



ASSOCIATE OF APPLIED BUSINESS

COMPUTER TECHNOLOGY – HELP

DESK/COMPUTER SUPPORT SPECIALIST MAJOR

The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.

2021 Catalog

Effective Summer 2020

5011

Business and Information Technology Division

Computer Science and Information Systems Department

TECHNICAL Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
CIS125	Data Analysis and Decision Making ▲	3	CPD121	
CIS221	Generating Reports for Decision Making ▲	3	CPD121	
CIS224	Advanced Help Desk ▲	3	CIS121	
CPD123	Structured Query Language ▲	3	CPD121	
CPD224	Advanced Microsoft SQL Server Database ▲	3	CPD123	
CSE236	Analyzing Software Requirements and Developing Solutions ▲	3	(CIS221 or CSE229 or CSE233 or CSE231 or WDD221 or CSE227 or WDD224 or WDD222 or WDD226) and CPD123	
NET120	PC Upgrading and Maintenance ▲	3		
NET121	Introduction to Computer Networking ▲	3		
NET131	Microsoft Client Operating System ▲	3	NET120 and NET121	
NET244	Microsoft Networking I ▲	3	NET120 and NET121	
Total		30		
NON-TECH Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
SSC101	Student Success Seminar^^	1	<i>Take first semester</i>	
COM121	Effective Speaking	3	None	
or	or	or	or	
COM122	Interpersonal Communication	3	None	
or	or	or	or	
COM123	Small Group Communication	3	IDS102 or Proficiency	
CIS121	Help Desk and Computer Support Concepts^ ▲	3	IDS102 or Proficiency	
CIS126	Fundamentals of Information Systems^ ▲	3	IDS102 or Proficiency	
CPD121	Data Modeling and Database Design^	3	(IDS102 or Proficiency) and (ITD100 or Proficiency)	
CSE122	Programming Logic and Problem Solving^	3	(IDS102 or Proficiency) and (ITD100 or Proficiency)	
ENG124	College Composition^	3	Co-ENG024 or Co-ENG011 or Proficiency	
MTH108	Explorations in Modern Mathematics^	3	MTH022 or MTH023 or Proficiency	
WDD121	Internet Design and Development^	3	(IDS102 or Proficiency) and (ITD100 or Proficiency)	
	<i>Select one (1) Arts & Humanities Elective from the list below ¹</i>	3	<i>Check for prerequisites</i>	
	<i>Select one (1) Social Science Elective from the list below ²</i>	3	<i>Check for prerequisites</i>	
Total		31		
TOTAL CREDIT HOURS		61		

^Based upon SSC placement score

^^To promote student success, this course should be taken in the first semester

▲ Course offerings vary by semester. Please see your academic advisor for availability.

¹Arts & Humanities Electives: ENG233, ENG234, ENG236, ENG237, HIS121, HIS122, PHL122

²Social Science Electives: PSC121, PSY121, PSY123, PSY124, PSY221, SOC121, SOC122, SOC123, SOC221, SOC225

PART-TIME STUDENT ADVISING NOTES

Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

Course Sequence

The semester-by-semester listing below provides the normal scheduling option for part-time associate degree students who plan to finish in eight semesters.

<u>First Semester</u>		<u>Credit Hours</u>	<u>Pre- and Co-requisites</u>
SSC101	Student Success Seminar^^	1	<i>Take first semester</i>
CIS121	Help Desk and Computer Support Concepts^▲	3	IDS102 or Proficiency
CIS126	Fundamentals of Information Systems^▲	<u>3</u>	IDS102 or Proficiency
		7	
<u>Second Semester</u>			
CPD121	Data Modeling and Database Design^	3	(IDS102 or Proficiency) and (ITD100 or Proficiency)
CSE122	Programming Logic and Problem Solving^	3	(IDS102 or Proficiency) and (ITD100 or Proficiency)
WDD121	Internet Design and Development^	<u>3</u>	(IDS102 or Proficiency) and (ITD100 or Proficiency)
		9	
<u>Third Semester</u>			
CIS125	Data Analysis and Decision Making▲	3	CPD121
CIS224	Advanced Help Desk▲	3	CIS121
NET120	PC Upgrading and Maintenance▲	<u>3</u>	
		9	
<u>Fourth Semester</u>			
NET121	Introduction to Computer Networking▲	3	
ENG124	College Composition^	3	Co-ENG024 or Co-ENG011 or Proficiency
MTH108	Explorations in Modern Mathematics^	<u>3</u>	MTH022 or MTH023 or Proficiency
		9	
<u>Fifth Semester</u>			
CIS221	Generating Reports for Decision Making▲	3	CPD121
NET244	Microsoft Networking I▲	3	NET120 and NET121
CPD123	Structured Query Language▲	<u>3</u>	CPD121
		9	
<u>Sixth Semester</u>			
NET131	Microsoft Client Operating System▲	3	NET120 and NET121
<i>Arts & Humanities Elective¹</i>		<u>3</u>	<i>Check for prerequisites</i>
		6	
<u>Seventh Semester</u>			
<i>Social Science Elective²</i>		3	<i>Check for prerequisites</i>
CPD224	Advanced Microsoft SQL Server Database▲	<u>3</u>	CPD123
		6	
<u>Eighth Semester</u>			
COM121	Effective Speaking	3	None
or	or	or	or
COM122	Interpersonal Communication	3	None
or	or	or	or
COM123	Small Group Communication	3	IDS102 or Proficiency (CIS221 or CSE229 or CSE233 or CSE231 or WDD221 or CSE227 or WDD224 or WDD222 or WDD226)
CSE236	Analyzing Software Requirements and Developing Solutions▲	<u>3</u>	and CPD123
		6	
	TOTAL CREDITS	61	

See reverse side for footnotes.