



## Definitions of Miscellaneous Fees and Charges

The College may establish miscellaneous fees to cover certain costs of goods and services related to the education process.

- a. **Background Check Fee** – For those who need to obtain some of their educational training off campus at a hospital, day care center, or other business, a background check(s) may be required. A fee is assessed to cover the cost of processing the background check.
- b. **Commercial Driver’s License Fee** – The CDL fee covers the cost of program tuition and class fees as well as state fees and semi rental for one CDL driving test. If the student does not pass the CDL test, he or she must pay all fees associated with additional test attempts. This fee does not cover the student’s required Department of Transportation physical or drug screening. Students are also responsible for the cost of the permit and any endorsements they wish to add.
- c. **Credit-by-Examination Fee** – A fee is assessed for each examination given under the provisions of rule 3357:15-13-25.
- d. **Culinary Fee** – The culinary fee is a fee established per course to cover the cost of consumable goods required for the specific course. Fees may vary by course.
- e. **Dental Hygiene Facility Fee** – The dental hygiene facility fee supplements sources of income to cover the costs of dental hygiene instruction. The fee is charged each semester and is limited to dental hygiene students.
- f. **Dietetic Technology Fee** – The dietetic technology fee covers the cost of food materials and preparation methods for the specified course. Fees may vary by course.
- g. **Health Record Management Fee** – This fee is used to cover costs of electronic filing and maintenance of personal health records. Personal health records are necessary for students to progress through their chosen program and gain access to clinical training sites.
- h. **Law Enforcement Academy Fee** – The Law Enforcement Academy fee covers expenses for delivering academy courses.
- i. **Locker Fee** – During registration periods on a first-come, first-served basis, students may rent lockers.
- j. **Maintenance and Campus Security Fee** – This fee helps cover the costs of maintaining the College’s buildings, grounds, and security.
- k. **Online Fee** – The online fee helps cover the cost of the College’s Learning Management System, hosting services, and course design and development.
- l. **Parking Fine** – A fine will be levied for parking and traffic violations.
- m. **Physical Therapist Assistant Fee** – The physical therapist assistant fee covers the cost of licensure preparation for credentialing exams.
- n. **Prior Learning Assessment (PLA) Portfolio Fee** – A fee is assessed for each PLA Portfolio under the provisions of rule 3357:15-13-25.
- o. **Respiratory Care Technology Fee** – The respiratory care technology fee covers the cost of enhanced certification preparation for credentialing exams and certifications, as well as the cost of clinical simulation in the practicum course. Fees may vary by course.
- p. **Selective Service Fee** – A surcharge is assessed for any eligible male student who has not provided his selective service number to the College. This surcharge is equal to the current Out-of-State Residents Tuition Surcharge.

- q. **Student Installment Payment Plan Fee (SIPP)** – Students electing to use the student installment plan to pay tuition and fees will be required to pay a non-refundable fee for the service.
- r. **Surgical Technology Fee** – The surgical technology fee covers a membership to the Association of Surgical Technology, a certification study guide, and cost of the certification exam.
- s. **Transcript Fee** – Upon request of the student or alumnus, the registrar issues a copy of the student's record. A charge will be made for each requested transcript.
- t. **Welding Fee** – The welding fee supplements the purchase of equipment, consumables, and supplies for welding instruction. Fees may vary by course.