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|  | <b>CAREER ENHANCEMENT CERTIFICATE</b><br><b>Professional Writing</b><br><i>The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.</i> | <b>2023-24 Catalog</b><br>Effective Summer 2023<br><br><b>1201</b> |
|---|--|--|

*Arts and Sciences Division*

*English, Language, and Social Sciences Department*

| Course Number  | Course Title                        | Credits   | Pre- and Co-Requisites                              | Completed Sem./Year |
|--|-------------------------------------|-----------|---|---------------------|
| ENG124   | College Composition <sup>^</sup>    | 3         | Co-ENG024 <b>or</b> Co-ENG011 <b>or</b> Proficiency |                     |
| ENG125   | Technical Editing and Layout ▲+     | 3         | ENG124  |                     |
| ENG230   | Business Communication              | 3         | ENG124  |                     |
| <b>WRITING ELECTIVES:</b> 9 of the following credit hours required |                                     |           |   |                     |
| ENG126   | Technical Grammar and Style ▲+      | 3         | ENG124  |                     |
| ENG221   | Technical Report Writing            | 3         | ENG124  |                     |
| ENG227   | Writing for Media                   | 3         | ENG124  |                     |
| ENG228   | Writing for the Web                 | 3         | ENG124  |                     |
| ENG232   | Scriptwriting ▲+                    | 3         | ENG124  |                     |
| ENG238   | Introduction to Creative Writing ▲+ |           |   |                     |
| <b>TOTAL CREDIT HOURS</b>  |                                     | <b>18</b> |   |                     |

### STUDENT ADVISING NOTES

#### Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

#### First semester

|        |                     |                   |   |
|--------|---------------------|-------------------|---|
| ENG124 | College Composition | Credit Hours<br>3 | Pre- and Co-requisites<br>Co-ENG024 <b>or</b> Co-ENG011 <b>or</b> Proficiency |
|--------|---------------------|-------------------|---|

#### Second Semester

|                         |                                 |   |        |
|-------------------------|---------------------------------|---|--------|
| ENG125                  | Technical Editing and Layout ▲+ | 3 | ENG124 |
| ENG230                  | Business Communication          | 3 | ENG124 |
| <i>Writing Elective</i> |                                 | 3 | ENG124 |
| <i>Writing Elective</i> |                                 | 3 | ENG124 |

#### Third Semester

|                         |  |   |        |
|-------------------------|--|---|--------|
| <i>Writing Elective</i> |  | 3 | ENG124 |
|-------------------------|--|---|--------|

**TOTAL CREDITS**

**18**

<sup>^</sup> Based upon SSC placement score.

▲+Spring only courses. Please see your academic advisor for availability.