

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
January 12, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on January 12, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:01 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Alice Stephens, Jeffery Walters, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson Shreve, Tom Chiappini, Stephanie Sutton and Marisa Rohn.

RECOGNITION OF VISITORS

The following visitors were present: Angela Smith-Alder, Gregory Freeman, and Teri Ross.

PUBLIC REQUESTS

None.

CONSENT AGENDA

Trustee Stephens moved to consider and approve the Consent Agenda. Trustee Williams provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the November 10, 2021 meeting; Personnel Actions; Treasurer's Report; and policies 15-13-09 Early Alert, 15-13-35 Course Syllabus, 15-17-11 College State of Emergency Pertaining to Students, 15-13-38 Departmental Academic Policy, 15-8-10 Student Recruitment and Marketing, and 15-17-05 Physical Development Planning, Space Utilization, and Maintenance.*

NEW BUSINESS

Trustee Reolfi moved to approve the Resolution to Authorize Tuition Rates for College Credit Plus for the 2022-2023 Academic Year. Trustee Wackerly provided the second for the motion.

The Resolution was approved unanimously as follows:

7.1

RESOLUTION

**To Authorize Tuition Rates for College Credit Plus
for the 2022-2023 Academic Year**

WHEREAS, Stark State College participates in the College Credit Plus program authorized by Ohio Revised Code Section 3365.02; and

WHEREAS, secondary institutions and postsecondary institutions may enter into an agreement to establish a payment structure for tuition, textbooks, and fees in accordance with Ohio Revised Code Section 3365.07(A)(2); and

WHEREAS, it is the desire of the Board of Trustees of Stark State College to establish uniform rates for all secondary institutions participating in the program through the Memorandum of Understanding for the 2022-2023 academic year; and

WHEREAS, such agreements must be negotiated annually and approved by the postsecondary institution Board of Trustees, and participating secondary school's Board of Education, in accordance with Ohio Administrative Code 3333-1-65.6; now

THEREFORE BE IT RESOLVED that the Board of Trustees of Stark State College agrees to the following terms enumerated in the Memorandum of Understanding for the 2022-2023 academic year.

Signed this 12th day of January, 2022.

Karen C. Lefton , Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

In addition to the written *President's Report*, Dr. Jones highlighted the following:

- Dr. Jones shared the updates to the strategic dashboard to reflect Fall, 2021 enrollment, with the metric changing from red to green. Our Student Success Funding metric remains green, with an improvement from 6.27% (2020) to 6.36% (2021) in our College's State Share of Instruction, reflecting improvements in enrollment and student success.
- We continue to offer more than half-off tuition for students this Spring Semester and have been promoting this for a few months. We are also planning to hold open houses for students and parents in March and April.
- Our Fall Graduation Ceremony was moved from in-person to virtual for health and safety reasons due to COVID-Omicron. We had 421 Fall graduates.
- Pinning ceremonies were held in December for health and EMT students along with a certificate ceremony for students who completed one-year certificates. We awarded 150 one-year certificates and 424 Career Enhancement Certificates.
- Dr. Jones recognized Trustee Reolfi for the care and assistance she gave to one of our fall graduates who showed up in-person for the ceremony. Trustee Reolfi assisted the student and took photos of her in her cap and gown for a special moment. Thank you to Trustee Reolfi!
- Stark State College was recently named to *Newsweek* magazine's 2022 "America's Top Online Colleges," list of 150 best colleges and universities that offer online degree programs.
- Congratulations to Occupational Therapy Assistant faculty for receiving reaffirmation of accreditation for three years.
- Congratulations also go to Court Reporting faculty for a successful accreditation visit in conjunction with Clark State Community College, which is our program partner.

CHAIR'S REPORT

- Chair Lefton informed Trustees that Vice Chair Harun Rashid's term expired in November, and also that his 60-day grace period/extension also expired. Dr. Jones reached out to the Governor for Trustee Rashid's reappointment; however, no appointment has been made as of yet.
- Chair Lefton reminded Trustees that they should have received an email to file their annual Financial Disclosure Statement.
- Chair Lefton asked for two Trustee volunteers to participate in the selection process for the Board of Trustees Strategic Excellence Awards. Trustees Tracy Carter and Marlé Fernandes both volunteered.
- Chair Lefton asked Trustees to approve the annual meeting calendar included in their packet, and all Trustees approved. The dates for Spring Graduation, One-Year Certificate Ceremony, and other events will also be added to the calendar.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

ADJOURNMENT

At 9:04 a.m., Trustee Carter moved to adjourn. Trustee Stephens provided the second for the motion. The motion carried.

Karen C. Lefton, Esq.
Chair
January 12, 2022

Para M. Jones, Ph.D.
President
January 12, 2022

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
March 9, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on March 9, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:00 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Alice Stephens, Jeffery Walters, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson Shreve, Tom Chiappini, Stephanie Sutton, Marisa Rohn,

RECOGNITION OF VISITORS

The following visitors were present: Linda Remark, Robyn Steinmetz, Gregory Freeman, Bruce Wyder, and Teri Ross.

PUBLIC REQUESTS

None.

CONSENT AGENDA

Trustee Stephens moved to consider and approve the Consent Agenda. Trustee Carter provided the second for the motion.

Tom Chiappini provided a summary of the Gramm-Leach-Bliley Act (GLBA) Annual Cybersecurity Report. This is Stark State's third report on our cybersecurity profile. The analysis tool used is from financial institutions. We have improved two factors this year compared to last year's report. We also successfully completed a remote site test as well as breach testing, and our system successfully thwarted a third-party attempt to breach it. We have experienced no security breaches or violations of law during the past 12 months. We plan to hire a cybersecurity administrator, and we will continue to utilize outside services to augment system security.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the January 12, 2022 meeting; Personnel Actions; Treasurer's Report, Budget Revision, Gramm-Leach-Bliley Act (GLBA) Report, and policy 15-18-01 Admission.*

NEW BUSINESS

Trustee Reolfi moved to approve the FY21 Audited Financials. Trustee Carter provided the second for the motion.

The FY21 Audited Financials were approved unanimously.

Trustee Reolfi moved to approved the *Resolution to Allocate a Fund Balance and Approve the Use of College Resources for Student Access and Success*. Trustee Williams provided the second for the motion.

The Resolution was approved as follows:

RESOLUTION

**To allocate a fund balance and approve the use of College resources
for Student Access and Success**

WHEREAS, the Board of Trustees desires to create a scholarship fund to assist students with tuition and other costs;

WHEREAS, the federal Higher Education Emergency Relief Fund (HEERF) provides for the replacement of lost revenue back to March 10th 2020, when Coronavirus SARS-CoV-2 (COVID-19) pandemic began; and

WHEREAS, the College budget was balanced during the pandemic through expense reductions, Coronavirus Relief Funds (CRF), HEERF Institutional funds and various other measures; and

WHEREAS, the College anticipates there will be HEERF funds from revenue replacement in excess of that needed to balance the FY 2022 budget; and

WHEREAS, the College anticipates that the excess revenue replacement funds will be added to the fund balance;

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the allocation of \$11 million of the College's fund balance for a student scholarship program to be known as Student Access and Success Scholarships and Fund. The President will develop a program to use these scholarship funds to help students access and succeed in Stark State College programs.

This Resolution is being enacted on the 9th day of March, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Stephens moved to approve the Resolution to Recognize Board of Trustees Strategic Excellence Award Winners. Trustee Wackerly provided the second for the motion.

Dr. Jones read the names of each employee selected by the Board for this honor and discussed the value each person brings to the College.

The Resolution was approved unanimously as follows:

RESOLUTION

To recognize the Board of Trustees Strategic Excellence Award Winners

WHEREAS, the Stark State College Board of Trustees established the Strategic Excellence Awards to recognize and reward employees who consistently exceed expectations and performance in advancing the mission of the College; and

WHEREAS, Full- and part-time faculty and staff in various categories of employment are eligible for the award; and

WHEREAS, the selection process is a “blind” process with names and identifying information redacted from nominations, and winners are selected based on the merit of their work; and

WHEREAS, the 2022 Board of Trustees Strategic Excellence Award winners are as follows:

FULL-TIME, STUDENT-FACING

Lynn Espenschied, Bookstore Specialist

Patricia Kincaid, Instructor - English

Cindy Putnam, Cornerstone Satellite Coordinator

Jane Upperman, Instructor – Business, Engineering and Information Technology

MANAGEMENT/LEADERSHIP

Lisa Gilliland, Director – Disability & Military Support

Deb Haslar, Department Chair – Health and Public Services

SATELLITE

Barb Dawson, Instructor – Health and Public Services

FULL-TIME, NON-STUDENT FACING

Jennifer Goedel, Staff Accountant – Business and Finance

Bruce Wyder, Director of Budget – Business and Finance

THEREFORE, BE IT RESOLVED that the Board of Trustees congratulates and recognizes these outstanding employees who continually advance the mission of the College.

This Resolution is being enacted on the 9th day of March, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT’S REPORT

The written *President’s Report* was provided in advance, and no other items were highlighted due to time constraints.

CHAIR’S REPORT

- Chair Lefton informed Trustees that they are permitted to attend board meetings 100% remotely until June 30, 2022, as a result of recent legislation. Please notify the President’s office if you plan to attend a meeting remotely.
- Chair Lefton reminded Trustees to file their Financial Disclosure Statement by May 16, 2022.
- Chair Lefton asked for a volunteer to serve as an alternate OACC voting delegate. Trustee Carter volunteered to serve as alternate.
- Chair Lefton shared that she spoke with Trustee Reolfi about serving as vice chair for the board. Chair Stephens moved to appoint Trustee Reolfi as vice chair. Trustee Fernandes provided the second for the motion. A roll call vote was taken, and all members voted aye.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 8:56 a.m., Trustee Carter moved to go into Executive Session to consider the compensation of a public employee according to R.C. 121.22G (1). Vice Chair Reolfi provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:26, Vice Chair Reolfi moved to return to open session. Trustee Stephens provided the second for the motion. The motion carried.

ADJOURNMENT

At 10:26 a.m., Trustee Carter moved to adjourn. Trustee Wackerly provided the second for the motion. The motion carried.

Karen Lefton, Esq.
Chair
March 9, 2022

Para M. Jones, Ph.D.
President
March 9, 2022

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
April 13, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on April 13, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:00 a.m.

OATH OF OFFICE

President Jones administered the oath of office to Harun Rashid, who was reappointed by Governor DeWine. His new term begins on April 6, 2022 and concludes November 2, 2024.

ROLL CALL

The following board members were present: Karen Lefton, Alice Stephens, Jeffery Walters, Elaine Russell Reolfi, Harun Rashid, Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson Shreve, Tom Chiappini, Stephanie Sutton, and Marisa Rohn.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Angela Smith-Alder, Gregory Freeman, and Teri Ross.

EXECUTIVE SESSION

At 8:04 a.m., Trustee Carter moved to go into Executive Session to consider the compensation of a public employee according to R.C. 121.22G (1). Trustee Rashid provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:26 a.m., Trustee Carter moved to return to open session. Trustee Rashid provided the second for the motion. The motion carried.

Trustee Carter moved to approve the *Resolution to Establish the Salary Administration Program for FY2023*. Trustee Williams provided the second for the motion.

The Resolution was approved unanimously.

The Resolution was approved as follows:

RESOLUTION**To Establish the Salary Administration Program for FY2023**

Whereas, The Board of Trustees of Stark State College desires to provide a new compensation package that aligns with the College's mission, vision and value statements, including being fair and equitable and reflecting the strategic goal of focusing on our people, and

Whereas, the salary and benefits package should keep the College competitive within the higher education employment market (academic jobs) and the regional employment market (non-academic jobs), and give the

College the ability to attract and retain outstanding employees who represent the passion and pride of the College, and

Whereas, at this time, the projected amount of funding available to Stark State College through tuition and anticipated state subsidies would be adequate to pay the costs for salary and benefit increases while continuing to fund necessary operational expenditures,

Therefore Be It Resolved, that a Salary Administration Program be effective July 1, 2022 through June 30, 2023, which shall include the following provisions:

The percentage increases below will be calculated using the “adjusted base” (base without reallocation).

1. Salary ranges will be reviewed annually for changes in the market.
2. Salary increases for fiscal year 2023 for full-time employees will be 2.5% of and added to the adjusted base, not to exceed the top of the employee’s market-based salary range. The excess above the range will be paid to the employee but not added to their adjusted base.
3. Salary increases for part-time staff will be 2.5% for fiscal year 2023.
4. Graduated pay scale increases for fiscal year 2023 will be increased 2.5% for adjunct faculty and full-time faculty overload.
5. Miscellaneous hourly rate schedule increases for fiscal year 2023 will be 2.5%.
6. Pay scale will increase for fiscal year 2023 by 2.5% for club advising and program coordination.
7. Graduated raises for full-time employees for fiscal year 2023 up to the midpoint multiplied by \$30.00.
8. Grant-funded employees will receive the adjusted base increase and graduated raises only if sufficient grant funds are available and approved in the grant budget to cover all additional costs.
9. Faculty Promotions in Rank shall remain the same as FY 2022:
 - a. Assistant Professor, \$1600
 - b. Associate Professor, \$1700
 - c. Professor, \$1900
10. Degree and Certificate achievement shall remain the same as FY 2022:
 - a. Certificate, \$300
 - b. Associate, \$450
 - c. Bachelor, \$600
 - d. Major Certification and Masters, \$700
 - e. Doctorate, \$900
11. Health and dental insurance premiums will continue to be shared by employees through pre-tax payroll deduction in the amount of 15% per plan participant. The College will continue to share the premiums for children of employees, in accordance with the Stark County Schools Health Plan.
12. The College will continue to pay the full premium for basic group life insurance.
13. The Tuition Assistance Program will continue to reimburse the tuition cost for up to 16 credit hours per academic year to the extent funding is available, and set the maximum reimbursement equal to the number of credit hours taken times the undergraduate credit hour rate at Kent State University main campus in effect for the term in which classes were completed.
14. All full-time physical operations and emergency staff will receive a one-time \$475 stipend to be added to their adjusted base salary for fiscal year 2023.
15. The recitals above are hereby incorporated by reference.

Whereas, it is the intention of the Board of Trustees to provide additional compensation effective in FY2023, to its continuing employees who will be working for the College after June 30, 2023.

Therefore, Be It Further Resolved, that Additional Compensation is hereby awarded to each continuing employee as follows:

1. On or before June 30, 2023, those employees who are scheduled to be employed full-time after June 30, 2023 and who have not notified the College that they will be severing their employment with the College, will receive a lump-sum payment in an amount up to 2% of their adjusted base amount for FY2023.
2. On or before June 30, 2023, those employees who are scheduled to be employed part-time after June 30, 2023 and who have not notified the College that they will be severing their employment with the College will receive a lump sum payment in an amount up to 2% of their adjusted base wages actually paid during the period from June 17, 2022 through and including June 2, 2023.
3. The amount of any lump-sum payment in June 2023 will be limited to available funds at the time the Board meets to approve the FY2024 budget. At that time, the annual surplus for FY2023 will be projected, and the first \$500,000 of any surplus will be committed to College Reserves. The projection will not take in to account noncash adjustments that are made as part of the year-end closing process. These include but are not limited to adjustments to the health care reserves, which are reported by the Stark County Schools during August of each year, and the reserve for bad debts. The remaining projected surplus will be available to fund the lump-sum payment. The same percentage will be used to calculate payments to employees in both categories.
4. Grant funded employees will receive the lump-sum payment only if sufficient grant funds are available and approved in the grant budget to cover all additional costs.

Further, employees who have notified the College that they will be severing their employment with the College are not eligible for Additional Compensation.

Further, employees will not be eligible for Additional Compensation if their adjusted base earnings multiplied by 2% is less than fifty dollars (\$50.00).

Further, all professional staff required to attend and all full-time faculty shall count attendance at graduation ceremonies as a day worked for contract purposes. Contract lengths will not be extended.

Further, nothing in this resolution shall be interpreted as guaranteeing continuing employment to any current or future employee while this resolution is in effect. *Management shall make adjustments to individual contracts and pay rates as necessary to correct errors. Nothing in this Resolution shall apply to positions of student employment.*

This resolution is being enacted on the 13th day of April, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Stephens moved to approve the *Resolution to Award One-Time COVID-19 Additional Compensation for FY2021-2022*. Vice Chair Reolfi provided the second for the motion.

The Resolution was approved unanimously.

The Resolution was approved as follows:

RESOLUTION**To Award One-Time COVID-19 Additional Compensation for FY2021-2022**

Whereas, The Board of Trustees of Stark State College wishes to show appreciation and acknowledge the diligent efforts of faculty, staff and administrators for their exceptional leadership and hard work to support students during the COVID-19 pandemic;

Whereas, faculty, staff and administrators have demonstrated flexibility, adaptability and perseverance in carrying out their efforts to foster student success during the unprecedented issues of the pandemic;

WHEREAS, faculty, staff and administrators have displayed extraordinary professionalism, excellence and continued focus on student access with success;

Whereas, at this time, the projected amount of funding will be available at the end of the 2022 fiscal year to fund one-time COVID-19 additional compensation;

Therefore Be It Resolved, that the Board of Trustees of Stark State College authorizes the administration to pay one-time COVID-19 additional compensation, as follows:

1. On or before June 30, 2022, those employees who are scheduled to be employed full-time after June 30, 2022, who have not notified the College that they will be severing their employment with the College, will receive one-time additional compensation of up to \$1,100 (one thousand one hundred dollars).
2. On or before June 30, 2022, those employees who are scheduled to be employed part-time after June 30, 2022, who have not notified the College that they will be severing their employment with the College, will receive one-time additional compensation of up to \$550 (five hundred fifty dollars).

This resolution is being enacted on the 13th day of April, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PUBLIC REQUESTS

None.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Trustee Williams provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the March 9, 2022 meeting; Personnel Actions; Treasurer's Report, and policies: 15-10-01 Service Member and Veteran Support and Assistance and 15-17-06 Inventory Control for Capital Equipment.*

NEW BUSINESS

None.

PRESIDENT'S REPORT

The written *President's Report* was provided in advance, and the following highlights were provided:

- The presentation by Jee Hang Lee from the OACC Governing Board Meeting was displayed. This presentation shared current challenges to community colleges and data on enrollment trends based on the institutional sector as well as the national sector. It also covered employer competition and workforce. Trustee Stephens pointed out that Stark State does an excellent job through employer partnerships and workforce programs. Trustee Stephens also shared that the main takeaways from the presentation are: enrollment trends, demographic changes, attracting students, and workforce partnerships. Stark State College is well-positioned. Students can attend Stark State for their two-year degree and/or receive a certificate to gain skillsets for employment.

CHAIR'S REPORT

- Chair Lefton mentioned that every year the board appoints a one-year representative to the Stark State Foundation. Trustee Wackerly is currently serving in this role and shared a few details about the foundation and its importance to the College. Chair Lefton asked if anyone would like to serve in this role to please let her know.
- Chair Lefton reminded everyone about the upcoming Scholars and Benefactors Luncheon on May 6, 2022 at 11:00 a.m. This is a wonderful event and is a great opportunity to meet scholarship recipients and hear their stories.
- Chair Lefton reminded everyone about the Spring Graduation on May 22 at 2:00 p.m. at the Canton Civic Center. Please let the President's Office know if you will attend.
- Chair Lefton shared that the Board of Strategic Excellence winners and Distinguished Teaching Awardees will be honored today immediately following the board meeting.
- Trustee Stephens shared that all Trustees are invited to the OACC Conference to be held on June 2 in Mansfield, Ohio from 10:00 a.m. to 4:00 p.m. More details will be sent by email to everyone.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events. A correction will be made to the calendar reflecting the board meeting date of December 14, 2022.

ADJOURNMENT

At 9:09 a.m., Trustee Fernandes moved to adjourn. Trustee Stephens provided the second for the motion. The motion carried.

Karen Lefton, Esq.
Chair
April 13, 2022

Para M. Jones, Ph.D.
President
April 13, 2022

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
May 11, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on May 11, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:02 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Alice Stephens, Jeffery Walters, Elaine Russell Reolfi, Harun Rashid, Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson Shreve, Tom Chiappini, Kevin Gardner, Stephanie Sutton, and Marisa Rohn.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Angela Smith-Alder, Gregory Freeman, Bruce Wyder, and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

President Jones shared that item VII (A) was added to the agenda, the Resolution to Appoint Kevin D. Gardner to Treasurer of Stark State College Board of Trustees.

CONSENT AGENDA

Trustee Fernandes moved to consider and approve the Consent Agenda. Trustee Reolfi provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the April 13, 2022 meeting; Personnel Actions; Treasurer's Report, and policy 15-8-01 New Employee Orientation.*

NEW BUSINESS

Trustee Stephens moved to approved the *Resolution to Appoint Kevin D. Gardner to Treasurer of Stark State College Board of Trustees*. Trustee Wackerly provided the second for the motion.

The Resolution was approved as follows:

7.1

**RESOLUTION
TO APPOINT KEVIN D. GARDNER TO TREASURER OF STARK STATE COLLEGE BOARD OF TRUSTEES**

WHEREAS, Thomas A. Chiappini is retiring from his position as Chief Financial Officer (CFO) and Vice President of Business at Stark State College; and

WHEREAS, VP Chiappini also serves as Treasurer of the Stark State College Board of Trustees; and

WHEREAS, Kevin D. Gardner has been hired to replace Thomas A. Chiappini in all of his capacities; and

WHEREAS, the College President recommends the appointment of Kevin D. Gardner to replace Thomas A. Chiappini as Treasurer of the Board;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College appoints Kevin D. Gardner to the position of Treasurer, along with his duties as Chief Financial Officer (CFO)/Vice President of Business, effective immediately.

This resolution is enacted on this 11th day of May, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Reolfi moved to approve the FY2023 Budget. Trustee Stephens provided the second for the motion.

The FY2023 Budget was approved unanimously.

Trustee Rashid moved to approve the *Resolution to Approve an Increase in the General Fee, Effective Fall 2022*. Trustee Wackerly provided the second for the motion.

The Resolution was approved as follows:

7.2

**RESOLUTION
TO APPROVE AN INCREASE IN THE GENERAL FEE, EFFECTIVE FALL 2022**

WHEREAS, the Board of Trustees of Stark State College has determined that there is a need for additional operating revenue to continue providing quality academic programs to students; and

WHEREAS, Stark State College provides students with excellent education and the lowest tuition in the region; and

WHEREAS, the state Budget Bill (Am. Sub. H.B. 110) of the 134th General Assembly allows community and technical colleges to increase the tuition rate to the maximum amount allowed by this section; and

WHEREAS, Stark State College, like other community colleges and universities in Ohio, will comply with the tuition caps/limited tuition increases in Am. Sub. H.B. 110/State Operating Bill;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College authorizes an increase in the per credit hour rate of the General Fee of \$5.00 from \$58.10 to \$63.10. The increase will be effective for Fall Semester 2022.

This resolution is enacted on this 11th day of May, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

The written *President's Report* was provided in advance, and the following action and highlights were provided:

- President Jones presented the ***Resolution Honoring CFO and Vice President Thomas A. Chiappini for his Leadership and Service to Stark State College***. Trustee Williams moved to approve the Resolution, and Trustee Carter provided the second.

The Resolution was approved as follows:

**RESOLUTION
HONORING CFO AND VICE PRESIDENT THOMAS A. CHIAPPINI
FOR HIS LEADERSHIP AND SERVICE TO STARK STATE COLLEGE**

Whereas, Thomas A. Chiappini has been a dedicated and valued employee of Stark State College since 2005, serving the College for over 17 years with numerous accomplishments and achievements throughout his tenure; and

Whereas, he most recently served as Vice President of Business, Finance and Information Technology, and has overseen multiple areas of the College including human resources and auxiliary services; and

Whereas, under his expert financial leadership, general revenue has grown from \$26 million to \$68 million; reserves have grown from \$5.5 million to more than \$32 million; and the College has employed conservative financial planning and management to consistently achieve balanced budgets and clean audits; and

Whereas, Tom helped to manage changing budgets, staffing and facilities needs during periods of dramatic enrollment change, always prioritizing the mission of quality education;

Whereas, he developed a new Campus Master Plan, involving land purchases, construction and the College's first-ever construction bonds, which the College was able to pay off early, thanks to careful fiscal management; and

Whereas, he oversaw construction projects that increased the College's total square footage from 396,735 to 463,217, with the following buildings constructed, acquired and/or renovated:

- 2005-Automotive Technology Center- 36,950 sf
- 2006-Fuel Cell Building – 26,789 sf (now the Partnership Center)
- 2006-E Building Office Addition -10,670 sf (Arts and Sciences offices)
- 2007-Fire Science Training House and Barn-5,310 sq. ft. (acquisition)
- 2009-Fuel Cell Building first addition - 9,764 sf (now the Partnership Center)
- 2009-Health Sciences Building - 48,092 sq. ft.
- 2010-Corporate & Community Services - 17,198 sf (leased space in former Hoover Plant)
- 2010-Downtown Canton Automotive – 15,458 sf (lease/renovation)
- 2011-North Academic Building – 41,661 sf (construction)
- 2012-Business & Entrepreneurial Center – 47,708 sf (construction)
- 2012-Fuel Cell Building second addition – 7,534 sf (now the Partnership Center)
- 2012-Barberton Satellite Center – 13,411 sf (lease/renovation)
- 2013-SSC/Timken Testing & Technology Center – 15,991 sf
- 2014-Downtown Canton Satellite Center – 61,714 sf (acquisition/renovation)
- 2014-Well Site Training Center – 6,808 sf (construction)
- 2015-Alliance Satellite Center – 10,000 sf (lease/construction)
- 2015-Gateway Center – 10,500 sf (construction)
- 2018-Stark State College Akron – 68,414 sf
- 2019-CDL Training Center -1,755 sf
- 2022-Welding & Joining Center – 7,481 sf (Akron)

Whereas, he consistently met Board expectations of keeping the College in good financial standing with the Ohio Department of Higher Education by maintaining a high Senate Bill 6 rating; and

Whereas, he is retiring from his dedicated service to Stark State College, effective May 31, 2022;

Therefore, Be It Resolved that the Board of Trustees and the Stark State College community express sincere gratitude to Thomas A. Chiappini for his leadership and steadfast commitment to our students and mission. Along with this Resolution, an engraved brick will be placed in his honor in the W.R. Timken Center courtyard.

Signed this 11th day of May, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

- President Jones shared that numerous pinning ceremonies have been held in person this year, and the students and families have been excited to be back in person.
- President Jones shared we are also looking forward to an in-person Commencement Ceremony after two years of virtual ceremonies.
- The Board Retreat will take place on October 12 at Stark State Akron. Our guest speaker will be President of the American Community College Trustees (ACCT) Jee Hang Lee.

CHAIR'S REPORT

- Chair Lefton expressed gratitude to have Trustee Rashid back on the board and reappointed by the Governor. In order to be prepared for any future delays in reappointments, Chair Lefton suggested appointing a First Vice-Chair and Second Vice-Chair of the Board. She explained that the First Vice-Chair would move into the Chair's position and the Second Vice-Chair would move into the First Vice-Chair's position to ensure planned board leadership succession and transition.
- Trustee Stephens moved to appoint Trustee Rashid as First Vice-Chair and Trustee Reolfi as Second Vice-Chair. Trustee Fernandes provided a second to the motion. The vote was unanimous.
- Chair Lefton discussed the draft Officers policy (15-11-02) which has been revised to reflect the First Vice-Chair and Second Vice-Chair positions. Chair Lefton asked everyone to review the policy at today's meeting as the first reading. This policy will be on next month's (June's) agenda for the second reading/review, and then the policy will be voted on at the following board meeting (August). There will be no July meeting.
- Chair Lefton reminded everyone about the upcoming Certificate Ceremony on May 18 and the Commencement Ceremony on May 22.
- Chair Lefton thanked Trustee Wackerly for her willingness to continue serving as the Board Liaison to the Stark State College Foundation Board.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 9:20 a.m., Trustee Rashid moved to go into Executive Session to consider the employment of a public employee, according to R.C. 121.22G (1). Trustee Wackerly provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:51 a.m., Trustee Reolfi moved to return to open session. Trustee Rashid provided the second for the motion. The motion carried.

ADJOURNMENT

At 9:52 a.m., Trustee Stephens moved to adjourn. Trustee Rashid provided the second for the motion. The motion carried.

Karen Lefton, Esq.
Chair
May 11, 2022

Para M. Jones, Ph.D.
President
May 11, 2022

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
June 8, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on June 8, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:01 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Alice Stephens, Jeffery Walters, Elaine Russell Reolfi, Harun Rashid, Tracy Carter, Marlé Fernandes, and Patricia Wackerly.

Trustee Fonda Williams was not able to attend.

The following administrators were present: Para Jones, Lada Gibson Shreve, and Kevin Gardner.

RECOGNITION OF VISITORS

The following visitors were present: Linda Remark, Robyn Steinmetz, Mark Plaster, and Teri Ross.

EXECUTIVE SESSION

At 8:03 a.m., Trustee Carter moved to go into Executive Session to consider the employment of a public employee, according to R.C. 121.22G (1). Trustee Fernandes provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:18 a.m., Trustee Reolfi moved to return to open session. Trustee Rashid provided the second for the motion. The motion carried.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Trustee Rashid provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the May 11, 2022 meeting; Personnel Actions; Treasurer's Report, and policies: 15-16-03 Purchasing Procedures, 15-19-13 Anti-Hazing, and 15-19-07 Student Travel.*

NEW BUSINESS

Trustee Stephens moved to approved the College Completion Plan 2020-2022. Trustee Carter provided the second for the motion.

The College Completion Plan 2020-2022 was approved unanimously.

Trustee Carter moved to approve the Resolution to Approve the Use of Designated College Reserve Funds to Match the Gessner Family Foundation Scholarships. Trustee Fernandes provided the second for the motion.

The Resolution was approved as follows:

7.2

RESOLUTION

To approve the use of designated College reserve funds to match the Gessner Family Foundation scholarships

WHEREAS, the Board of Trustees earmarked funds in the unallocated fund balance to assist students with tuition and other costs; and

WHEREAS, the Gessner Family Foundation provides annual scholarships to help students enroll in and complete health programs that are in high-demand in the region; and

WHEREAS, the number of qualified and deserving students who applied for Gessner Family Foundation scholarships exceeded expectations, and the College and Stark State Foundation wish to assist these students and increase the graduates available to healthcare employers;

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes that \$43,000 of the \$11 million balance in the board-designated scholarship fund be used to match the Gessner Family Foundation scholarships for health students.

This Resolution is being enacted on the 8th day of June, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Carter moved to approve the Resolution to Authorize the CFO/Vice President for Business to Enter into Contracts for the 2023-24 State Capital Projects. Trustee Stephens provided the second for the motion.

The Resolution was approved as follows:

7.3

RESOLUTION

To authorize the CFO/Vice President for Business to enter into contracts for 2023-24 state capital projects

WHEREAS, the State of Ohio 2023-2024 Biennial Capital Bill is expected to be signed into law by June 30, 2022; and

WHEREAS, Stark State College has submitted several projects for funding, which are included in the Capital Bill and which will be approved by the State Legislature and the Governor when the Bill passes; and

WHEREAS, the College has determined that the expenditure of these funds will improve the facilities and

equipment needed to educate and prepare students for their academic programs and careers;

THEREFORE, BE IT RESOLVED, that the CFO/Vice President for Business is authorized to specify, advertise and award contracts to the successful bidders for construction and equipment purchases for the projects listed below.

CDL Program Expansion	\$ 600,000
21st Century Welding & Joining Center	\$ 795,000
Exterior Building Restorations	\$ 1,950,000
Interior Corridor Rehabilitation (Buildings B, S, G, H)	\$ 590,000
Campus Security Upgrades	\$ 750,000
Parking Lot Repairs	\$ 990,000
WR Timken Center HVAC Repairs	\$ 550,000
Student Café Repairs	\$ 113,556
Grand Total	\$ 6,338,556

This Resolution is being enacted on the 8th day of June 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Policy 15-11-02 Officers was discussed and reviewed by the Trustees, as this is the second reading of the proposed changes to the policy. This policy will be voted on at the next board meeting.

The language of the proposed policy is as follows:

STARK STATE COLLEGE
POLICIES AND PROCEDURES MANUAL

OFFICERS

Policy No. 3357:15-11-02
Page 1 of 1

Effective: 10/05/2009

Revised: 02/18/2010

Revised: 02/14/2015

POLICY:

The officers of the Board of Trustees shall consist of a Chair, a **First Vice-Chair**, **Second Vice-Chair** and a Secretary to the Board.

- (A) Election of officers. Election of officers shall be held at the August meeting of the Board of Trustees or first meeting thereafter if there is no August meeting. All officers shall take office at the adjournment of the meeting at which they were elected and shall hold office for a term of one year and until their successors are elected and qualified. The Chair, ~~and~~ **First Vice-Chair** and **Second Vice-Chair** are eligible for re-election to their respective offices for up to three consecutive terms. If a vacancy occurs for either the Chair, ~~or~~ **First Vice-Chair**, **Second Vice-Chair**, or any officer is unable or unwilling to serve a full term and such vacancy occurs more than 60 days prior to the August meeting, then the Board shall hold a special election for such office, which may be held at the next regular or special meeting of the Board of Trustees. The Chair, **First Vice-Chair** and **Second Vice-Chair** must be members of the Board of Trustees. The

Secretary may be a member of the Board of Trustees or the President or the President's designee. The Secretary may serve unlimited terms.

- (B) Duties of the Chair. The Chair shall preside at all meetings of the Board of Trustees, appoint or provide for the election of individuals to serve in advisory capacities for special objectives of an ad-hoc basis, and perform such other duties as may be prescribed by law or action of the Board of Trustees.
- (C) Duties of the **First Vice-Chair**. The **First Vice-Chair** shall preside at meetings of the Board of Trustees in the absence of the Chair and perform such other duties as may be assigned by the Board. **The First Vice-Chair will be the immediate next Chair.**
- (D) **Duties of the Second Vice-Chair. The Second Vice-Chair shall preside at the meetings of the Board of Trustees in the absence of the Chair and/or First Vice-Chair and perform such other duties as may be assigned by the Board. The Second Vice-Chair will be the immediate next First Vice-Chair.**
- (E) Duties of the Secretary. The Secretary shall keep a correct journal of all proceedings, cause the agenda and other pertinent materials to be distributed to Board members prior to regular meetings, and perform all other duties imposed by statute.
- (F) Presiding Officer, Chair, ~~and First Vice-Chair~~ **and Second Vice-Chair** absent. In the absence of the Chair, ~~and the First Vice-Chair~~ **and Second Vice-Chair** the Board shall by majority vote, choose a chair pro tem.

PRESIDENT'S REPORT

- President Jones shared that a survey will be sent out to trustees regarding the board retreat topics for October 12, 2022.
- The letters reappointing Trustees Williams and Reolfi have been sent to the local caucus, and the letter reappointing Trustee Walters has been sent to Governor DeWine's office.

CHAIR'S REPORT

- Chair Lefton informed the Trustees that there will be no board meeting in July. The next board meeting will be August 10, 2022.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

ADJOURNMENT

At 9:41 a.m., Trustee Reolfi moved to adjourn. Trustee Carter provided the second for the motion. The motion carried.

Karen Lefton, Esq.
Chair
June 8, 2022

Para M. Jones, Ph.D.
President
June 8, 2022

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
August 10, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on August 10, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:03 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Alice Stephens, Jeffery Walters, Fonda Williams (virtual), Elaine Russell Reolfi, Harun Rashid, Tracy Carter, Marlé Fernandes, and Patricia Wackerly.

The following administrators were present: Para Jones, Lada Gibson Shreve, Stephanie Sutton, and Melissa Glanz.

OATH OF OFFICE

President Jones administered the oath of office to Fonda Williams, Jeffery Walters and Elaine Russell Reolfi. Fonda Williams and Elaine Russell Reolfi were reappointed by the local caucus. Their new terms begin on August 1, 2022 and conclude on August 2, 2025. Jeffery Walters was reappointed by Governor DeWine. His new term begins on August 1, 2022 and concludes August 2, 2025.

RECOGNITION OF VISITORS

The following visitors were present: Bruce Wyder, Robyn Steinmetz, Gregory Freeman, Angela Smith-Alder, and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Fernandes moved to consider and approve the Consent Agenda. Second Vice Chair Russell Reolfi provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the June 8, 2022 meeting; Personnel Actions; and Treasurer's Report.*

NEW BUSINESS

Trustee Stephens moved to approve Policy 15-11-02 Officer. This is the third and final reading of this policy. Trustee Williams provided the second for the motion.

The policy was unanimously approved as follows:

STARK STATE COLLEGE
POLICIES AND PROCEDURES MANUAL

OFFICERS

Policy No. 3357:15-11-02

Page 1 of 2

Effective: 10/05/2009

Revised: 02/18/2010

Revised: 02/14/2015

Revised: 08/10/2022

POLICY:

The officers of the Board of Trustees shall consist of a Chair, First Vice-Chair, Second Vice-Chair and a Secretary to the Board.

- (A) *Election of officers. Election of officers shall be held at the August meeting of the Board of Trustees or first meeting thereafter if there is no August meeting. All officers shall take office at the adjournment of the meeting at which they were elected and shall hold office for a term of one year and until their successors are elected and qualified. The Chair, First Vice-Chair and Second Vice-Chair are eligible for re-election to their respective offices for up to three consecutive terms. If a vacancy occurs for either the Chair, First Vice-Chair, Second Vice-Chair, or any officer is unable or unwilling to serve a full term and such vacancy occurs more than 60 days prior to the August meeting, then the Board shall hold a special election for such office, which may be held at the next regular or special meeting of the Board of Trustees. The Chair, First Vice-Chair and Second Vice-Chair must be members of the Board of Trustees. The Secretary may be a member of the Board of Trustees or the President or the President's designee. The Secretary may serve unlimited terms.*
- (B) *Duties of the Chair. The Chair shall preside at all meetings of the Board of Trustees, appoint or provide for the election of individuals to serve in advisory capacities for special objectives of an ad-hoc basis, and perform such other duties as may be prescribed by law or action of the Board of Trustees.*
- (C) *Duties of the First Vice-Chair. The First Vice-Chair shall preside at meetings of the Board of Trustees in the absence of the Chair and perform such other duties as may be assigned by the Board. The First Vice-Chair will be the immediate next Chair.*
- (D) *Duties of the Second Vice-Chair. The Second Vice-Chair shall preside at the meetings of the Board of Trustees in the absence of the Chair and/or First Vice-Chair and perform such other duties as may be assigned by the Board. The Second Vice-Chair will be the immediate next First Vice-Chair.*
- (E) *Duties of the Secretary. The Secretary shall keep a correct journal of all proceedings, cause the agenda and other pertinent materials to be distributed to Board members prior to regular meetings, and perform all other duties imposed by statute.*
- (F) *Presiding Officer, Chair, First Vice-Chair and Second Vice-Chair absent. In the absence of the Chair, First Vice-Chair and Second Vice-Chair the Board shall by majority vote, choose a chair pro tem.*

Dr. Lada Gibson Shreve provided information and the executive summary of the Analysis of Low-Enrollment Courses/Programs and Duplicated Programs Fall 2019 through Spring 2022. This report is a required to be submitted to the Chancellor/Department of Education every five years.

Second Vice Chair Russell Reolfi moved to approved the Analysis of Low-enrollment Courses/Programs and Duplicated Programs Fall 2019 through Spring 2022. Trustee Wackerly provided the second for the motion.

The Analysis of Low-enrollment Courses/Programs and Duplicated Programs Fall 2019 through Spring 2022 was approved unanimously.

Trustee Carter moved to approve the Resolution to designate \$250,000 from the Student Access and Success Scholarships and Fund for Stark State I Promise scholarships. Trustee Fernandes provided the second for the motion.

Trustee Carter shared she was excited to hear about this progress. She thanked and congratulated the team on their efforts. Chair Lefton thanked Trustee Carter for her efforts on this partnership and the entire team.

The Resolution was approved as follows:

RESOLUTION

To designate \$250,000 from the Student Access and Success Scholarships and Fund for Stark State I Promise scholarships

WHEREAS, the Board of Trustees established that \$11 million of the College's fund balance will be used for Student Access and Success Scholarships; and

WHEREAS, on June 27, 2022, the College and The LeBron James Family Foundation entered into a Memorandum of Understanding/Proposed Partnership to assist students in the Akron I Promise Network to pursue undergraduate studies; and

WHEREAS, assistance includes providing last-dollar scholarships to cover the cost of attendance, educational expenses and other non-academic costs for 25 to 30 I Promise students and last-dollar scholarships for up to two parents, guardians or individuals residing in the student's home, as stated in the Memorandum of Understanding; and

WHEREAS, the President requests that Trustees allocate up to \$250,000.00 (two hundred fifty thousand dollars) of the Student Access and Success Scholarships for this purpose; and

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the allocation of up to \$250,000.00 (two hundred fifty thousand dollars) of the College's Student Access and Success Scholarships and Fund for I Promise scholarships in keeping with the Stark State College and The Lebron James Family Foundation partnership.

This Resolution is being enacted on the 10th day of August, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees
August 10, 2022

Para M. Jones, Ph.D.
President
August 10, 2022

PRESIDENT'S REPORT

- President Jones shared that Stark State College has been selected to work with Dell and the American Association of Community Colleges (AACC) on Artificial Intelligence (AI). Representatives from Dell and AACC shared that Stark State College was selected because of

- our location and our reputation for making things happen. This is part of a national forum, and we were one of 15 community colleges nationally and the only Ohio college selected.
- President Jones shared that four metrics have been updated and are green (goal met) on the Board/Strategic Dashboard: 1) Grant \$ per FTE staff; 2) SB 6 rating (fiscal stability); 3) Health licensure pass-rates; and 4) In-field employment and pursuing further education rate.

CHAIR'S REPORT

- Chair Lefton reminded the Trustees that we are now back to the policy that Trustees are permitted to attend half of board meetings virtually. Please inform the President's Office if you plan to attend virtually.
- Chair Lefton shared that the main topic at the October 12 board retreat will be enrollment. The retreat will take place at Stark State College Akron.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 9:03 a.m., Second Vice Chair Russell Reolfi moved to go into Executive Session to consider the employment of a public employee, according to R.C. 121.22G (1). First Vice Chair Harun provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 10:39 a.m., Trustee Wackerly moved to return to open session. Trustee Stephens provided the second for the motion. The motion carried.

Vice Chair Rashid moved to approve the following:

- **Dr. Jones will receive a 2.5% compensation increase retroactive to July 1, 2022; and**
- **Dr. Jones will receive a compensation performance bonus of 15%; and**
- **Dr. Jones will receive an adjustment to the College's contribution to her retirement (to bring her share to 10%), to 14% in keeping with the rest of the College.**

Trustee Stephens provided the second for the motion. The motion was approved unanimously.

ADJOURNMENT

At 10:45 a.m., Trustee Wackerly moved to adjourn. Trustee Carter provided the second for the motion. The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
August 10, 2022

Para M. Jones, Ph.D.
President
August 10, 2022

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
September 14, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on September 14, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:05 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Jeffery Walters, Fonda Williams (virtual), Elaine Russell Reolfi (virtual), Tracy Carter, and Marlé Fernandes (virtual).

The following board members were unable to attend: Alice Stephens, Harun Rashid, and Patricia Wackerly.

The following administrators were present: Para Jones, Lada Gibson Shreve, Stephanie Sutton, and Melissa Glanz.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Gregory Freeman, Angela Smith-Alder, and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

NEW BUSINESS

Trustee Carter moved to approve the Agreement between Stark State College and the Stark State College Foundation. Second Vice Chair Reolfi provided the second for the motion.

The Agreement was unanimously approved as follows:

AGREEMENT BETWEEN STARK STATE COLLEGE AND STARK STATE COLLEGE FOUNDATION

This Agreement is made by and between Stark State College, (College) and Stark State College Foundation (Foundation).

RECITALS

WHEREAS, Stark State College is an institution of higher education created pursuant to Ohio Revised Code Chapter 3357; and

WHEREAS, Stark State College Foundation is an independent 501(c)3 non-profit corporation established pursuant to Ohio Revised Code Chapter 1702; and

WHEREAS, College has the authority to enter into contracts as are necessary for the efficient management of the College; and

WHEREAS, Foundation is organized and operated exclusively to generate, receive, hold, invest, manage, and allocate funds and property for the advancement, achievement, and support of the educational programs and services of College; and

WHEREAS, the parties had previously entered into an agreement that expired in 2016 and the parties desire to again formalize their relationship to achieve an efficient coordination between them to foster the educational programs and services of the College;

NOW, THEREFORE, in consideration of the mutual covenants, promises and conditions herein contained, College and Foundation agree as follows:

1.0 Responsibilities of College

1.1. College shall share with Foundation at least annually its strategic plan, institutional priorities and projects and resource requirements so that Foundation may present the direction and needs of the College to donor prospects and align its programs and campaigns with the strategic objectives of the College.

1.2. College shall promptly alert the Foundation to prospective gifts, so that each opportunity for enhancing gift potential and donor relations is utilized fully.

1.3. College agrees to cooperate with Foundation in making available office space and equipment and support services, as may be necessary for the Foundation to carry out its responsibilities. It is the intention of College and Foundation that Foundation should plan for the reimbursement of College for space, equipment and services at fair market value as soon as deemed practicable by Foundation.

1.4. College shall cooperate with Foundation in the development of Foundation's fund-raising programs and campaigns, including providing speakers, facilities for meetings and functions on the College campus, and to the extent permitted by law, information, data, and such other materials and services as may reasonably be necessary for the successful conduct of fund-raising programs and campaigns.

1.5. College may at its discretion from time to time transfer funds to the Foundation for the sole purpose of student scholarships. Through the use of a separate form (Funds Transfer Memo), College shall make the Foundation aware of the intent of such funds, any restrictions, and state or federal requirements attached to the funds. Foundation may request funding for specific programs and campaigns. Foundation shall fund scholarships for students attending the College by paper check made payable to the College with a concurrent written advice as to which students the payments are to be credited.

2.0 Responsibilities of Foundation

2.1. Foundation shall solicit gifts, where appropriate, in the name of the Foundation. Its correspondence, solicitations, activities and advertisements concerning the Foundation shall be clearly discernible as being from the Foundation.

2.2. Foundation shall conduct its activities in such a manner as will maintain its status as a tax-exempt, 501(c)(3) charitable organization under the state and federal tax laws.

2.3. Foundation shall plan all fundraising activities and the promotion and sponsoring of programs in support of College activities in a manner consistent with the mission and purpose of the College and with the advisement of the Vice President for Marketing, Advancement and Partnerships and/or other college designee.

2.4. Foundation agrees to notify, coordinate, and solicit the comments of the College President regarding all significant disbursements and expenditures planned by the Foundation on behalf of the College. Foundation shall notify the College President, at the earliest possible date, of any proposed purchase of real estate and any significant debt to be incurred for permanent or working capital, and coordinate its efforts with the College.

2.5. Foundation shall obtain prior approval from College before accepting any gift for the benefit of the College that contains restrictive terms or conditions or involves real estate and shall advise prospective donors that any such gifts are subject to the approval of the College under this Agreement.

2.6. The Foundation shall hold, invest, manage and allocate, as appropriate, funds and property received in the name of the Foundation and such endowments received in the name of the College and transferred to the Foundation to be managed on its behalf and for its benefit according to their terms. Such endowments shall be segregated and separately accounted for. The Foundation shall develop procedures for documenting when gifts intended for the Foundation are erroneously made payable to the College and when an exchange check may be issued by the College to the Foundation.

2.7. The Foundation shall accept the transfer of funds from the College, detailed in Section 1.5 above, for the sole purpose of scholarships for students according to the eligibility requirements of the Foundation. The Foundation agrees to abide by any and all restrictions and state or federal requirements attached to the funds. The Foundation further understands that the College may at any time, with prior notice given, suspend the transfer of funding to the Foundation for specific programs and campaigns. In that event, the Foundation's obligations to continue scholarships under its programs and campaigns shall be suspended. However, the Foundation agrees it is its sole responsibility to ensure compliance with the funding requirements of any funds that were accepted and dispersed.

2.8. The Foundation shall have in place an accounting system to assure financial activities are carried out and reported in accordance with generally accepted business and accounting practices and shall have an audit of its financial activities conducted annually by a certified public accountant: Such accountant may, but need not necessarily be, the same accountant as conducts the financial audit of the College.

2.9. With the Foundation governing board's approval, which shall not be unreasonably withheld, the College President or his/her designee may inspect and audit the Foundation's books and records at reasonable times.

2.10. The Foundation shall provide to the College President at such times as may be mutually agreed, but not less than annually, a report including but not limited to the activities, programs, holdings, investments, income and fiscal operations of the Foundation.

2.11. Foundation agrees to consult with College before any changes in the nature, scope or purpose of the Foundation. The Foundation shall provide the College President with an advance copy of any amendments, additions or deletions to Foundation's Bylaws.

2.12. Foundation shall retain its own independent legal counsel in all matters in which it seeks the advice of counsel.

3.0 Relationship Between College and Foundation

3.1. College acknowledges and accepts the separate and independent nature of the Foundation and Foundation acknowledges and accepts the separate and independent nature of the College. Each agrees to cooperate with the other in the advancement, achievement, and support of the educational programs and services of the College.

3.2. Foundation shall be solely responsible for the satisfaction of its own obligations, debts, liabilities and judgments. Foundation shall not use funds belonging to the College and managed by Foundation on its behalf for the satisfaction of any such obligation, debt, liability or judgment.

3.3. Foundation shall indemnify College, its governing board, officers, employees, agents, and students in their official and personal capacities, from and against any and all claims, damages, liabilities, injuries, expenses, demands, and judgments, including court costs and attorney's fees, arising out of Foundation's performance of this Agreement or arising out of service by any such person or persons at Foundation's request or on its behalf. Foundation shall maintain, at all times, a policy or policies of insurance for the benefit of the College and all persons referenced in this paragraph so as to satisfy its indemnification obligation hereunder. This paragraph 3.3 shall survive the termination of this Agreement.

4.0 Term

The term of this Agreement shall be TWO years commencing on the date this Agreement is executed as set forth hereinafter. This Agreement may be renewed for an additional TWO years, provided that such renewal is set forth in writing and signed by both parties.

5.0 Governing Law

This Agreement shall be construed under and governed by the laws of the State of Ohio.

6.0 Miscellaneous Provisions

This Agreement constitutes the entire agreement between the parties. Modifications, amendments or additions to this Agreement, in order to be effective, must be in writing and signed by both parties. Inaction or failure to demand strict performance of the terms hereof shall not be deemed a waiver of any provision of this Agreement. The contracting parties represent that each has the authority to execute this Agreement, to enter into the transactions contemplated by this Agreement and to perform its obligations under this Agreement.

College:

Foundation:

Stark State College

Stark State College Foundation

By: _____

By: _____

(Signature)

(Signature)

(Printed Name)

(Printed Name)

(Title)

(Title)

Trustee Carter moved to approve the Motion to grant authority to the College’s CFO/Vice President of Business to transfer up to \$1,250,000 from the College’s Student Access and Success Scholarship Fund to the Stark State College Foundation for Fall 2022 high school graduates. Trustee Williams provided the second for the motion.

The motion passed unanimously.

Trustee Carter moved to approve the Resolution to sell property to the county of Stark, Ohio to facilitate the widening of Strip Avenue. Trustee Fernandes provided the second for the motion.

The Resolution was approved as follows:

**RESOLUTION TO SELL PROPERTY TO THE COUNTY OF STARK, OHIO
TO FACILITATE THE WIDENING OF STRIP AVENUE**

WHEREAS, Stark State College owns the Lands which serve as the location of its main campus at 6200 Frank Ave NW, North Canton, Ohio 44720; and

WHEREAS, the County of Stark, Ohio (“Stark County”) is acting to widen Strip Avenue to add an additional southbound lane and updating lane configurations from Dressler Road to approximately 250 feet north of Mega Street; and

WHEREAS, Stark County desires to acquire a portion of Lands for highway purposes, being approximately 64.95’ in length and approximately 40.55’ in depth; and

WHEREAS, Stark County desires temporary usage of Lands for highway purposes, being approximately 65.68’ in length and approximately 156.25’ in depth (running along “South Drive”); and

WHEREAS, Stark County through O.R. Colan Associates, LLC has approached Stark State College about purchasing the Lands to facilitate the widening of Strip Avenue to add an additional southbound lane and updating lane configurations, widening Strip Avenue approximately 15’ in front of Stark State College property; and

WHEREAS, pursuant to Section 3357.09(8) of the Ohio Revised Code, the board of trustees of a technical college may sell real property as necessary for the conduct of the program of the technical college on whatever terms and for whatever consideration may be appropriate for the purposes of the institution; and

WHEREAS, the Lands conveyed to the County of Stark, Ohio are necessary for the widening of Strip Avenue by Stark County;

THEREFORE, BE IT RESOLVED the Board of Trustees of Stark State College authorizes that the CFO/Vice President of Business, shall be, and hereby is, the duly authorized, empowered and acting agent of the Board

of Trustees of Stark State College for the purpose of executing and delivering to the Board of Stark County Commissioners all necessary instruments to effect a good and sufficient conveyance of said Lands, more particularly described as Parcel 2-WD (see Exhibit A attached hereto and by this reference made a part hereof), from the Board of Trustees of Stark State College to the Board of Stark County Commissioners for the consideration of fifteen thousand one hundred twenty five dollars (\$15,125.00).

THEREFORE, BE IT FURTHER RESOLVED, the Board of Trustees of Stark State College authorizes that a temporary easement, more particularly described as Parcel 2-T in Exhibit A (attached) is granted to the Board of Stark County Commissioners for the purpose of performing work necessary to drive construction and to grade and seed for a period of twelve (12) months from the date of entry by the Board of Stark County Commissioners. The CFO/Vice President of Business shall also be, and hereby is, authorized to execute and deliver all documents necessary to effect this temporary easement to the Board of Stark County Commissioners for the consideration of two thousand nine hundred ninety dollars (\$2,990.00).

Signed this 14th day of September, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees
September 14, 2022

Para M. Jones, Ph.D.
President
September 14, 2022

Trustee Williams moved to approve the Policy 15-13-48 Freedom of Expression and Responsibilities policy. Trustee Carter provided the second for the motion.

Dr. Lada Gibson Shreve shared that there was a change in the Ohio Revised Code regarding freedom of speech. We were advised by the Attorney General's office to operate under the new law with this policy in place. This policy was approved by the Attorney General's office, and there have been meetings with faculty to explain how the law will impact their classrooms.

The policy was approved as follows:

STARK STATE COLLEGE
POLICIES AND PROCEDURES MANUAL

FREEDOM OF EXPRESSION AND RESPONSIBILITIES
Policy No. 3357:15-13-48
Page 1 of 2

Effective: 05/29/2020
Revised: 09/14/2022

POLICY:

The College believes that the right of expression is as necessary as the right of inquiry and that both must be preserved as essential to the pursuit and dissemination of knowledge and truth. Students, including student groups, have a fundamental constitutional right to free speech. The College is committed to giving students broad latitude to speak, write, listen, challenge, learn, and discuss any issue. The College is further committed to maintaining campus as a marketplace of ideas for all students and faculty in which the exchange of ideas is not to be suppressed because the ideas put forth are thought by some members of the College community to be offensive, unwise, indecent, disagreeable, conservative, liberal, traditional, radical, or wrong-headed; it is not the College's role to shield individuals from such speech or to use concerns about civility and mutual respect as justification for closing off the discussion of such speech. The College believes that it is for

individual students and faculty to make judgments about ideas for themselves, and to act on those judgments not by seeking to suppress free speech, but by openly and vigorously contesting the ideas they oppose. The primary responsibility of faculty is to engage in honest, courageous, and persistent effort to search out and communicate the truth that lies in the areas of their competence.

Although all students and all faculty are free to state their own views about and contest the views expressed on campus, and to state their own views about and contest speakers who are invited to express their views on campus, they may not substantially obstruct or otherwise substantially interfere with the freedom of others to express views they reject or even loathe. To this end, the College has a responsibility to promote a lively and fearless freedom of debate and deliberation and protect that freedom. The College is committed to providing an atmosphere that is most conducive to speculation, experimentation, and creation by all students and all faculty, who shall always remain free to inquire, to study and to evaluate, and to gain new understanding.

Academic freedom is the right to engage in intellectual expression, on and off campus, without fear of censorship, retaliation, or sanctions. This right is essential to the longstanding goal of higher education to seek the truth by encompassing varying viewpoints. Academic freedom includes both the individual's and institution's responsibility to maintain academic standards and to encourage intellectual inquiry and integrity. Academic freedom of expression extends to all members of the academic community, subject to constitutional limits on expression that is defamatory, incites violence, discriminates, or harasses.

College employees are entitled to academic freedom and to pursue scholarly interests without fear of censure, discipline, or reprisal; but they are subject to the standards of professional conduct set forth in the policies and procedures manual. When College employees speak or write as citizens, they are free from college censorship or discipline; but their special position in the community imposes special obligations, as the public may judge the institution by their comments. Hence, employees are encouraged to be accurate at all times, exercise appropriate restraint, show respect for the opinions of others, and should indicate that they do not speak for the College.

College faculty members may present course content in their own scholarly manner. The College's Design Best Practices established by the College, ethical standards of the discipline, and Stark State College policies and procedures are subject to this policy and must be followed by faculty. Faculty members are free to discuss subject matter aligned with the approved course learning objectives. However, faculty members must refrain from persistently using a substantial portion of classroom instruction to introduce material that has no bearing on the subject matter of the course and/or which is outside the area(s) of their competence and training.

Students will be graded only on the intellectual merits of their work. Academic freedom does not allow a faculty member to impel his or her opinions on students. Consequently, faculty members must assess student learning for mastery of course content, rather than a student's personal beliefs on a subject or a student's subjective decision to agree or disagree with a particular aspect of the material.

Nothing within this policy shall be interpreted as preventing the College from imposing measures under its policies and procedures that do not violate the First Amendment of the U.S. Constitution or Article I, Sections 3 and 11 of the Ohio Constitution, such as: constitutional time, place and manner restrictions; reasonable and viewpoint-neutral restrictions in nonpublic forums; restricting the use of the College's property to protect the free speech rights of students and faculty members and preserve the use of the property for the advancement of the College's mission; prohibiting or limiting speech, expression, or assemblies that are not protected by the First Amendment to the United States Constitution or Article 1, Sections 3 and 11 of the Ohio Constitution; and content restrictions on speech that are reasonably related to a legitimate pedagogical purpose, such as classroom rules enacted by faculty. Additionally, nothing in this policy shall give students the right to disrupt previously scheduled or reserved activities occurring in a traditional public form.

PROCEDURE:

1. For employees, the College's grievance procedure, Policy No. 3357:15-14-07, will be utilized to address concerns regarding the administration of this policy.
2. For students, the College's student complaint policy, Policy No. 3357:15-19-08, will be utilized to address concerns regarding the administration of this policy.

PRESIDENT'S REPORT

In addition to the written President's Report, President Para Jones highlighted the following:

- The President's Report includes a list of all grants we have received along with those in process, both state and federal. Many thanks and congratulations to our grant writer Taylor Copeland and interim director of the college foundation Robyn Steinmetz for their hard work. Many grant opportunities are opening up, and Taylor is doing a fabulous job leading this important work for the College.
- President Jones mentioned that the co-located campuses final report should be released any day now. We submitted our responses to the draft report, which remains confidential until the final report is released.
- President Jones shared there was a wonderful editorial in Sunday's *Beacon Journal* in about student loan forgiveness and college costs. This editorial complimented local colleges for reducing costs, with special mention of Stark State's free fall semester for 2022 high school graduates.
- President Jones thanked Chair Lefton for helping to cut the ribbon at the new Welding and Joining Center's ribbon-cutting ceremony at Stark State College Akron. This well-attended event provided the opportunity to thank the College's partners.

CHAIR'S REPORT

- Chair Lefton shared that October's board meeting would also include the board retreat, which will be held at Stark State Akron.
- Chair Lefton reminded the trustees that they will receive an email in October regarding ethics training.
- Chair Lefton reminded the trustees that in October they will receive their annual Code of Conduct forms for signing at the board retreat.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 8:46 a.m., Trustee Walters moved to go into Executive Session to consider the employment of a public employee, according to R.C. 121.22G (1). Trustee Carter provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 8:53 a.m., Trustee Carter moved to return to open session. Trustee Walters provided the second for the motion. The motion carried.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Second Vice Chair Reolfi provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the August 10, 2022 meeting; Personnel Actions; and Treasurer’s Report.*

Trustee Walters moved to consider and approve the Board Resolution to Authorize Employer Pickup of 4% of Employee Contributions for President Para M. Jones, Ph.D. Trustee Fernandes provided the second for the motion. The motion was approved unanimously.

The Resolution was approved as follows:

**BOARD RESOLUTION TO AUTHORIZE EMPLOYER PICKUP OF EMPLOYEE CONTRIBUTIONS FOR PRESIDENT
PARA M JONES, PH.D.**

Be it resolved, effective September 14, 2022, Stark State College agrees to pick up 4% of employee contributions required by Section 3307.26, Revised Code, to be contributed by President Para M. Jones, Ph.D. to STRS Ohio. Stark State College is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by Stark State College in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

President Para M. Jones may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by Stark State College and paid to STRS Ohio.

Hereby, Section 3.01 “Annual Salary” of the employment contract of President Para M. Jones Ph.D. shall be amended to reflect this change.

This resolution is enacted on this 14th day of September, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Kevin D. Gardner
Treasurer, Stark State College Board of Trustees
CFO / VP of Business, Stark State College

ADJOURNMENT

At 9:00 a.m., Trustee Carter moved to adjourn. Trustee Williams provided the second for the motion. The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
September 14, 2022

Para M. Jones, Ph.D.
President
September 14, 2022

6.1

Record of Proceedings

Board of Trustees
Stark State College

Akron, Ohio
October 12, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on October 12, 2022.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:32 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Jeffery Walters, Alice Stephens, Harun Rashid, Fonda Williams, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes and Patricia Wackerly.

The following administrators were present: Para Jones, Lada Gibson Shreve, Kevin Gardner, Stephanie Sutton, and Melissa Glanz.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Jessica Aubley and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. Trustee Fernandes provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the September 14, 2022 meeting; Personnel Actions; and Treasurer's Report.*

NEW BUSINESS

None.

PRESIDENT'S REPORT

In addition to the written President's Report, President Para Jones highlighted the following:

- Fall enrollment is -2.8% in headcount and -2.6% in FTE (full-time equivalent). Stark State's fall enrollment is better than peers in Northeast Ohio, where competition for students is more intense than anywhere in the state, based on number of institutions and declining population.
 - University enrollment projections: KSU (all campuses) -4.7%, The University of Akron -7.4%

- Community college enrollment projections: Tri-C -10% plus, Lakeland -4.7% and Lorain -3.4%.
- President Jones met with local legislators to discuss state funding for the main campus welding laboratory.
- President Jones and Interim Director of Stark State Foundation Robyn Steinmetz met with the GAR Foundation regarding funding to support the CDL program expansion.

CHAIR'S REPORT

- Chair Lefton shared that Trustee Commitment Statements will be distributed during the board retreat for trustees' signatures.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

None.

ADJOURNMENT

At 8:40 a.m., Trustee Carter moved to adjourn. Trustee Stephens provided the second for the motion. The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
October 12, 2022

Para M. Jones, Ph.D.
President
October 12, 2022

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
November 9, 2022

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on November 9, 2022 at the Stark State College Automotive Technology Center.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:03 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Jeffery Walters, Alice Stephens, Harun Rashid (by phone conference), Fonda Williams (by phone conference), Elaine Russell Reolfi, Tracy Carter and Patricia Wackerly.

Trustee Marlé Fernandes was unable to attend.

The following administrators were present: Para Jones, Lada Gibson Shreve, Kevin Gardner, Stephanie Sutton and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Jessica Aubley and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Trustee Stephens provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the October 12, 2022 meeting; Personnel Actions; and policies 15-13-40 Student Success Seminar Course and 15-18-07 Standards of Academic Progress.*

NEW BUSINESS**Treasurer's Report**

CFO/VP of Business Kevin Gardner shared that revenues were lower than last year due to the Summer and Fall enrollment declines. Revenues and expenses are both in line with the budget projections. Appropriations are higher this year due to increased state share of instruction.

Trustee Carter moved to approve the Treasurer's Report. Trustee Reolfi provided the second for the motion.

The Treasurer's Report was unanimously approved.

Budget Revision

CFO/VP of Business Kevin Gardner shared the key items to note regarding the budget revision. We were able to take \$32 million of excess reserves and invest them in four- and five-year treasury bonds yielding a weighted average of 3.86% interest. We are also seeing an increase in our CCP enrollment which will result in additional allowances. President Jones also mentioned there has been an increase in noncredit student enrollment.

Trustee Stephens moved to approve the Budget Revision. Trustee Wackerly provided the second for the motion.

The Budget Revision was unanimously approved.

2022 Efficiency Report

Trustee Carter moved to approve the Resolution to Approve the 2022 Efficiency Report. Trustee Stephens provided the second for the motion.

The Resolution was unanimously approved as follows:

**Resolution
To Approve the 2022 Efficiency Report
November 9, 2022**

WHEREAS, the State's biennial budget established in Am. Sub. H.B. 64 of the 131st General Assembly required a report in response to the Governor's Task Force on Affordability and Efficiency in Higher Education which was created pursuant to Executive Order 2015-01K; and

WHEREAS, the subsequent State Budget bill, Am. Sub. H. B. 49 of the 132nd General Assembly, requires that the board of trustees of each public institution of higher education approve the institution's efficiency report submitted to the Chancellor; and

WHEREAS, various other provisions related to textbook affordability require reporting, and the Chancellor has determined that it is most efficient to include these new requirements in the annual efficiency report; and

WHEREAS, The College has prepared the required report using the template format provided by the Chancellor, and has included additional narrative as it has determined will best explain the completeness of the report and how it meets all requirements of the law;

THEREFORE BE IT RESOLVED, that the Board of Trustees of Stark State College does hereby accept and approve the 2022 Efficiency Report to the Chancellor of Higher Education as presented on this the 9th day of November, 2022.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

In addition to the written President's Report, President Para Jones highlighted the following:

- President Jones introduced our new Vice President of Advancement and Executive Director of the Stark State College Foundation Dr. Patrick Roberts. Dr. Roberts thanked everyone for the warm welcome and shared that he is very proud to be part of Stark State College.
- President Jones shared that Fall enrollment is -3.9% in headcount and -2.9% in FTE (full-time equivalent).
- President Jones shared that we established a partnership with CommQuest to offer career services and education to clients in the opioid treatment program.
- President Jones thanked Trustee Wackerly for sharing her passion and commitment to the Stark State College Foundation, as she serves as the board liaison for the foundation. Trustee Wackerly shared the foundation's community appeal and encouraged 100% board participation in supporting the foundation.

CHAIR'S REPORT

- Chair Lefton shared that there will be no board meeting in December.
- Chair Lefton asked for two Trustee volunteers to serve on the Board of Trustees Strategic Excellence Awards selection committee. Trustees Carter and Reolfi volunteered to serve this year. Trustee Wackerly also volunteered to serve as a backup if needed.
- Chair Lefton reminded Trustees about the Commencement Ceremony on January 8, 2023 at the Canton Civic Center. She also reminded Trustees about the One-Year Certificate Ceremony on December 20 at 6P on main campus.
- Chair Lefton reminded Trustees about completing their required ethics training. This is due by November 30, 2022.

INTRODUCTION AND TOUR

- President Jones introduced Mike Conway, department of chair of the automotive and transportation division. Mr. Conway thanked everyone for coming to the Automotive Technology Center for the board meeting. Mr. Conway shared the various programs for students at the automotive center and answered questions. He shared the strengths of the auto program: 1) the support from the college at this location and the downtown location; 2) the amazing faculty members who all build tremendous relationships with our students; and 3) the partnerships with automotive companies such as GM, Toyota, Honda, Ford, Chrysler and Subaru. He also shared that most of our graduates progress from entry level positions with these companies to lead master technician positions. He also shared that dealerships love the programs, as students receive a high-quality degree and the needed manufacturing credentials. Mr. Conway also provided a tour for board members.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

None.

ADJOURNMENT

At 8:50 a.m., Trustee Stephens moved to adjourn. Trustee Reolfi provided the second for the motion. The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
November 9, 2022

Para M. Jones, Ph.D.
President
November 9, 2022