



## CAREER ENHANCEMENT CERTIFICATE

# TRAINING & DEVELOPMENT TECHNOLOGY – E-LEARNING SPECIALIST

*The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.*

2021 Catalog  
Effective Summer 2020

2129

*Business and Information Technology Division*

*Digital Media and Administrative Technologies Department*

This Career Enhancement Certificate should be taken after the Training & Development Specialist Career Enhancement Certificate (encompassing the core competencies to prepare students for entry level positions). Upon completion, students have the option of obtaining one more Career Enhancement Certificate: Training Software Applications Specialist.

Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
TDS121	Introduction to Training and Development	3		
TDS124	Instructional Design for the Trainer	3	TDS121	
TDS221	Introduction to eLearning Tools	1		
TDS222	Creating and Implementing Online Training	3	TDS221	
TDS223	ADDIE Capstone Course	3	TDS124	
<b>TOTAL CREDIT HOURS</b>		<b>13</b>		

### STUDENT ADVISING NOTES

#### Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

#### First Semester

TDS121 Introduction to Training and Development

3

**3**

#### Second Semester

TDS124 Instructional Design for the Trainer

3

TDS121

TDS221 Introduction to eLearning Tools

1

**4**

#### Third Semester

TDS222 Creating and Implementing Online Training

3

TDS221

TDS223 ADDIE Capstone Course

3

TDS124

**6**

**TOTAL CREDITS**

**13**