

STARK STATE COLLEGE
College Credit Plus Due Dates Checklist
SPRING 2021
Classes begin January 19, 2021

<u>DUE DATE</u>	<u>TASK</u>
January 5	Stark State College admitting and enrolling a student will issue a pre-term notice of admission and specific courses at least 14 calendar days prior to SSC's first day of class
January 6 – January 15	If changes occur after the 14 th calendar day, but prior to the first day of classes, a notice of admission will be sent to the student, parent, counselor, and superintendent of public instruction
January 15	Last day to enroll in a course for students that have applied
January 15	A roster of participants and course enrollments will be sent to the school counselors
January 19 – January 22	Schedule changes can be made for enrolled students Changes will not be accepted after January 22
January 29	Confirmation of participants, courses, and hours for each course will be sent to the participant, counselor, and superintendent of public instruction
February 1	Student must withdraw prior to the 15 th calendar day to avoid financial penalty from their school district Students will receive a "W" on their Stark State College transcript after this date
Full semester courses – February 3 1 st 8-week courses – February 3 2 nd 8-week courses – March 31	Post "Never Attends" Full semester courses – Student must participate by 11:59PM by February 1, 2021 2 nd 8-week courses – Student must participate by 11:59PM by March 29, 2021
February 17	Post "Early Alerts" by noon
March 10	Adjunct instructors post student's mid-term grade(s)
Full semester courses – April 19 First 8-week courses – February 22 Second 8-week courses – April 26	Process academic withdrawal with Academic Advisor and high school counselor to avoid a failing course grade "W" will appear on Stark State College transcript
May 31	Complete course evaluations Return them to Donna Griffin at Stark State College
May 18 – W3 and/or on campus May 28 – F2F at HS	Online or on campus adjunct instructors post final grades High School/CCP adjunct instructors post final grades Students should not request transcripts before June 4, 2021
As Soon As Possible After Posting Final Grades	Fill out grade change forms if necessary Forms can be found on MyStarkState and be sent to Pam Arrington, Registrar parrington@starkstate.edu
TBD by CCP Coordinator	Schedule professional development with instructors and supporting teachers Notify them early enough to ensure their attendance