



## **\*\*Expanded Function Dental Auxiliary (EFDA) \*\***

### **Program Information**

Revised 5/2023

Dear Prospective Expanded Function Dental Auxiliary (EFDA) Applicant:

Thank you for inquiring about Stark State College's EFDA Program. This packet represents the most up to date information in print, but please note that it is subject to change as needed to maintain a high-quality program. Currently, students are enrolled each year beginning both during fall (Friday class day) and spring (Wednesday class day) semesters.

The EFDA Program is a limited enrollment program; therefore, students must apply and be accepted into the program *separately* from being accepted/enrolled into the college. The program uses a "rolling admissions" process which means there is no specific application deadline for each class. Students become "eligible" to apply when they meet specific admission criteria (see the **Checklist/Application** on the Stark State College website). Once students successfully complete the application process, they are accepted on a first-come, first-placed basis.

All students considering the **EFDA Program** must:

1. **Apply to Stark State College** (if new to the college)
2. **Take the Accuplacer exam** (if not taken previously)
  - a. The test will determine whether or not you will need to enroll in any pre-requisite course (IDS 102) BEFORE you begin the program courses.
  - b. The test can be taken any time after you apply to the College, but it is strongly recommended that you complete it before your first advising appointment. This will allow your advisor to give you the best advice towards scheduling other courses.
    - **Note:** *Transfer students and/or students who have taken the ACT within the last two calendar years may not be required to take the Accuplacer exam. An admissions counselor can discuss the details with you.*
  - c. Call **330-494-6170 ext. 4228** for test dates and times.
  - d. There is no fee for this test and you do not need to study for it.
3. **Complete BCI/FBI Background Check**

Go to: <https://www.starkstate.edu/about/security/background-check-information/> to schedule your appointment.
4. **Make an Academic Advising Appointment**
  - If you have never taken a credit course at Stark State College, make an appointment with an Admissions Counselor at 330-494-6170 or 800-797-8275.
  - If you are a current student at the College, make an appointment with the EFDA program coordinator by calling 330-494-6170 ext. 4384.

We look forward to your continued interest in Stark State College's EFDA Program.

Sincerely,

The Expanded Function Dental Auxiliary Program Coordinator

## **EFDA Program Purpose and Philosophy**

### **EFDA Program Purpose**

The Expanded Function Dental Auxiliary (EFDA) Program will prepare students to provide comprehensive restorative services (metallic, non-metallic, and sealants) under the direct supervision of a licensed dentist. Upon successful completion of the program, students are eligible for the state certification exam provided by the Commission on Dental Testing in Ohio. The program provides an environment for learning the knowledge, skills and behaviors necessary for professional practice. Program curriculum is based upon biological, physical, behavioral, dental sciences, and general studies. The program promotes directed, self-directed, and service learning for personal and professional growth and development, and serves as a foundation for continued learning in an ever-changing field of dentistry.

Graduates are prepared to practice in a variety of settings within the legal, ethical and social framework of EFDA and dentistry. The certified/registered Expanded Function Dental Auxiliary (EFDA) provides quality restorative care to clients and the community, and serves to uphold the practice of his/her profession.

### **EFDA Program Philosophy**

The Expanded Function Dental Auxiliary Program will prepare students to demonstrate knowledge and clinical skill essential for the delivery of restorative services. Upon completion, students will understand the role of the EFDA as well as that of all other members of the dental health team, and will be prepared to adapt to the changing demands of the oral health care profession.

The Program at Stark State College seeks to develop EFDAs who view their profession with confidence and pride, those who understand its territory and scope of practice, and those who are able to influence the factors that affect the advancement of the profession.

### **EFDA Program Goals**

1. Learn to perform restorative functions in accordance with the State Dental Practice Act and current theory of practice.
2. Use ethical judgment in the delivery of restorative services.
3. Interact in a professional manner with patients, families, dentists, other health care providers, and community groups.
4. Seek opportunities for continuing personal and professional development.

**Stark State College (SSC)**  
**Frequently Asked Questions (FAQ) for**  
**Prospective Expanded Function Dental Auxiliary (EFDA) Students**

**Q1. Who can apply for admission into the EFDA program?**

A1. *Any individual who holds a current CDA certification (Ohio CODA or DANB), RDA certification (American Medical Technologists) or RDH licensure (or a dental hygiene student participating in a CODA accredited dental hygiene program who has successfully completed the first year of course work) may apply for EFDA training at Stark State College (SSC).*

**Q2. How long is the EFDA program at Stark State College?**

A2. *Students participating as part of the Career Enhancement Certificate (CEC) program track may finish the program in as little as two semesters. Degree seeking individuals should expect to complete five semesters as a full-time student to achieve an Associate of Science (AS) degree. Additionally, many students choose to complete the CEC, then go on (part-time or full-time) to obtain the degree at their own pace.*

**Q3. Are there any pre-requisites prior to applying for admission into the EFDA program?**

A3. *Other than proper professional certification/licensure (see Q1, above), the only other requirement (pertains to CDA, RDA candidates only) is that one must have practiced for one full year as a chair-side dental assistant. A letter from dentist/employer documenting this work history is required when submitting the **EFDA Program Application Checklist**. Candidates with less than one-year chairside experience are required to take DAS125 Dental Assisting Specialties\* prior to starting the EFDA Program.*

*\* Option A: Clinical Practice: This specialty option provides the student with an opportunity for practical application of dental principles and skills of basic qualified personnel.*

**Q4. Are the BCI/FBI background checks necessary prior to applying to the program?**

A4. **YES.** *Both BCI/FBI background checks must be completed (eligibility verified). The cost for the background checks is currently \$70.00 for both.*

**Q5. Are there other college requirements that I must complete prior to applying to the EFDA program?**

A5. **YES.** *New students must register to become a student of the college prior to applying to any program. Steps include (but may not be limited to):*

- **Complete the 'First-time to College Student' application online** (if a new student)
- **Complete the SSC New Student orientation** either in person (*registration is required by calling the Admissions office with your student ID#*) or complete online at: [www.starkstate.edu/orientation](http://www.starkstate.edu/orientation).
- **Take the Accuplacer exam** (*if not taken previously*) or submit current ACT scores (call 330.494.6170 x4228 to schedule), or stop in room M110 at the Gateway Center.
  - a. The test will determine course placement for those seeking the Associate of Science degree, but will not be a factor in EFDA technical course placement. There is no fee for this test, and you do not need to study for it.
  - b. The test can be taken any time after you apply to the College, but it is strongly recommended that you complete it before your first advising appointment. This will allow your advisor to give you the best advice towards scheduling other courses.
    - **Note:** *Transfer students with greater than 12 credits, and/or students who have taken the ACT within the last two calendar years may not be required to take the Accuplacer exam. An admissions counselor can discuss the details with you.*

c. Call **330.494.6170 x4228** for test dates/times or go to room M110 at the Gateway Center.

- **Have official high school/GED/college transcripts forwarded to the SSC:**
  - **High School transcripts**-send to the attention of Academic Records
  - **College transcripts (if applicable)**-send to the attention of Admissions Office
  - **GED (documentation)**-bring to M102 at the Gateway Center to have a copy made, or copy this link:  
<http://education.ohio.gov/Topics/Testing/Ohio-Options-for-Adult-Diploma/GED/Order-Official-GED-Transcripts-and-Duplicate-Diplo> to have your records sent electronically to the College.
- **Complete BCI/FBI Background Checks-** Go to <https://www.starkstate.edu/about/security/background-check-information/> to schedule your appointment.
- **Make an Academic Advising Appointment**
  - If you have never taken a credit course at Stark State College, make an appointment with an Admissions Counselor at 330.494.6170 or 800.797.8275
  - OR**
  - If you are a current SSC student, make an appointment with the EFDA Coordinator by calling 330.966.5458 ext. 4384 AFTER securing all items noted on the **Checklist/Application** (page 10).
- **Complete Program Checklist/Application (attached)** and meet eligibility requirements.  
*\*It is best to try to schedule your Accuplacer exam and your BCI/FBI background checks on the same day, to avoid multiple trips to the campus.*

**Q6. Do I have to complete the Accuplacer exam if I am only interested in the Career Enhancement Certificate for EFDA?**

A6. **YES.** *Because all EFDA program courses are offered for college credit, one must have either a current ACT score within two years or take the Accuplacer exam to enroll. The Accuplacer exam scores will not impact your admission into EFDA program courses, however if you choose to continue your education to earn an Associate of Science (AS) degree, your placement in other general education courses will be based on the scores earned on the Accuplacer exam.*

**Q7. Is there any type of practice test to prepare for the Accuplacer exam?**

A7. **YES.** *Copy and paste this link to find more information and sample Accuplacer exam questions in an effort to ready yourself:*  
<https://Accuplacer.collegeboard.org/sites/default/files/Accuplacer-sample-questions-for-students.pdf>

**Q8. What is the cost of the program?**

A8. *Cost will depend on the level of education completed. Most students completing the certificate track will do so while investing approximately \$6001.00. Degree seeking candidates can refer to the 'Estimated Cost' sheet on page 8.*

**Q9. Are there any specific technical standards associated with EFDA training at SSC?**

A9. **YES.** *An EFDA must have use of both hands, dexterity in the fingers, tactile sensitivity to manipulate dental instruments, materials, dental hand pieces, and operate dental equipment. The use of feet is necessary to manipulate the rheostat for hand pieces or other adjunct dental equipment. The body must be able to work from a dental stool in order to perform dental procedures. The ability to sit and stand for a duration of time is also necessary. Other specific requirements include color discrimination (differentiation of various shades of color and gradations from black to white); manual dexterity/motor coordination (discern changes in surface textures by manipulating dental instruments, control exertion of hand/finger pressure); hand-eye coordination (transfer of visual input into motor output); physical communications*

*(perceive sound through telephone, hear commands through operator's face mask, discern blood pressure sounds); visual acuity (identify the working ends of various dental instruments and implements at a two foot distance); form/spatial ability (view in three-dimensional relationships, distinguish subtle changes from one form or shape to another, discriminate intricate measurements); and language development (speak clearly so that patient can understand his/her dental condition). Finally, students must be able to read the printed words any required textbook(s) or supplemental materials, observe various dental instrument angulations, and apply the concepts appropriately.*

**Q10. Do I need to be certified in CPR?**

A10. **YES.** *All students in the Allied Dental Health Professions at SSC are required to hold CPR certification. Additionally, because of direct contact with dental patients in a clinical setting, it is required that you participate in a face-to-face delivery of the **Healthcare Provider CPR** training program. Web-based CPR training must be in addition to CPR requirements for any dental program at SSC*

**Q11. Is this a full-time or part-time program?**

A11. *This program is designed for working professionals who are either a certified dental assistant (CODA and /or DANB), registered dental assistant (American Medical Technologists) or a registered dental hygienist. The program classes are held one day a week on either Wednesday (Spring semester) or Friday (Fall semester). With the 2-year degree, you are given the opportunity to proceed at your own pace. Most students complete this degree track within two years. The career enhancement certificate in two semesters.*

**Q12. Is there an application deadline?**

A12. **No.** *Applicants will be accepted when a candidate completes the eligibility (pre-application) requirements.*

**Q13. When should a student apply to the program?**

A13. *After a student has met the special pre-application requirements listed on the Checklist/Application.*

**Q14. Do all applicants who have met the special pre-application requirements get accepted into the program?**

A14. **Yes.** *Acceptance to the program is based solely on meeting the requirements and submitting a complete application. Applicants are not placed in competition with one another. However, admission is granted on a space available basis. Applicants are guaranteed admission but may be admitted to a succeeding class.*

**Q15. How many students are in each class?**

A15. *Typically, a full class consists of 16 students.*

**Q16. When do students start the EFDA program?**

A16. *Students are accepted into the program in the spring and fall semesters.*

**Q17. What hours will I attend school while enrolled in the EFDA Program?**

A17. *The schedule varies during the year. Courses are offered during the day only. Classes meet once per week.*

**Q18. Can credits earned in the program be transferred or applied to a bachelor's degree?**

A18. **Yes.** *Many courses included in the curriculum are transferable. Technical courses must be evaluated by the institution where a student wishes to transfer.*

**Q19. Are EFDAs at risk for infectious diseases, such as AIDS?**

A19. *EFDAs who practice according to the infection control guidelines recommended by the Centers for Disease Control (CDC), and by doing so are at no greater risk than any other health care professional.*

**Q20. Can out of state students apply and be accepted?**

A20. **Yes.** *The same criteria and procedures apply.*

**Q21. How do I apply to the EFDA program?**

A21. *Students must register to become a student of the college PRIOR to applying to any program at Stark State College. Initial steps include:*

- *Complete the college application*
- *Complete the Accuplacer exam*
- *Submit official high school and/or college transcripts to the college*
- *Complete BCI/FBI background checks in the SSC security office*
- *Complete the program application and meet the eligibility requirements*

**Q22. Who should I contact for more information?**

A22. *Contact the Program Coordinator:*

*Jordan Kalaitsides, MBA, EFDA, CDA*

*[jkalaitsides@starkstate.edu](mailto:jkalaitsides@starkstate.edu)*

*330-966-5458 ext. 4384.*

**Q23. Do I need health insurance to participate in service learning activities?**

A23. *You may or may not need health insurance to participate, as each site has individual requirements.*

**NOTE:**

- The College reserves the right to change, without notice, statements concerning rules, policies, fees, curricula, courses, or other matters.
- Stark State College is committed to equal opportunity for all and does not discriminate on the basis of race, color, religion, sex, gender, national origin, military status, pregnancy, disability, age, genetic information, or sexual orientation.
- SSC strives to enroll a diverse representation of students within the Health Sciences programs. Members of underrepresented groups are encouraged to apply.

## **EXPANDED FUNCTION DENTAL AUXILIARY PROGRAM COURSE SEQUENCE and DESCRIPTIONS**

### **Required Curriculum Sequence**

EFDA courses must be taken in a designated sequence of the curriculum plan. All required non-EFDA courses can be taken prior to, concurrently, or after the completion of the EFDA specific curriculum plan. Dental Morphology for the EFDA (DAS225), Expanded Dental Assisting I (DAS226, and Expanded Dental Assisting II are co-requisite courses, and as such, must be completed concurrently. All three courses must be completed successfully prior to admission in the capstone course (Directed Clinical Practice). These three courses are pre-requisites for Directed Clinical Practice (DAS228).

**\*DAS125: Dental Assisting Specialty** This course offers the dental assisting student practical experience and knowledge in one of three common specialty areas. Option A: Clinical Practice This specialty option provides the student with an opportunity for practical application of dental principles and skills of basic qualified personnel. Option B: Community Dentistry This specialty option provides the student with an opportunity for advance knowledge and practice in preventative dental services and public health dentistry. Option C: Administrative Dental Personnel This specialty option is designed to provide the student with an opportunity to learn basic administrative and business procedures common in the dental practice. Although each student will select one major area of focus, it is expected that each student will gain knowledge of all major fields through discussion and clinical experience.

\* Students who have less than one year of chairside assisting experience are required to follow option A.

**DAS225: Dental Morphology for the EFDA** (Web-delivered Lecture 2/Lab 0). This course will introduce EFDA students to the specific morphology associated with reproducing proper dental form and function during restorative dental procedures, while communicating appropriately with other dental professionals utilizing proper terminology.

**DAS226: Expanded Dental Assisting I** (Lecture 2/Lab 0). This course will cover basic concepts in head, neck and basic dental anatomy, terminology, tooth physiology/morphology to support the restorative dental auxiliary functions. Additional topics include laws and ethics, ergonomics, instrumentation/application techniques, isolation, occlusion, dental materials (including amalgam, resins, bases/liners, and intra-coronal temporary materials/ procedures).

**DAS227: Expanded Dental Assisting II** (Lecture 1/ Lab 6). This course will serve to teach competency in the basic restorative procedures allowed to expanded function dental auxiliary candidates.

**DAS228: Directed Clinical Practice** (Lecture 1/Lab 6/ Directed Practice 8). This course is a directive practice course, where under the supervision of a faculty dentist, expanded functions auxiliary students will provide restorative patient care as allowed by the EFDA certification. Students will be required to participate in onsite and offsite clinical rotations.

**ESTIMATED EXPENSES** as of Spring 2023  
**EXPANDED FUNCTION DENTAL AUXILIARY**  
 CEC and Degree Track  
**NOT INCLUDING Tuition and Living Expenses**

EXPENSE ITEM	PAYABLE TO SSC AS DIRECT COST OF TRAINING		*APPROXIMATE COST PAYABLE TO SOURCES OTHER THAN SSC
	CEC Track	Degree Track	
BCI/FBI Background Checks	\$ 70	\$ 70/year x 2	\$
Liability Insurance	15	15 x 2	
Textbooks-Technical	337	338	
Textbooks-Non-technical		1283.49	
Distance Learning Fee - DAS225, DAS226: \$10.00/credit hour	40	40	
Distance Learning Fee - DAS228 W4: \$10.00/credit hour	50	50	
Physical Exam with Related Immunizations, Drug Tests, etc.			500*
Personal Protective Equipment			Lab coat, Uniform, Shoes, Safety goggles 85-94**
Student ID Badge			10
Dental Facility Usage Fee	1400.	1400.	
CPR Certification			50**
SSC Processing Fee	95	95	
SSC Maintenance & Campus Security Fee ( <i>per semester</i> )	35 x 2	35 x 5	
ODEFA Association Membership			65
State Radiographer's Certificate			20**
Loupes ( <i>not required, highly recommended</i> )			40 – 1500.
Equipment rental fee for board exam***	250***	250***	
State Certification Exam (CODT) or (CDCA)			795.^ or 795.^
Typodont Kit-first semester	525.	525.	
Tooth Kit-second semester	215.	215.	
<b>Estimated Totals</b>	\$ 2,892-3,142.	\$ 4,682- 4,932.	\$ 1,565. – 3,034.

*\*This is an estimate only. Each student may have different insurances, co-pays, etc. Students should expect to obtain a physical and maintain immunizations as applicable for the state licensure/certification process, as well as meeting any conditions set forth through the clinical placement process. These may differ depending on the site you are placed with for clinical training. \*\*PPEs are a required part of both pre-clinical and clinical attire, and students should expect to incur expenses related to proper dress for each pre-clinical and clinical course. Similarly,*



CPR and Radiographers certification should already be in place for the EFDA candidates as well, therefore the total cost to acquire these items cannot be ascertained for the purpose of this estimation.

\*\*\*Equipment rental fee for board exam is optional

^Current fee for the exam administered by The Commission on Dental Testing Exam in Ohio.

^^ Current fee for the exam administered by The Commission on Dental Competency Assessments.

## **EFDA APPLICATION CHECKLIST**

**Have you included the following with your application?**

1. \_\_\_\_\_ A copy of your current CDA certificate (CODA or DANB), RDA certificate (AMT), RDH license, or proof of one year of dental hygiene course work.
2. \_\_\_\_\_ A copy of your current radiology certificate/card
3. \_\_\_\_\_ A current copy of your CPR certificate/ card
4. \_\_\_\_\_ Letter on company letterhead from dentist/employer demonstrating minimum of one-year consecutive chairside experience (or schedule to take DAS125 during first semester).
5. \_\_\_\_\_ Hep-B verification (immunization record or titer)
6. \_\_\_\_\_ Printed email (sent to your SSC student email account) stating you are BCI/FBI eligible to participate in a health-related program.

***If you are new to Stark State College and have questions about the program admissions process, contact an admissions counselor. If you are a current student and have questions about the admissions process, contact your assigned academic advisor (refer to the "My Stuff" tab on mystarkstate). You may also contact the Program Coordinator for the EFDA program.***

**Jordan Kalaitsides, MBA, EFDA, CDA**

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