

 	<b>ASSOCIATE OF APPLIED BUSINESS</b> <b>BUSINESS MANAGEMENT – FINANCE</b> <b>MAJOR</b>	<b>2021-22 Catalog</b> Effective Summer 2021
	<i>The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.</i>	<b>2061</b>

*Business and Information Technology Division*

*Management and Marketing Department*

TECHNICAL Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
ACC130	Business Law and Ethics	3		
BUS121	Business Administration <sup>^</sup>	3	IDS102 <b>or</b> Proficiency	
FIN220	Business Finance	3	ACC133	
FIN221	Investment and Securities ▲	3	ACC132	
FIN227	Money and Banking ▲	3	BUS124	
MGT121	Principles of Management	3	BUS121 <b>or</b> ENT120	
MGT221	Supervision	3	MGT121	
MGT223	Business Decision Making	4	MGT121 <b>and</b> (ACC128 <b>or</b> ACC133)	
MGT224	Human Resource Management	3	MGT121	
MKT121	Principles of Marketing	3	BUS221	
<b>Total</b>		<b>31</b>		
NON-TECH Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
SSC101	Student Success Seminar <sup>^^</sup>	1	<i>Take first semester</i>	
ACC132	Financial Accounting*	4	BUS124	
ACC133	Managerial Accounting	4	ACC132	
BUS124	Business Analysis with Algebra <sup>^</sup>	3	(MTH022 <b>or</b> proficiency) <b>and</b> (IDS102 <b>or</b> proficiency)	
BUS221	Microeconomics <sup>^</sup>	3	IDS102 <b>or</b> Proficiency	
BUS222	Macroeconomics <sup>^</sup>	3	IDS102 <b>or</b> Proficiency	
COM121	Effective Speaking	3		
ENG124	College Composition <sup>^</sup>	3	Co-ENG024 <b>or</b> Co-ENG011 <b>or</b> Proficiency	
ITD122 <b>or</b> AOT226	Computer Applications for Professionals <sup>^■</sup> <b>or</b> Spreadsheet - Microsoft Excel <sup>^</sup>	3 <b>or</b> 3	ITD100 <b>or</b> Proficiency <b>or</b> ITD100 <b>or</b> Proficiency	
MTH118 <b>or</b> MTH124 <b>or</b> MTH125	Quantitative Reasoning <sup>^</sup> <b>or</b> Statistics Ω <b>or</b> College Algebra Ω	3 <b>or</b> 3 <b>or</b> 4	<i>Check for prerequisites</i>	
	<i>Select one (1) Arts &amp; Humanities Elective from the list below <sup>1</sup></i>	3	<i>Check for prerequisites</i>	
<b>Total</b>		<b>33-34</b>		
<b>TOTAL CREDIT HOURS</b>		<b>64-65</b>		

<sup>^</sup>Based upon SSC placement score

<sup>^^</sup>To promote student success, this course should be taken in the first semester

<sup>■</sup>Successful completion of ITD102, ITD104, ITD105, and ITD106 may be substituted for ITD122

<sup>Ω</sup> MTH124 or MTH125 should only be taken by students planning to transfer to a four-year institution.

▲ Course offerings vary by semester. Please see your academic advisor for availability.

\* Student may elect to take ACC121 Principles of Accounting as an introduction to accounting prior to taking this course.

<sup>1</sup> Arts & Humanities Elective: ENG233, ENG234, ENG235, ENG236, ENG237, ENG240, ENG241, HIS121, HIS122, PHL122

**FULL-TIME STUDENT ADVISING NOTES**

Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

Course Sequence

The semester-by-semester listing below provides the normal scheduling option for full-time associate degree students who plan to finish in two years.

<u>First Semester</u>		<u>Credit Hours</u>	<u>Pre- and Co-requisites</u>
SSC101	Student Success Seminar <sup>^^</sup>	1	<i>Take first semester</i>
BUS121	Business Administration <sup>^</sup>	3	IDS102 <b>or</b> Proficiency
ITD122	Computer Applications for Professionals <sup>■</sup>	3	ITD100 <b>or</b> Proficiency
<b>or</b>	<b>or</b>	<b>or</b>	<b>or</b>
AOT226	Spreadsheet - Microsoft Excel <sup>^</sup>	3	ITD100 <b>or</b> Proficiency
BUS124	Business Analysis with Algebra <sup>^</sup>	3	(MTH022 <b>or</b> proficiency) <b>and</b> (IDS102 <b>or</b> proficiency)
ENG124	College Composition <sup>^</sup>	3	Co-ENG024 <b>or</b> Co-ENG011 <b>or</b> Proficiency
MTH118	Quantitative Reasoning <sup>^</sup>	3	
<b>or</b>	<b>or</b>	<b>or</b>	
MTH124	Statistics Ω	3	<i>Check for prerequisites</i>
<b>or</b>	<b>or</b>	<b>or</b>	
MTH125	College Algebra Ω	4	
		<b>16-17</b>	
<u>Second Semester</u>			
ACC130	Business Law and Ethics	3	
MGT121	Principles of Management	3	BUS121 <b>or</b> ENT120
BUS221	Microeconomics <sup>^</sup>	3	IDS102 <b>or</b> Proficiency
ACC132	Financial Accounting*	4	BUS124
COM121	Effective Speaking	3	
		<b>16</b>	
<u>Third Semester</u>			
MGT221	Supervision	3	MGT121
MKT121	Principles of Marketing	3	BUS221
FIN227	Money and Banking ▲	3	BUS124
ACC133	Managerial Accounting	4	ACC132
FIN221	Investments and Securities ▲	3	ACC132
		<b>16</b>	
<u>Fourth Semester</u>			
MGT224	Human Resource Management	3	MGT121
BUS222	Macroeconomics <sup>^</sup>	3	IDS102 <b>or</b> Proficiency
MGT223	Business Decision Making	4	MGT121 <b>and</b> (ACC128 or ACC133)
FIN220	Business Finance	3	ACC133
<i>Arts &amp; Humanities Elective<sup>1</sup></i>		3	<i>Check for prerequisites</i>
		<b>16</b>	
	<b>TOTAL CREDITS</b>	<b>64-65</b>	

<sup>^</sup>Based upon SSC placement score

<sup>^^</sup>To promote student success, this course should be taken in the first semester

■ Successful completion of ITD102, ITD104, ITD105, and ITD106 may be substituted for ITD122

Ω MTH124 or MTH125 should only be taken by students planning to transfer to a four-year institution.

▲ Course offerings vary by semester. Please see your academic advisor for availability.

\*Student may elect to take ACC121 Principles of Accounting as an introduction to accounting prior to taking this course.

<sup>1</sup> Arts & Humanities Elective: ENG233, ENG234, ENG235, ENG236, ENG237, ENG240, ENG241, HIS121, HIS122, PHL122