


Law Enforcement Academy Checklist/Application

(See step by step instructions on back)

The Pre-application checklist is designed to monitor your progress with completing application requirements.

Please refer to the Law Enforcement Academy "Information Packet" for detailed program information.

Semester starting academy: _____ First day of academy: _____ Application Deadline: _____

	Requirement	Date Complete	Office Use Only
	Apply to Stark State College		
	Meet with Financial Aid (Optional)		
	Complete ACCUPLACER Test if required (All sections)		
	Accepted to Stark State College		
	Physical Fitness Pre-test passed within 150 days prior to the first day of academy. <i>The pre-test must be passed prior to the application deadline so plan accordingly!</i>		
	Drug Screen within 150 days prior to the first day of academy		
	WebCheck within 150 days prior to the first day of academy		
	Physical exam within 150 days prior to the first day of academy		
	Submit a copy of valid driver's license		
	<p>The following forms must be submitted with this checklist:</p> <p>Student Acknowledgment and Verification SF102bas—Request for national webcheck—Law Enforcement SF104unv—FERPA Consent to release student information SF114bas—Student Health Data Form SF115unv—Student Enrollment/Certification Record</p>		Eligible for application: Yes _____ No _____

Submit Checklist/Application and appropriate documents to the Gateway Center (Admissions) for review.

After review, completed paperwork will be submitted to the Student Services drop box located at the end of the counter in the "M" building.

Please keep copies of all documents submitted.

NAME (please write legibly): _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

Law Enforcement Academy (LEA) Application Instructions

1. Follow the procedure for applying to Stark State College(SSC).
2. Take the Accuplacer Placement Test (only if not taken previously).
 - a. Your scores will determine whether or not you will need to take Critical Analysis BEFORE you begin the LEA.

Note: Transfer students with greater than 12 credits, and/or students who have taken the ACT within the last two calendar years may not be required to take the Accuplacer Placement test. An admissions counselor can discuss the details with you.
 - c. Call 330-736-1605 ext. 4228 or stop in room M110 at the Gateway Center for Accuplacer test dates and times.
 - d. There is no fee for this test, and you do not need to study for it.
3. Pass a physical fitness pre-test by reporting to the LEA Academy, 8252 Frank Ave NW, on the first Tuesday of the month @ 8:00am or 4:30pm. There is no limit to the amount of attempts. Passing scores are listed in the information packet.
4. Report to Aultworks and complete a physical and 10 panel drug screen within 150 days prior to the first day of academy. This is at the expense of the student. The SF114bas must be completed by the Medical Professional.
4. Contact a law enforcement agency to complete a Webcheck. The information packet provides additional information as to locations and cost. Assure the directions for the Webcheck listed at the top of the SF102bas are provided to the person taking the fingerprints.
5. Complete the required paperwork in the POBT Student Handbook. The POBT Handbook can be obtained by emailing LEAinfo@starkstate.edu, visiting the Law Enforcement Academy website, or contacting the Gateway Center (Admissions).

School Name: "Stark State College LEA"

School Number should be left blank

6. Once these steps have been successfully completed, please submit the "Checklist/Application" and other appropriate documents to the Gateway Center (Admissions) for review prior to submitting to the Student Services drop box located at the end of the counter in the "M" building.
7. Each application is reviewed to validate that it is complete and that all admission requirements have been met. Once the application is accepted, students should attend the appropriate open interview session listed in the LEAinfo@starkstate.edu email autoreply.

Note: Students who submit incomplete or invalid applications will be notified of the deficiency. Applicants will be required to resubmit a new application. A resubmitted application will receive a new date/time stamp.