame of January 1st 2020 through June 30, 2021

This resolution is enacted on this 13th day of November, 2019.

Alice C. Stephens
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

- The Ohio Department of Higher Education has asked for this resolution from our Trustees. The agreement must be approved every two years for the six-year duration of the project. We expect some changes from the ODHE, but nothing material.
- Trustee Griff asked if the agreement was just for CDL. Dr. Jones said students could enroll for any program we offer on a space-available basis and would be responsible for any additional fees. The City of Akron will decide who is eligible to participate.
- Trustee Gilin said many opportunities can come out of this agreement. It is a wonderful educational opportunity.
- Dr. Jones said we have partnerships with many companies that offer scholarships or pay for their employees to attend Stark State. A presentation of our employer partnerships will be given at the January meeting.

HLC Visit

- Dr. Lada Gibson Shreve said the Higher Learning Commission visit is well-planned by the visiting team of educators. Dr. Jones said this is a peer review process, and we work on it as a continuous improvement opportunity.
- Trustee Maurer advised that all Trustees should provide input when questions are asked.

- Dr. Jones anticipates questions about our strategic plan and the College's dashboard. Our Dashboard is considered a best practice.
- Trustees will be provided a call-in number if they cannot attend in person.

Strategic Plan

Trustee Maurer moved to approve the 2020-2022 Strategic Plan. Trustee Griff provided the second for the motion.

- Dr. Stephanie Sutton and Marisa Rohn gave a review of the process to date.
- A total of nearly 700 internal and external stakeholders participated in 23 sessions.
- Trustee Reolfi suggested that the College consider how we define "leadership." Dr. Jones responded that one way the College defines "leadership" is "not waiting for others to take the lead," especially when it comes to developing educational and training programs in response to the needs of employers. We will define our leadership role with the community in the context of the Strengthening Stark and Elevate Akron reports.
- Trustee Maurer suggested we highlight debt-free education in our marketing materials. Trustee Griff said parents must be included and make it relatable to them, as well as counselors, teachers, etc. Get the message out to the right people.

The motion passed.

PRESIDENT'S REPORT

In addition to the President's written report, the following topics were highlighted.

Access with Success

- Dr. Jones congratulated our five student first-place winners of the "Battle of the Brains" Competition. They were coached by English Professor Jennifer Smith and competed against students from Walsh, Mount Union and Kent State Stark.
- Dr. Jones thanked Don Mullen and the faculty and staff in Akron for a very successful open house. Several students registered that night.
- Dr. Jones thanked everyone who helped students fill out FAFSA forms at the two financial aid workshops held in conjunction with the University of Akron.

Valuing People

- Dr. Jones thanked Canton Carnival of Wheels (CCOW) for raising over \$10,000 for Stark State College automotive scholarships. Over the past 10 years, CCOW has raised more than \$100,000 for student scholarships.
- The Guided Pathways 2.0 effort continues as we work on intentional initiatives to improve student success that align with the strategic plan.

Business, Industry, Education and Community Partnerships/Workforce/Legislative

- **Educate to Elevate.** On October 29, FirstEnergy announced a partnership with Stark State to provide certificates and associate degrees to provide entry-level employees with education and career advancement opportunities. Employees will complete associate degrees at Stark State and then articulate to the University of Akron for bachelor's degrees. This new collaboration builds on our 20-year FirstEnergy line worker and substation technician educational partnership. Trustee Lefton suggested that Dr. Gibson-Shreve and FirstEnergy present on this partnership at next year's trustee's conference.
- Marisa Rohn and an Akron Children's Hospital human resources representative will participate in Chancellor Gardner's Health Care Workforce Preparation Task Force meeting next week in

Columbus. The Chancellor formed this task force to better understand the health care workforce needs in Ohio.

CHAIR'S REPORT

- Chair Stephens, Vice Chair Walters, Trustees Lefton and Gilin, and President Jones attended the Ohio Department of Higher Education Trustee Conference. Chair Stephens reported that Governor DeWine is very sincere and excited about education. Everything she heard at the Conference reinforced that Stark State is on the right track and already doing what others are talking about. Trustee Gilin said he was impressed to be with so many leaders who sought to understand and really listen to what others were saying.
- Chair Stephens reminded the Board to complete their online ethics training.
- Chair Stephens said not to eat one week prior to the Culinary Extravaganza if you are planning to attend, because there will be an abundance of great food.
- Chair Stephens handed out pledge cards and discussed the Trustees' scholarship, which focuses on student emergency funds. Data shows that 99% of the students who used the fund continued on with their education.
- There is no meeting December 11, unless important business comes up requiring Board action.
- Pending state legislation could permit trustees to attend meetings via electronic means. Trustees Gilin and Rashid remarked that if the legislation passes, the College should use technology that provides the benefits of audio and video participation.

COMMUNICATIONS

Board members were asked to review the calendar and notify the President's Office of events they plan to attend.

ADJOURNMENT

At 10:13 a.m., Trustee Lefton moved to adjourn. Trustee Rashid provided the second for the motion. The motion carried.

Alice C. Stephens
Chair
January 8, 2020

Para M. Jones, Ph.D.
President
January 8, 2020