



getting started STUDENT GUIDE

Name _____

Student ID S00 _____

Gateway advisor _____

(if not yet assigned, watch your Stark State email for a message from your advisor)

#1 LOG INTO *mySSC.starkstate.edu*

- username/ _____
- email _____
- password _____

to access *mySSC*

- go to *mySSC.starkstate.edu*
- enter your username and password
– or –
- go to the Stark State homepage: starkstate.edu
- navigate to the bottom left corner of the page
- click *mySSC*
- enter your username and password

#2 LOG INTO YOUR EMAIL 3 ways to access your email

- log into *mySSC* > tools > general > email
- visit: accounts.google.com
- go to: <http://mail.google.com/hosted/starkstate.net>

- upon signing into your email, complete the multi-factor authentication (MFA) process

scan for more information about MFA



Check your email and *mySSC* daily for important updates.

Your email address is the first initial of your first name, your last name, and your two-digit birth month and two-digit birth day, followed by @starkstate.net.

Your default password is your first, middle and last initial, a period, and the first six digits of your social security number (if you don't provide a middle name, use an "x" for your middle initial).

If you have difficulty accessing your account, call 330-494-6170 ext 4357 (HELP) or email helpdesk@starkstate.edu

#3 LEARN ABOUT MAJOR AND PLACEMENT

- review placement scores _____
reading _____
mathematics _____
writing _____
- review transcripts - high school/college
- review major and career community

(career community)

watch your email for information regarding future meetings with your advisor

#4 COMPLETE TRANSITION EXPERIENCES

- complete New Student Orientation either on campus or online: starkstate.edu/orientation
- new students attend Jump Start starkstate.edu/jumpstart/

#5 PURCHASE YOUR TEXTBOOKS

Akron students:

- order textbooks at shop.starkstate.edu/order-textbooks
- textbook pickup, A003 _____

Main campus students:

- bookstore, G105
- shop.starkstate.edu/order-textbooks
books go on sale _____

#6 ORDER YOUR PARKING PASS

- complete with your license plate, make, model & color
- pick up your parking pass at the security desk
- log into *mySSC* > student tools > order parking pass

#7 GET YOUR PHOTO ID

Akron students:

- stop by security office to get your *SSC* photo ID

Main campus students:

- stop by admissions to get your *SSC* photo ID
(required to ride SARTA for free)

#8 CHOOSE PAYMENT METHOD

- apply for grants and loans: studentaid.gov (school code: 011141)
- learn about scholarships: starkstate.edu/scholarships
- take a copy of your bill and discuss your financial aid status in person at Student Services -or-
- make a payment in mystarkstate by choosing the MyBill+Payment button or on campus at the cashier's window
- set up refund preference in mySSC by choosing the MyBill+Payment button

**Akron students // The College Store // A103
Main campus // cashier's office // S300**

first payment due _____

#9 COMPLETE FINANCIAL AID REQUIREMENTS

once you have completed your FAFSA, additional requirements can be viewed in mySSC

- log in to mySSC>>Pages>>My Financial Aid>>Financial Aid Home>>Your Financial Aid Dashboard
- unsatisfied requirements will appear in your financial aid home tab

all students utilizing financial aid must complete

- Title IV Authorization
- Standards of Academic Progress acknowledgment forms

additional requirements may include:

- completion of the independent or dependent verification process
- parent(s)/student and/or spouse tax return transcript year _____
- non-filer statement parent(s)/student and/or spouse year _____
- W-2s parent(s)/student and/or spouse year _____
- identity and Statement of Education Purpose

any student taking a student loan must complete the following steps

- accept the loan amount you need for the school year through mySSC
- complete entrance counseling at studentaid.gov
- complete the Master Promissory Note (MPN) for Subsidized/Unsubsidized Loans at studentaid.gov

NOTE: You must have a minimum of 6 credit hours towards your major to borrow a loan for that semester.

#10 COMPLETE SUCCEEDING ONLINE - ONLINE CLASSES ORIENTATION

before accessing an online class, students are required to complete the Succeeding Online Orientation

all Succeeding Online modules must be complete before you can access your online course

an email with information regarding the completion of Succeeding Online will be sent to your Stark State email two weeks before the start of the semester

to access Blackboard

- log into blackboard.starkstate.edu
- username: student email
- password: Stark State password
- Blackboard access will be available 48 hours after enrolling in classes

to find Succeeding Online in Blackboard

- click the Courses link
- Succeeding Online is located in the list of current courses

#11 ACCESS INFORMATION ON ACADEMIC & SUCCESS RESOURCES

Disability Support Services, student support information about tutoring, Career Services, Counseling, and more can be found at starkstate.edu/current-students/

NOTES/OTHER
