COVID-19
SSC Response Guide

REPORTING AN EXPOSURE, A CONFIRMED CASE, OR EXPERIENCING SYMPTOMS	**Online Self-Reporting Form (preferred method):** https://www.starkstate.edu/about/security/coronavirus/covid-19-reporting/ responseteam@starkstate.edu, **Email:** responseteam@starkstate.edu OR **Phone:** 330-494-6170 x6000 (Please allow 24 hours to receive a response) **When reporting, please leave your name, student or employee ID number, contact number, a brief description of your symptoms, exposure, or if you have tested positive for COVID-19.**
SYMPTOMS of COVID-19 **PLEASE STAY AT HOME IF YOU ARE SICK**	The CDC states, people with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus. Self-monitoring each day is strongly encouraged.** Stay home if you are sick and report to the response team immediately. **People with these symptoms may have COVID-19:** • Fever or chills • Cough • Shortness of breath or difficulty breathing • Fatigue • Muscle or body aches • Headache • New loss of taste or smell • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea *This list does not include all possible symptoms. Check the CDC website link for updates. https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html
FACULTY & STAFF	• If a student, faculty or staff member reports off to you due to COVID-19 exposure, symptoms, or a positive test, report the information to the response team immediately. • If approached by a student or employee stating they have been exposed, a member of their family is exposed, are experiencing symptoms, or have tested positive, advise them to go home & stay home until contacted by a SSC response team member. • **After the student or employee has been advised please report the information to the response team immediately.**
STUDENTS	• If you are experiencing symptoms, exposed to COVID-19, or have tested positive for COVID-19, **STAY HOME**. Take care of yourself by monitoring your symptoms and stay in touch with your medical provider. • **Contact the SSC Response Team** to report an exposure, symptoms, or that you have tested positive. A team member will contact you with further guidance and/or answer questions. • **Contact your instructor(s)** for any missed assignments or tests. **Notifying the instructor is the student's responsibility.**
CONTACT TRACING	• The response team assists local health departments with contract tracing when it is necessary to be proactive with a timely notification of a confirmed case on campus. • Please make note of your close contact (less than 6ft away) with others throughout the day so we can assist the health departments and maintain a safe campus environment. • An infected person can spread COVID-19 starting 48 hours (or 2 days) before the person has any symptoms or tests positive.