

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
January 11, 2023

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on January 11, 2023 at Stark State College.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:02 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Jeffery Walters, Alice Stephens, Harun Rashid, Fonda Williams (by video conference), Elaine Russell Reolfi, Tracy Carter (by video conference) and Patricia Wackerly.

Trustee Marlé Fernandes was unable to attend.

The following administrators were present: Para Jones, Lada Gibson Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Jessica Aubley and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Trustee Stephens provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the November 9, 2022 meeting; Personnel Actions; Treasurer's Report; and policies 15-13-34 General Copyright Guidelines, 15-14-06 Evaluation of Personnel and 15-16-04 Accounting for Restricted Funds.*

NEW BUSINESS

Trustee Williams moved to approve the Resolution to Authorize Tuition Rates for College Credit Plus for the 2023-2024 Academic Year. Trustee Wackerly provided the second for the motion.

The Resolution was unanimously approved as follows:

RESOLUTION
To Authorize Tuition Rates for College Credit
Plus for the 2023-2024 Academic Year

WHEREAS, Stark State College participates in the College Credit Plus program authorized by Ohio Revised Code Section 3365.02; and

WHEREAS, secondary institutions and postsecondary institutions may enter into an agreement to establish a payment structure for tuition, textbooks, and fees in accordance with Ohio Revised Code Section 3365.07(A)(2); and

WHEREAS, it is the desire of the Board of Trustees of Stark State College to establish uniform rates for all secondary institutions participating in the program through the Memorandum of Understanding for the 2023-2024 academic year; and

WHEREAS, such agreements must be negotiated annually and approved by the postsecondary institution Board of Trustees, and participating secondary school's Board of Education, in accordance with Ohio Administrative Code 3333-1-65.6; and

THEREFORE BE IT RESOLVED that the Board of Trustees of Stark State College agrees to the following terms enumerated in the Memorandum of Understanding for the 2023-2024 academic year.

Signed this 11th day of January, 2023.

 Karen C. Lefton, Esq.
 Chair, Board of Trustees

 Para M. Jones, Ph.D.
 President

PRESIDENT'S REPORT

In addition to the written President's Report, President Para Jones highlighted the following:

- State Senator Kirk Schuring and State Representative Scott Oelslager serving as pro tempore leaders in the Senate and House. We also now have Congresswoman Emilia Sykes now representing Stark State College's district in Congress. We are looking forward to good relationships with them in their new roles.
- Stark State College's Strategic Plan is underway, and the draft will be presented at our February board meeting.
- The strategic dashboard was shared, and we have added a workforce tab at the Board of Trustees' request. We also included the full-time equivalent enrollment information since this is what our funding is based on.
- President Jones thanked the Trustees for attending the Commencement Ceremony on Sunday, January 8, 2023 at the Canton Memorial Civic Center. There were 389 graduates, 134 one-year certificate completers and 419 continuing education certificates awarded.
- Stark State College is one of *Newsweek* Magazine's "Top Online Colleges" 2023 for the second year in a row. Dr. Jones introduced Staff Association President Jessica Aubley and mentioned her work toward this accomplishment as instructional designer of eStarkState. Jessica shared that our College follows national standards and best practices in online

learning, and that the faculty have to meet very rigorous standards, along with training, in order to get their online classes approved.

- Stark State College has been ranked 4th by *Best Universities* as of 2023 Most Affordable Online Associate's in Computer Science Degrees.
- President Jones shared that we have over 1,200 students enrolled in noncredit workforce certificates. In December, President Jones met with Governor DeWine, Lt. Governor Husted and JobsOhio President J.P. Nauseef, along with five select community college presidents to discuss Ohio's future of workforce and the community college's role in addressing workforce challenges in our state.
- The Board of Trustees discussed the remaining question from the board retreat held in October 2022. Trustees were asked to share their thoughts on community organizations, partnerships and support to help us improve the success of underserved students. Trustee Carter suggested working with both Stark and Summit Counties Jobs and Family Services as well as Elevate Akron. Chair Lefton suggested meeting with the Greater Akron Chamber and others to discuss a partnership. Second Vice Chair Russell Reolfi suggested working with social agencies and organizations to assist students in schools who may be homeless and deal with constant school transfers. Trustee Walters mentioned House Bill 66 and its relation to CDL tuition support. Trustee Carter asked how much funding would be needed on an annual basis to address underserved students.

CHAIR'S REPORT

- Chair Lefton reminded trustees that they should have received an email regarding information on filing their financial disclosure reports, which are due May 15, 2023. Thank you to the two Trustees who have already filed.
- Chair Lefton mentioned the 2023-2024 Calendar of Board Meetings and Events, included in the board packet as item 10.3. Trustees reviewed and approved the dates for the new calendar year.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 9:15 a.m., Second Vice Chair Russell Reolfi moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Trustee Wackerly provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:45 a.m., Trustee Stephens moved to return to open session. First Vice Chair Rashid provided the second for the motion. The motion carried.

ADJOURNMENT

At 9:48 a.m., Trustee Walters moved to adjourn. Trustee Stephens provided the second for the motion. The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
January 11, 2023

Para M. Jones, Ph.D.
President
January 11, 2023

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
February 8, 2023

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on February 8, 2023 at Stark State College.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:08 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Jeffery Walters, Alice Stephens, Harun Rashid, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes, and Patricia Wackerly.

Trustee Fonda Williams was unable to attend.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Peter Trumpower, Angela Smith-Alder, Robyn Steinmetz, Jessica Aubley and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Stephens moved to consider and approve the Consent Agenda. Trustee Wackerly provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the January 11, 2023 meeting; Personnel Actions; and the Treasurer's Report.*

NEW BUSINESS

Second Vice Chair Russell Reolfi moved to approve the Strategic Plan 2023-2025. Trustee Fernandes provided the second for the motion.

President Jones thanked the marketing department for the design and for pulling all of the information together for the updated Strategic Plan 2023-2025. She explained that this plan drives the strategic measures and is the foundational plan.

Director Peter Trumpower provided a detailed overview of the updates to the Strategic Plan, which were minor. The previous Strategic Plan was completed right before the COVID-19 pandemic; however, the substance of the plan has not changed.

Second Vice Chair Russell Reolfi shared that she likes the updated Strategic Plan; it is visually attractive and everyone did a wonderful job.

The Strategic Plan 2023-2025 was approved unanimously.

PRESIDENT'S REPORT

In addition to the written President's Report, President Para Jones highlighted the following:

- President Jones shared that NPR did a story on an Afghanistan refugee who is a Stark State College student. NPR reached out to Director Robyn Steinmetz back in October. This is a great story and shares one student's perspective on how Stark State is helping him achieve the "American dream." <https://www.ideastream.org/community/2023-02-07/he-restarted-his-education-in-akron-after-leaving-afghanistan>
- Spring enrollment is improving. Current full-time equivalent enrollment is at -2.4%, and the projection was at -3.4%. College Credit Plus enrollment is up .4%.
- Thank you to Provost Dr. Gibson-Shreve and Director Robyn Steinmetz for their hard work on the recent Sister College Partnership with Akron Public Schools, which was held at our Akron location. This partnership is with East Community Learning Center, and is the second one with Akron Public Schools in addition to the Garfield Learning Center. President Jones also thanked Trustee Walters for attending the event and showing his support.

CHAIR'S REPORT

- Chair Lefton reminded trustees about filing their financial disclosure reports which are due in May.
- Chair Lefton also shared that there is an upcoming Ohio Department of Higher Education Trustees Virtual conference next month right after the board meeting. She encouraged trustees to attend if they are available.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 9:15 a.m., Trustee Stephens moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Trustee Walters provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:42 a.m., Trustee Stephens moved to return to open session. Second Vice Chair Russell Reolfi provided the second for the motion. The motion carried.

ADJOURNMENT

At 9:43 a.m., Trustee Stephens moved to adjourn. Trustee Wackerly provided the second for the motion.

The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
February 8, 2023

Para M. Jones, Ph.D.
President
February 8, 2023

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
March 8, 2023

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on March 8, 2023 at Stark State College.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:03 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Jeffery Walters, Alice Stephens, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes, Patricia Wackerly (virtually) and Fonda Williams (virtually).

Trustee Harun Rashid was unable to attend.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Angela Smith-Alder, Robyn Steinmetz, Jessica Aubley and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Stephens moved to consider and approve the Consent Agenda. Trustee Walters provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the February 8 meeting; Personnel Actions; the Treasurer's Report; 15-15-09 External Complaint and 15-13-49 Testing Your Faith policies.*

NEW BUSINESS

Trustee Carter moved to approve the Budget Revision. Second Vice Chair Reolfi provided the second for the motion.

Vice President Kevin Gardner shared that this is the second Budget Revision. The first revision was done in November 2022. Final enrollment numbers are in for fall and spring. There were adjustments to the SSI funding, which was slightly down but ahead of last year's funding. There is a slight reduction in projected student fees, personnel costs have been adjusted, and we are managing the budget very well.

PRESIDENT'S REPORT

In addition to the written President's Report, President Para Jones highlighted the following:

- Two newly elected legislators came to visit the main campus on separate visits: State Representative Jim Thomas and U.S. Congresswoman Emilia Sykes.
- National speaker Mark Perna presented on *Unleashing passion, purpose and performance in younger generations*. The event was attended by high school guidance counselors, business partners and college faculty and staff.
- Owens Community College leaders and Toledo officials visited Stark State Akron, using Stark State as a model as they explore opening a facility in downtown Toledo.
- The College is part of a consortium that received a \$5 million grant from the U.S. Department of Labor under the Strengthening Community Colleges federal funding opportunity. The project “Equity in Tech” was selected as one of only 15 awarded in the country. The purpose of the grant is to build a diverse, highly skilled workforce to meet regional workforce needs in high-demand Information Technology occupations.

CHAIR’S REPORT

- Chair Lefton reminded trustees about filing their financial disclosure reports, which are due in May.
- Chair Lefton congratulated Second Vice Chair Reolfi for being selected as a 2023 Woman of Distinction by the Girl Scouts of Northeast Ohio.
- Chair Lefton also congratulated Trustee Carter again for being selected as the 2023 Judith A. Read Tribute Award recipient.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 9:15 a.m., Trustee Stephens moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Trustee Walters provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:44 a.m., Trustee Walters moved to return to open session. Second Vice Chair provided the second for the motion. The motion carried.

ADJOURNMENT

At 9:45 a.m., Trustee Carter moved to adjourn. Trustee Stephens provided the second for the motion.

The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
March 8, 2023

Para M. Jones, Ph.D.
President
March 8, 2023

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
April 12, 2023

REGULAR MEETING

The Board of Trustees of Stark State College held its regular monthly meeting on April 12, 2023 at Stark State College.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:02 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Harun Rashid (virtually), Jeffery Walters, Alice Stephens, Elaine Russell Reolfi, Tracy Carter (virtually), Marlé Fernandes, Patricia Wackerly and Fonda Williams (virtually).

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Angela Smith-Alder, Robyn Steinmetz, Jessica Aubley, Dylan Curtis, Frank Domino and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Stephens moved to consider and approve the Consent Agenda. Trustee Wackerly provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the March 8 meeting; Personnel Actions; the Treasurer's Report; the Gramm-Leach-Bliley Act (GLBA) Report; and board policies 15-14-13 Anti-Harassment; 15-14-23 Equal Employment Opportunity and 15-15-08 Institutional Review Board.*

NEW BUSINESS

Trustee Williams moved to approve the FY22 Audited Financials. Trustee Walters provided the second for the motion.

Comptroller Joe Richards shared details of the FY22 Audited Financials. This audit was for the year ended on June 30, 2022 and was completed on February 22, 2023. The Auditor of State approved the

report on March 9 and released the audit to the public on March 21, 2023. This year's audit report was unqualified, which is the best report possible.

The FY22 Audited Financials were approved unanimously.

Trustee Williams moved to approve the Resolution to Approve an Increase in the CDL122 Course Fee and Add New Fee for Optional Additional Training Beginning Summer Term 2023. Trustee Carter provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO APPROVE AN INCREASE IN THE CDL122 COURSE FEE AND ADD NEW FEE FOR OPTIONAL
ADDITIONAL TRAINING
BEGINNING SUMMER TERM 2023**

WHEREAS, the Stark State College administration has the need for additional operating revenue for the CDL program to continue providing quality academic programs to students; and

WHEREAS, students in the CDL program have need, at times, for additional hours of training beyond the standard training hours of the CDL program; and

WHEREAS, the College is able to provide the additional hours of CDL training requested by students for a fee to cover the additional cost of instruction; and

WHEREAS, the current version of Amended Substitute House Bill 49 of the 134th General Assembly allows the increase of fees.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Stark State College, pending approval of ODHE, authorizes an increase of \$300.00 to the CDL122 course fee from \$3,900.00 to \$4,200.00, effective Summer Semester 2023.

BE IT FURTHER RESOLVED, that the Board of Trustees of Stark State College, pending approval of ODHE, authorizes a fee of \$560 for students wishing to take an additional five (5) hours of CDL driving instruction, effective Summer Semester 2023.

This resolution is being enacted on this 12th day of April, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Stephens moved to approve the Resolution to Approve Out-of-State Fee Waivers for Sailors, Marines, and Coast Guardsmen taking Courses at Stark State College through the US Navy Community College. Trustee Wackerly provided the second for the motion.

The Resolution was unanimously approved as follows:

RESOLUTION
TO REQUEST OUT-OF-STATE FEE WAIVERS FOR SAILORS, MARINES AND
COAST GUARDSMEN TAKING COURSES AT STARK STATE COLLEGE
THROUGH THE US NAVY COMMUNITY COLLEGE

WHEREAS, §381.170 of Am. Sub. H.B. 110 of the 134th General Assembly requires that any waiver of tuition for a student or class of students at a state-assisted institution of higher education be approved by the institution's board of trustees and the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, Stark State College is one of 119 American higher education institutions selected to partner with the United States Navy in establishing the US Navy Community College (USNCC); and

WHEREAS, Stark State College seeks to provide high-quality educational programs and services to Sailors, Marines and Coast Guardsmen from all 50 states; and

WHEREAS, the College would like to waive up to \$128 of the \$129 per credit hour of the out-of-state fee to make the College competitive with community colleges and universities across the nation; and

WHEREAS, the College's current out-of-state fee is \$129 per credit hour and the College expects to serve approximately 200 students who take approximately two courses per semester (six credit hours per semester; 12 credit hours total) for the two semesters, up to \$307,200 in out-of-state fees would be waived in the current biennium (all terms from Summer 2023 through Summer 2025, and all summer terms beginning before June 30, 2025);

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College authorizes the College President to request that the Chancellor of the Ohio Department of Higher Education approve the out-of-state fee waivers for Sailors, Marines and Coast Guardsmen taking courses at Stark State through the USNCC for the time frame of June 4, 2023 through June 30, 2025.

This resolution is enacted on this 12th day of April, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Second Vice Chair Russell Reolfi moved to approve the Resolution to Recognize the Board of Trustees Strategic Excellence Award Winners. Trustee Stephens provided the second for the motion.

The Resolution was unanimously approved as follows:

RESOLUTION
To recognize the Board of Trustees Strategic Excellence Award Winners

WHEREAS, the Stark State College Board of Trustees established the Strategic Excellence Awards to recognize and reward employees who consistently exceed expectations and performance in advancing the mission of the College; and

WHEREAS, Full- and part-time faculty and staff in various categories of employment are eligible for the award; and

WHEREAS, the selection process is a “blind” process with names and identifying information redacted from nominations, and winners are selected based on the merit of their work; and

WHEREAS, the 2023 Board of Trustees Strategic Excellence Award winners are as follows:

FULL-TIME, STUDENT-FACING

Duane Dodson, Instructor – Arts and Sciences

Elizabeth Inkinen-Schehl, Student Support Counselor – Learning and Engagement

MANAGEMENT/LEADERSHIP

Robyn Steinmetz, Director, Marketing & Communications – Marketing, Advancement & Partnerships

SATELLITE

Laura Joseph, Instructor – Health and Public Services

FULL-TIME, NON-STUDENT FACING

Mike Ihrig, Marketing & Communications Coordinator – Marketing, Advancement & Partnerships

PART-TIME, STUDENT FACING

Bonnie West, Gateway Student Support Assistant – Advising and Gateway Student Services

THEREFORE, BE IT RESOLVED that the Board of Trustees congratulates and recognizes these outstanding employees who continually advance the mission of the College.

This Resolution is being enacted on the 12th day of April, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT’S REPORT

In addition to the written President’s Report, President Para Jones highlighted the following:

- President Jones shared that the Ohio Association of Community Colleges submitted a letter on our behalf to legislators regarding our concerns about the state budget proposal. Together, we are requesting more support for Ohio community colleges and students as we work to help address our state’s workforce needs.

- Spectrum News visited Stark State Akron's Welding and Joining Center to do a story on our welding program. They were able to speak directly with our welding students who will be featured in the news story. One student was an Amazon employee attending through our employer-led partnership, in which we now have over 70 students participating. Spectrum also spoke with a student who shared that his mother is also attending the same class. Another student who is a U.S. Marine shared that he is very interested in advanced manufacturing courses.

CHAIR'S REPORT

- Chair Lefton reminded trustees about filing their financial disclosure reports, which are due in May.
- Chair Lefton mentioned that we annually elect a board member as a representative on the Stark State Foundation Board. Trustee Wackerly currently serves in this role and will continue to do so.
- Chair Lefton reminded trustees about the Commencement Ceremony on Sunday, May 21 at 2P at the Canton Memorial Civic Center.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 9:00 a.m., Trustee Stephens moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Vice Chair Rashid provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:21 a.m., Trustee Stephens moved to return to open session. Trustee Wackerly provided the second for the motion. The motion carried.

Second Vice Chair Russell Reolfi moved to approve the Resolution to Establish the Salary Administration Program for FY2024 & FY2025. Trustee Wackerly provided the second for the Motion.

The Resolution was approved unanimously.

The Resolution was approved as follows:

RESOLUTION

To Establish the Salary Administration Program for FY2024 & FY2025

WHEREAS, The Board of Trustees of Stark State College desires to provide a new compensation package that aligns with the College's mission, vision and value statements, including being fair and equitable and reflecting the strategic goal of focusing on our people; and

WHEREAS, the salary and benefits package should keep the College competitive within the higher education employment market (academic jobs) and the regional employment market (non-academic jobs), and give the College the ability to attract and retain outstanding employees who represent the passion and pride of the College; and

WHEREAS, at this time, the projected amount of funding available to Stark State College through tuition and anticipated state subsidies would be adequate to pay the costs for salary and benefit increases while continuing to fund necessary operational expenditures;

THEREFORE BE IT RESOLVED, that a Salary Administration Program be effective July 1, 2023, through June 30, 2025, which shall include the following provisions:

The percentage increases below will be calculated using the “adjusted base” (base without reallocation).

- 1. Salary ranges will be reviewed annually for changes in the market.**
- 2. Salary increases for full-time employees will be 2.5% for FY2024 and 3% for FY2025. An increase to an employee’s adjusted base shall not exceed the top of the employee’s market-based salary range. The excess above the range will be paid to the employee, but not added to the adjusted base.**
- 3. Salary increases for part-time staff will be 2.5 % for FY2024 and 3% for FY2025.**
- 4. Graduated pay scale increases will be increased 2.5% for FY2024 and 3% for FY2025 for adjunct faculty and full-time faculty overload.**
- 5. Miscellaneous hourly rate schedule increases for will be increased 2.5% for FY2024 and 3% for FY2025.**
- 6. Pay scale will increase by 2.5% for FY2024 and 3% for FY2025 for club advising and program coordination.**
- 7. Graduated raises for full-time employees for FY2024 and FY2025 will be increased up to the midpoint multiplied by \$30.00.**
- 8. Grant-funded employees will receive the adjusted base increase and graduated raises only if sufficient funds are available and approved in the grant budget to cover all additional costs.**
- 9. Employees who were on a performance improvement plan during the applicable fiscal year and/or received an overall performance review rating lower than “Acceptable,” “Meets Standards” or “Partially Meets Standards (Acceptable)” or received a suspension or final written reprimand as outlined by College policy regarding Corrective Action and Discipline, Policy No. 3357:15-14-18, A (5)(c) will not receive the salary increase in the applicable fiscal year.**
- 10. Faculty Promotions in Rank shall remain the same in FY2024 and FY2025.**
 - a. Assistant Professor, \$1600**
 - b. Associate Professor, \$1700**
 - c. Professor, \$1900**
- 11. Degree and Certificate achievement shall remain the same in FY2024 and FY2025.**
 - a. Certificate, \$300**
 - b. Associate, \$450**
 - c. Bachelor, \$600**
 - d. Major Certification and Masters, \$700**
 - e. Doctorate, \$900**
- 12. Health and dental insurance premiums will continue to be shared by employees through pre-tax payroll deduction in the amount of 15% per plan participant. The College will continue to share the premiums for children of employees, in accordance with the Stark County Schools Health Plan.**
- 13. The College will continue to pay the full premium for basic group life insurance.**

14. *The Tuition Assistance Program will continue to reimburse the tuition cost for up to 16 credit hours per academic year to the extent funding is available and set the maximum reimbursement equal to the number of credit hours taken times the undergraduate credit hour rate at Kent State University main campus in effect for the term in which classes were completed.*
15. *The recitals above are hereby incorporated by reference.*

WHEREAS, it is the intention of the Board of Trustees to provide additional compensation effective for FY2024 and FY2025, to its continuing employees who will be working for the College after June 30, 2024 and June 30, 2025 respectively.

THEREFORE BE IT FURTHER RESOLVED, that Additional Compensation may be awarded to each continuing employee, contingent upon budget performance, as follows:

1. *On or before June 30, 2024, those employees who are scheduled to be employed full-time after June 30, 2024, and who have not notified the College that they will be severing their employment with the College, will receive a lump sum payment in an amount up to 2.5% of their adjusted base amount for FY2024.*
2. *On or before June 30, 2024, those employees who are scheduled to be employed part-time after June 30, 2024, and who have not notified the College that they will be severing their employment with the College will receive a lump sum payment in an amount up to 2.5% of their adjusted base wages actually paid during the period from June 30, 2023, through and including June 14, 2024.*
3. *On or before June 30, 2025, those employees who are scheduled to be employed full-time after June 30, 2025, and who have not notified the College that they will be severing their employment with the College, will receive a lump sum payment in an amount up to 2% of their adjusted base amount for FY2025.*
4. *On or before June 30, 2025, those employees who are scheduled to be employed part-time after June 30, 2025, and who have not notified the College that they will be severing their employment with the College will receive a lump sum payment in an amount up to 2% of their adjusted base wages actually paid during the period from June 28, 2024, through and including June 13, 2025.*
5. *The amount of any lump sum payment in June 2024 and/or June 2025 will be limited to available funds at the time the Board meets to approve the FY2024 and FY2025 budget, respectively. At that time, the annual surplus for FY2024 and FY2025 will be projected, and the first \$500,000 of any surplus will be committed to College Reserves. The projection will not consider noncash adjustments that are made as part of the year-end closing process. These include but are not limited to adjustments to the health care reserves, which are reported by the Stark County Schools during August of each year, and the reserve for bad debts. The remaining projected surplus will be available to fund the lump-sum payment. The same percentage will be used to calculate payments to employees in both categories.*
6. *Employees who were on a performance improvement plan during FY2024 or FY2025, received an overall performance review rating lower than "Acceptable," "Meets Standards" or "Partially Meets Standards (Acceptable)," or received a suspension or final written reprimand as outlined by the College's Corrective Action and Discipline Policy No. 3357:15-14-18 (A) (5)(c), will not receive the performance-based lump sum.*
7. *Grant-funded employees will receive the lump sum payment only if sufficient grant funds are available and approved in the grant budget to cover all additional costs.*

FURTHER, employees who have notified the College that they will be severing their employment with the College are not eligible for Additional Compensation.

FURTHER, employees will not be eligible for Additional Compensation if their adjusted base earnings multiplied by 2.5% is less than fifty dollars (\$50.00).

FURTHER, all professional staff required to attend and all full-time faculty shall count attendance at graduation ceremonies as a day worked for contract purposes. Contract lengths will not be extended.

FURTHER, nothing in this resolution shall be interpreted as guaranteeing continuing employment to any current or future employee while this Resolution is in effect.

Management shall make adjustments to individual contracts and pay rates as necessary to correct errors and omissions. Nothing in this Resolution shall apply to positions of student employment.

This Resolution is being enacted on the 12th day of April, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

ADJOURNMENT

At 9:29 a.m., Trustee Wackerly moved to adjourn. Trustee Carter provided the second for the motion.

The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
April 12, 2023

Para M. Jones, Ph.D.
President
April 12, 2023

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
May 10, 2023

REGULAR MEETING

The Board of Trustees held its regular monthly meeting on May 10, 2023 at Stark State College.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:12 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Harun Rashid, Jeffery Walters, Alice Stephens, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Angela Smith-Alder, Robyn Steinmetz, Jessica Aubley, Bruce Wyder and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Wackerly moved to consider and approve the Consent Agenda. Trustee Williams provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the April 12 meeting; Personnel Actions; the Treasurer's Report; and board policies 15-13-22 Academic Forgiveness; 15-14-04 Employee Responsibilities and Duties; 15-14-07 Grievance Procedure; 15-14-18 Corrective Action and Discipline; 15-15-05 Use of College Computing and Information Resources; and 15-17-12 Service Animal.*

NEW BUSINESS

Trustee Stephens moved to approve the FY24 Budget. First Vice Chair Rashid provided the second for the motion.

Budget Director Bruce Wyder presented the FY24 budget and highlights: State Share of Instruction (SSI) is projected to increase next year. Medical inflation is projected to be 7.9% next year. He presented the projected budgets for each of the next five years. He explained that labor reductions through retirement and attrition provided more than \$400,000 in savings, and travel expenses are lower due to virtual

meetings and conferences. The state's biennial budget is expected to be passed by the legislature by June 30. VP Gardner thanked Director Wyder for his hard work and for meeting with every department across the college to develop the projected FY24 budget.

The FY24 Budget was approved unanimously.

Trustee Carter moved to approve the Resolution to Approve an Increase in the General Fee, Effective Fall 2023. Trustee Fernandes provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO APPROVE AN INCREASE IN THE GENERAL FEE, EFFECTIVE FALL 2023**

WHEREAS, the Board of Trustees of Stark State College has determined that there is a need for additional operating revenue to continue providing quality academic programs to students; and

WHEREAS, Stark State College provides students with excellent education and the lowest tuition in the region; and

WHEREAS, the current version of state Budget Bill (Sub. H.B. 33) of the 135th General Assembly allows community and technical colleges to increase the tuition rate to the maximum amount allowed by this section; and

WHEREAS, Stark State College, like other community colleges and universities in Ohio, will comply with the tuition caps/limited tuition increases in the final version of Am. Sub. H.B. 33/State Operating Bill;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College, pending state budget approval, authorizes an increase in the per credit hour rate of the General Fee of \$5.00 from \$63.10 to \$68.10. The increase will be effective for Fall Semester 2023.

This resolution is enacted on this 10th day of May, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Carter moved to approve the Resolution to Modify Course Fee for the Culinary Arts Major. Second Vice Chair Reolfi provided the second for the motion.

The Resolution was unanimously approved as follows:

RESOLUTION
To Modify Course Fees for the Culinary Arts Major

WHEREAS, Stark State College has course fees which were approved by the Board of Trustees in March 2020; and

WHEREAS, the College has studied the costs of consumables required for the courses and has determined rising costs over the past few years has created the need to increase these fees; and

WHEREAS, the College wishes to modify these fees to cover consumables in culinary courses in order to maintain a high-quality program. The recommended food fees are as follows beginning with the Fall 2023 semester:

CUL122	Food Fundamentals	from \$150.00 per student to \$175.00
CUL123	Fundamental Cooking – Prep I	from \$175.00 per student to \$210.00
CUL124	Butchery & Fish – Prep II	from \$225.00 per student to \$275.00
CUL221	Bakery & Pastry – Prep III	from \$200.00 per student to \$240.00
CUL222	Advanced Cookery – Prep IV	from \$225.00 per student to \$250.00
CUL225	Advanced Portfolio Management	from \$200.00 per student to \$240.00
CUL226	Pantry & Garde Manger	from \$175.00 per student to \$210.00

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College authorizes the modification and creation of the fee per course to be amended, as needed, based on changes in market prices.

This resolution is enacted on this 10th day of May, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT’S REPORT

In addition to the written President’s Report, the following updates were provided:

- Dr. Stephanie Sutton provided an enrollment update. For Spring 2023 Semester, full-time equivalent enrollment (FTE) was -.7%, which is better than projected. Enrollment management set up tables on campus to remind students to register for classes, which was very successful. We are also currently meeting our enrollment projections for Summer 2023. For Fall 2023, we are currently at -2.5% in headcount and -2.3% in full-time equivalent. We are reaching out with messages to College Credit Plus, core and new students, and we are seeing promising results.
- Dr. Lada Gibson-Shreve provided another update on the Community College Survey of Student Engagement (CCSSE) benchmark that is part of the strategic/board dashboard. After meeting with CCSSE survey experts, we will remove survey questions that do not apply to the college and provide clear, specific instructions and definitions of terms to ensure that students understand the questions. CCSSE will be administered to students in Spring of 2024, and the College hopes to have results by Fall of 2025.

- Dr. Jones shared that the Spring Commencement Speaker will be Michael L. Forbes, MD and Chief Academic Officer at Akron Children’s Hospital.
- President Jones complimented VP Glanz, the HR team, and the marketing department for the wonderful employee recognition event. It was well-attended and everyone appreciated the event.
- President Jones shared that she has been busy meeting with legislators in Akron and Canton to ask them to support Stark State and other Ohio community colleges in the upcoming budget bill. campus.
- President Jones thanked VP Gibson-Shreve for leading the successful Higher Learning Commission (HLC) Multi-Site Visit. We received positive feedback from the HLC evaluator.
- Trustee Carter thanked President Jones and Trustee Stephens for sharing Trustee feedback on Senate Bill 83. She shared her appreciation for all of their hard work on this.

CHAIR’S REPORT

- Chair Lefton thanked trustees for filing their financial disclosure reports prior to the deadline.
- Chair Lefton reminded trustees to attend the Commencement Ceremony on Sunday, May 21 at 2:00 p.m. at the Canton Civic Center.
- Chair Lefton mentioned that the Ohio Association of Community Colleges Annual Conference will be held on June 8. Please let us know if you would like to attend.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 8:53 a.m., Trustee Williams moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Trustee Stephens provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:45 a.m., Trustee Stephens moved to return to open session. Trustee Wackerly provided the second for the motion. The motion carried.

ADJOURNMENT

At 9:46 a.m., Trustee Williams moved to adjourn. Trustee Walters provided the second for the motion.

The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
May 10, 2023

Para M. Jones, Ph.D.
President
May 10, 2023

8.1**Record of Proceedings**

Board of Trustees
Stark State College

North Canton, Ohio
June 14, 2023

REGULAR MEETING

The Board of Trustees held its regular monthly meeting on June 14, 2023 at Stark State College.

CALL TO ORDER

Chair Karen Lefton called the meeting to order at 8:08 a.m.

ROLL CALL

The following board members were present: Karen Lefton, Harun Rashid, Jeffery Walters, Alice Stephens, Elaine Russell Reolfi (virtually), Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

EXECUTIVE SESSION

At 8:10 a.m., Trustee Carter moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Trustee Williams provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:45 a.m., Trustee Stephens moved to return to open session. Trustee Wackerly provided the second for the motion. The motion carried.

RECOGNITION OF VISITORS

The following visitors were present: Derek Arnold and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Williams moved to consider and approve the Consent Agenda. First Vice Chair Rashid provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the May 10 meeting; Personnel Actions; and the Treasurer's Report.*

NEW BUSINESS

Trustee Carter moved to approve the Resolution Dedicating the Stark State College Career Services Office in Honor of Trustee Alice C. Stephens. Trustee Fernandes provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION DEDICATING THE STARK STATE COLLEGE CAREER SERVICES OFFICE
IN HONOR OF TRUSTEE ALICE C. STEPHENS**

WHEREAS, Alice C. Stephens has provided excellent service and leadership to Stark State College since 2014, when Gov. John Kasich appointed her to the Board of Trustees; and

WHEREAS, Trustee Stephens served as chair for two years, vice chair for two years, and immediate past chair; and

WHEREAS, with Trustee Stephens' s leadership, Stark State College has benefitted students, employers and the communities we serve by

- Expanding the College service district to Summit County/Akron;
- Expanding Stark State's Board from seven to nine trustees to include three trustees from Summit County;
- Developing new programs to meet workforce needs, including Licensed Practical Nursing (LPN), Commercial Driver's License (CDL), Surgical Technology and State-Tested Nurse Assistant (STNA);
- Expanding employer-led Learn and Earn programs to meet unprecedented workforce needs;
- Maintaining fiscal stability, demonstrated by annual increases in college reserves;
- Maintaining stability, leadership, continuity of teaching and learning during COVID;
- Implementing biennial strategic plans that include metrics and outcomes, a strategic/board dashboard with benchmarks and annual metrics and SMART (specific, measurable, agreed-upon, realistic and time-bound) goals;
- Increasing course completion, graduation and certificate completion rates; and

WHEREAS, Trustee Stephens has tirelessly supported students and the College through actively participating in commencement; pinning and certificate ceremonies; employee recognition dinners; ribbon-cuttings; and the Stark State College Foundation, where she and her husband Jim established an endowed scholarship for students; and

WHEREAS, Trustee Stephens served as chair of the Ohio Association of Community Colleges (OACC) Governing Board, overseeing the legislative policy and advocacy agendas. She also served as the inaugural co-chair of the advisory committee for Ohio Center for Student Success, which has helped Ohio's community colleges dramatically improve student success rates, with a 16% increase in associate degrees awarded; 34% increase in one-year certificates awarded; and 40% increase in credentials earned by students of color; and

WHEREAS, Trustee Stephens has devoted her career and life to education and workforce development, serving as executive director of the Stark-Tuscarawas County Workforce Development Board, head of Canton City Schools' career tech programs, and Stark State Board member; and

WHEREAS, Trustee Stephens has been active in community organizations, serving on the Chambers of Commerce in Canton, North Canton, Massillon and Alliance; Stark Education Partnership P-16 Council; Tuscarawas County Chamber of Commerce and Community Improvement Corporation; United Way of Greater Stark County; Kent State-Tusc. Business and Community Service Advisory Board; and Malone University Career Services Advisory Board; and

WHEREAS, Trustee Stephens is retiring from dedicated service to the Board on August 1, 2023;

THEREFORE, BE IT RESOLVED that the Stark State College Board of Trustees hereby dedicates the College's Career Services Office in honor of Trustee Stephens, with a plaque commemorating her leadership and steadfast commitment to Stark State College's students and mission.

Signed this 14th day of June, 2023.

Karen C. Lefton, Esq.
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

In addition to the written President's Report, the information was provided:

- President Jones thanked Trustee Stephens for her excellent service and leadership on the Board of Trustees and her dedication to the College. She wished Trustee Stephens well on her retirement as a board member.
- President Jones recognized and congratulated Trustee Reolfi on receiving the *2023 Women of Distinction Award*.
- President Jones recognized and congratulated Trustee Carter on receiving the *Judith A. Reed Tribute Award*.

CHAIR'S REPORT

- Chair Lefton shared that the July Board of Trustees meeting is cancelled, and the next meeting will be on August 9, 2023.
- Chair Lefton mentioned that in August, the board will transition to a new Chair and Vice Chair positions.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

ADJOURNMENT

At 9:51 a.m., Trustee Carter moved to adjourn. First Vice Chair Rashid provided the second for the motion.

The motion carried.

Karen C. Lefton, Esq.
Chair, Board of Trustees
June 14, 2023

Para M. Jones, Ph.D.
President
June 14, 2023

6.1

Corrected Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
August 9, 2023

REGULAR MEETING

The Board of Trustees held its regular monthly meeting on August 9, 2023 at Stark State College.

CALL TO ORDER

First Vice Chair Harun Rashid called the meeting to order at 8:01 a.m.

ROLL CALL

The following board members were present: Karen Lefton (virtually), Harun Rashid, Jeffery Walters, Elaine Russell Reolfi, Tracy Carter, Marlé Fernandes, Patricia Wackerly and Fonda Williams.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

OATH OF OFFICE

President Jones administered the oath of office to Michael Wheeler, who was appointed by the local caucus. Trustee Wheeler's term began on August 1, 2023 and concludes on August 2, 2026.

SLATE OF OFFICERS 2023-2025

Chair Lefton moved to elect the slate of officers for 2023-2025, Chair: Harun Rashid; First Vice Chair Elaine Russell Reolfi; and Second Vice Chair Marlé Fernandes. Trustee Williams provided the second for the motion.

The vote was called, and the slate of officers for 2023-2025 was approved unanimously.

Chair Rashid recognized Trustee Lefton for her dedication and service as Chair over the past two years. She has done a remarkable job.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. First Vice Chair Reolfi provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the June 14 meeting; Personnel Actions; Treasurer's Report; and Policy 15-18-07 Standards of Academic Progress.*

NEW BUSINESS

Trustee Carter moved to approve the Resolution Honoring the Service of Gregory Freeman. Second Vice Chair Fernandes provided the second for the motion.

The Resolution was unanimously approved as follows:

RESOLUTION HONORING THE SERVICE OF GREGORY FREEMAN

WHEREAS, Gregory Freeman served as the Director of the Upward Bound Math and Science (UBMS) and F.A.M.E. programs since 2017. During his tenure, he demonstrated leadership, vision, and steadfast commitment to students and the College mission; and

WHEREAS, Mr. Freeman proudly and effectively represented Stark State College in Stark and Summit Counties. He was a member of Leadership Akron and participated in numerous community events and organizations on behalf of the College; and

WHEREAS, Mr. Freeman:

- Effectively led the UBMS and F.A.M.E. programs with a laser-focus on student access and success;
- Leveraged his many community relationships to benefit students and advance the College mission;
- Collaborated with the Superintendent of Canton City Schools to promote UBMS and increase student enrollment and success;
- Successfully secured grant funding through the U.S. Department of Education and local non-profit organizations to ensure the program's sustainability and success;
- Effectively transitioned students to a remote learning environment during the Covid pandemic;
- Advocated tirelessly for underrepresented students who face challenges such as internet access and food insecurities, particularly during the pandemic;
- Actively participated in campus life, serving on the Diversity, Equity, and Inclusion (DEI) Task Force, where he also served as Co-Chair of the Recruiting and Hiring Sub-Committee; First-Year Experience Committee; Human Resources Screening committees; and Student Government Nomination Team. He served as the 2021-22 College Staff Association President.
- Helped students achieve nearly a 100% high school graduation rate, with more than 80% of students earning an associate degree from Stark State College; and
- Was a positive force for good, with a warm smile and sincere desire to help students, colleagues and anyone fortunate enough to cross paths with him on any given day;

THEREFORE, BE IT RESOLVED that the Stark State College Board of Trustees, administration, faculty, staff and students honor Gregory Freeman's dedicated service and commitment to students and the College and commemorate his contributions with an engraved brick in his honor in the W.R. Timken Center Courtyard.

This resolution is enacted on the 9th day of August, 2023.

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Williams moved to approve the Resolution to Approve a Maximum Account Balance for the College Discretionary Fund and Create a Current Unrestricted Auxiliary Fund. Trustee Wheeler provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO APPROVE A MAXIMUM ACCOUNT BALANCE FOR THE COLLEGE
DISCRETIONARY FUND AND CREATE A CURRENT UNRESTRICTED
AUXILIARY FUND**

WHEREAS, the Board of Trustees of Stark State College has previously acknowledged the need for funding sources for the College Discretionary Fund; and

WHEREAS, the Board of Trustees previously resolved to accept all proceeds from the operation of the food service café in the Student Center by the Culinary Arts students be deposited into the College Discretionary Fund; and

WHEREAS, it is the desire of Stark State College, at the recommendation of its CFO, to establish a maximum account balance for the College Discretionary Fund of fifty thousand dollars (\$50,000.00); and

WHEREAS, the College, at the recommendation of its CFO, desires to establish a Current Unrestricted Auxiliary Fund for any designated revenues which would cause the College Discretionary Fund to exceed this maximum account balance. This Current Unrestricted Auxiliary Fund would support the operations of the College Auxiliary, if needed, and flow to the Reserves;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College, authorizes the College Discretionary Fund to be maintained with a maximum account balance of fifty thousand dollars (\$50,000.00) with any excess in designated revenues being transferred into the Current Unrestricted Auxiliary Fund. All other previously established guidelines for the College Discretionary Fund remain unchanged.

This resolution is enacted on this 9th day of August, 2023.

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

In addition to the written President's Report, the information was provided:

- President Jones shared that we are proud of our Respiratory Therapy program and faculty who recently received the Distinguished Credentialing Success Award from the Commission on Accreditation for Respiratory Care. We appreciate and value the excellence of this program, which is in high demand.
- President Jones shared that Stark State College leads Ohio's 23 community colleges in engineering technology graduates, which is shown in a report produced by The Ohio Department of Higher Education (ODHE) in response to the growing need for engineering technicians. This is excellent news, and the report shows that Stark State awarded 129 associate degrees in engineering technology and is clearly a leader compared to other community colleges.
- President Jones shared that there is a new member of Stark State's President's Advisory Council, Tom Haag, president of Kyocera SGS Precision Tool. Mr. Haag is a strong supporter of workforce needs, and he is also an Intel subcontractor.
- President Jones shared that we are part of a group who received the Great Minds Fellowship Grant which was awarded for Human and Social Services and Chemical Dependency programs. We are very pleased that Stark State is getting the largest distribution of funding from the state, and we look forward to working with several local community service agencies, as this is critical for jobs. First Vice Chair Reolfi shared that these grant monies will assist in getting additional help needed at the agencies, as there is currently a workforce shortage. This will certainly help more students achieve their goals.

CHAIR'S REPORT

- Chair Rashid stated that the Board of Trustees Retreat will take place on Wednesday, October 11. A calendar invite will be sent out to all trustees.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

EXECUTIVE SESSION

At 8:59 a.m., First Vice Chair Reolfi moved to go into executive session to consider the employment of a public employee, according to R.C. 121.22G(1). Trustee Wackerly provided the second for the motion. A roll call vote was taken, and all members voted aye.

At 9:53 a.m., Trustee Lefton moved to return to open session. First Vice Chair Reolfi provided the second for the motion. The motion carried.

Trustee Carter moved to approve an increase in President Jones's annual base pay to \$310,000, retroactive to July 1, 2023; 2.5% lump-sum payment for achievement of college-wide goals in FY22-23; 15% performance bonus for achieving agreed-upon goals in FY22-23. In FY24, the Board will provide up to 25% for performance, of which 10% is based on achieving agreed-upon stretch goals. Trustee Williams provided the second for the motion. A roll call vote was taken, and all members voted aye.

ADJOURNMENT

At 9:54 a.m., Trustee Carter moved to adjourn. Trustee Williams provided the second for the motion.

The motion carried.

Harun Rashid
Chair, Board of Trustees
August 9, 2023

Para M. Jones, Ph.D.
President
August 9, 2023

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
October 11, 2023

REGULAR MEETING

The Board of Trustees held its regular monthly meeting on October 11, 2023 at Stark State College.

CALL TO ORDER

Chair Harun Rashid called the meeting to order at 8:08 a.m.

ROLL CALL

The following board members were present: Harun Rashid, Karen Lefton, Jeffery Walters, Tracy Carter, Marlé Fernandes, Patricia Wackerly, Fonda Williams (virtually) and Michael Wheeler.

The following board member was absent: Elaine Russell Reolfi.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz, Angela Adkins, Derek Arnold, Darnell Tucker and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

None.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Trustee Williams provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following:
Minutes of the August 9 meeting; Personnel Actions; and Treasurer's Report.

NEW BUSINESS

Trustee Wheeler moved to approve the Resolution to Increase Dental Facilities Fee Spring Semester 2024. Trustee Carter provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO INCREASE DENTAL FACILITIES FEE
SPRING SEMESTER 2024**

WHEREAS, Stark State College has a Dental Facilities Fee of \$700 which was approved by the Board of Trustees in 2006; and

WHEREAS, all programs within the Allied Dental Health Professions department currently charge this Dental Facilities Fee to cover the cost to maintain the equipment in the onsite Dental Hygiene Clinic and Simulation Laboratory; and

WHEREAS, the College has studied the cost to maintain our high-quality dental equipment and has determined rising costs over the past eighteen (18) years has resulted in the need to increase this fee; and

WHEREAS, the current version of Amended Substitute House Bill 33 of the 135th General Assembly allows the increase of fees;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Stark State College, pending approval of the Ohio Department of Education (ODHE), authorizes an increase of \$100 to the Dental Facilities Fee from \$700 to \$800, effective Spring Semester 2024.

Signed this 11th day of October, 2023.

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Trustee Walters moved to approve the Resolution to Request Approval of Tuition Waivers for Employees of the city of Akron. Trustee Wackerly provided the second for the motion. Trustee Carter abstained from the vote.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO REQUEST APPROVAL OF TUITION WAIVERS FOR
EMPLOYEES OF THE CITY OF AKRON**

WHEREAS, §381.270 of Am. Sub. H.B. 33 of the 135th General Assembly provides that the board of trustees of a state institution of higher education shall not authorize a waiver or nonpayment of instructional fees or general fees for any particular student or any class of students other than waivers specifically authorized by law or approved by the Chancellor; and

WHEREAS, Stark State College desires to request that the Chancellor approve tuition waivers for employees of the City of Akron, Administration, Council Members, and family members thereof (collectively "Employees") including in-state rates of instructional and general fees for each semester

in the current biennium (Fall 2023 through Spring 2025, and all summer terms beginning before June 30, 2025); and

WHEREAS, the College estimates the tuition charges for 700 credit hours will be waived each year using the standard tuition rate to calculate the amount of tuition charges to be waived. Tuition charges are the sum of the Instructional Fee and the General Fee. At the current tuition rate of \$194.60, the total tuition waived for 700 credit hours would be \$136,220. If tuition increases during the term of the Agreement, the tuition waived will increase accordingly; and

WHEREAS, the College desires to waive the tuition for and provide access to open seats in any class late in the registration cycle;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College authorizes the College to request that the Chancellor of the Ohio Department of Higher Education approve the tuition waivers for Employees of the City of Akron for the time frame of July 1, 2023 through June 30, 2025. This resolution is enacted on this 11th day of October, 2023.

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

In addition to the written President's Report, the information was provided:

- President Jones shared background information on the Advanced Technology Center (ATC) since the meeting was held at the ATC. Diebold was the first business located at the ATC, and they occupied this space for nearly 25 years. Diebold moved out of the building around seven years ago, and our current partner is now the Stark County Educational Service Center (ESC), who occupies the entire building, other than our culinary kitchen and the WR Timken Advanced Manufacturing Lab. ESC is a great partner.
- Stark State College has been selected to receive a \$2.15 million U.S. Department of Education Title III grant focused on inclusion, diversity, equity, access and success. This grant aligns with the College's strategic plan and executive dashboard. This grant expands our capacity to serve low-income students by providing funds to improve and strengthen academic quality, institutional management and fiscal stability.
- Stark State College will receive \$537,500 in SuperRAPIDS funding for equipment to educate and train students for in-demand careers. The College will utilize these funds for the main campus Welding Center under construction at the ATC.
- The Ohio Department of Higher Education (ODHE) announced Stark State College as one of the first higher education institutions to receive the Ohio Reach Postsecondary designation, recommended by the Ohio Reach Coalition with input from alumni and care through the Ohio Youth Action Board. This designation goes above and beyond to support students with foster care connections.

CHAIR'S REPORT

- Chair Rashid reminded trustees they will be receiving an email from the President's Office regarding their required annual ethics training.
- Chair Rashid mentioned that trustees will be signing their annual Statement of Commitment form today and then providing it to the President's Office.
- Chair Rashid reminded trustees that in order to be respectful of their time, board meetings will be held only when there are substantial business matters; otherwise, they will be cancelled.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

ADJOURNMENT

At 8:44 a.m., Trustee Carter moved to adjourn. Second Vice Chair Fernandes provided the second for the motion.

The motion carried.

Harun Rashid
Chair, Board of Trustees
October 11, 2023

Para M. Jones, Ph.D.
President
October 11, 2023

6.1

Record of Proceedings

Board of Trustees
Stark State College

North Canton, Ohio
November 8, 2023

REGULAR MEETING

The Board of Trustees held its regular monthly meeting on November 8, 2023 at Stark State College.

CALL TO ORDER

Chair Harun Rashid called the meeting to order at 8:02 a.m.

ROLL CALL

The following board members were present: Harun Rashid, Elaine Russell Reolfi, Karen Lefton, Jeffery Walters, Tracy Carter, and Michael Wheeler.

The following board member was absent: Marlé Fernandes, Fonda Williams, and Patricia Wackerly.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Stephanie Sutton, Melissa Glanz and Patrick Roberts.

RECOGNITION OF VISITORS

The following visitors were present: Robyn Steinmetz and Teri Ross.

PUBLIC REQUESTS

None.

AGENDA CHANGES

The Resolution to Recognize Chancellor Randy Gardner on Retiring from the Ohio Department of Higher Education was added to the agenda as item 8.4 under New Business.

CONSENT AGENDA

Trustee Carter moved to consider and approve the Consent Agenda. Trustee Wheeler provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Corrected Minutes of the August 9 meeting; Minutes of the October 11 meeting; and Personnel Actions.*

NEW BUSINESS

First Vice Chair Russell Reolfi moved to approve the Treasurer's Report. Trustee Carter provided a second for the motion. The Treasurer's Report was approved.

Budget Revision

Trustee Wheeler moved to approve the Budget Revision. CFO Kevin Gardner explained that on the revenue side state, state share of instruction appropriations increased due to the Ohio Department of Higher Education correcting a calculation error; tuition and miscellaneous student fees have declined due to Full-Time Equivalent enrollment; and the investment income was better than expected. On the

expenditure side, there were total reductions of over \$646,000. The budget revision takes a conservative approach, and there are no budget concerns at this time.

First Vice Chair Russell Reolfi provided the second for the motion. The Budget Revision was approved.

Resolution to Approve 2023 Efficiency Report

Trustee Carter moved to approve the Resolution to Approve 2023 Efficiency Report. Trustee Lefton provided the second for the motion.

The Resolution was unanimously approved as follows:

**Resolution
To Approve 2023 Efficiency Report
November 8, 2023**

WHEREAS, the State's biennial budget established in Am. Sub. H.B. 64 of the 131st General Assembly required a report in response to the Governor's Task Force on Affordability and Efficiency in Higher Education which was created pursuant to Executive Order 2015-01K; and

WHEREAS, the subsequent State Budget bill, Am. Sub. H. B. 49 of the 132nd General Assembly, requires that the board of trustees of each public institution of higher education approve the institution's efficiency report submitted to the Chancellor; and

WHEREAS, various other provisions related to textbook affordability require reporting, and the Chancellor has determined that it is most efficient to include these new requirements in the annual efficiency report; and

WHEREAS, The College has prepared the required report using the template format provided by the Chancellor, and has included additional narrative as it has determined will best explain the completeness of the report and how it meets all requirements of the law;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Stark State College does hereby accept and approve the 2023 Efficiency Report to the Chancellor of Higher Education as presented on this the 8th day of November, 2023.

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

Resolution to Forego the Withholding of Transcripts

First Vice Chair Russell Reolfi moved to approve the Resolution to Forego the Withholding of Transcripts. Trustee Carter provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO FORGO THE WITHHOLDING OF TRANSCRIPTS**

WHEREAS, §3345.027 of Am. Sub. H.B. 33 of the 135th General Assembly requires the board of trustees of each state institution of higher education to formally consider and adopt a resolution determining whether to opt to forgo withholding of transcripts and submit said resolution to the Chancellor of the Ohio Department of Higher Education no later than December 1, 2023; and

WHEREAS, the Board of Trustees concurs that opting to forgo withholding of transcripts at Stark State College will promote Ohio's postsecondary attainment and workforce goals and help students complete their education; and

WHEREAS, institutions of higher education (IHE) are not required to withhold transcripts in order for debt collection to proceed, as all public IHE debt is referred to the Ohio Attorney General. There is no requirement under Ohio law that institutions utilize transcript withholding as leverage; and

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College agrees to forgo the withholding of transcripts.

This resolution is enacted on this 8th day of November, 2023.

***Harun Rashid
Chair, Board of Trustees***

***Para M. Jones, Ph.D.
President***

Resolution authorizing Stark County Schools' Council of Governments, acting jointly as a member of the Ohio School Consortium, to issue a request for proposal for the purchase of competitive retail natural gas service from the lowest and best bidder submitted to consortium and authorizing the board to purchase competitive retail natural gas service from such bidder.

Trustee Carter moved to approve the Resolution authorizing Stark County Schools' Council of Governments, acting jointly as a member of the Ohio School Consortium, to issue a request for proposal for the purchase of competitive retail natural gas service from the lowest and best bidder submitted to consortium and authorizing the board to purchase competitive retail natural gas service from such bidder. Trustee Walters provided the second for the motion.

The Resolution was unanimously approved as follows:

**RESOLUTION
AUTHORIZING STARK COUNTY SCHOOLS' COUNCIL OF GOVERNMENTS, ACTING JOINTLY AS A MEMBER OF THE OHIO SCHOOL CONSORTIUM ("CONSORTIUM")¹, TO ISSUE A REQUEST FOR PROPOSAL FOR THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM THE LOWEST AND BEST BIDDER SUBMITTED TO CONSORTIUM AND AUTHORIZING THE BOARD TO PURCHASE COMPETITIVE RETAIL NATURAL GAS SERVICE FROM SUCH BIDDER**

¹ The members of the Consortium are the Metropolitan Education Council, the Ohio Mid-Eastern Regional Education Service Agency, the Southwestern Ohio Educational Purchasing Council, the Stark County Schools' Council of Governments, Columbus City Schools, and South-Western City Schools.

WHEREAS, Stark State College is a member of Stark County Schools' Council of Governments, a body authorized by state statute to aggregate the purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, in prior years, the Stark County Schools' Council of Governments has joined with other school districts and educational purchasing councils, acting jointly as a member of the Consortium, to conduct a Request for Proposal ("RFP") for competitive natural gas service commencing on or about mid-February 2024; and

WHEREAS, through prior RFP processes, the Consortium has selected the lowest and best bids submitted in response to RFPs; and Stark State College has previously elected to enter into a Master Supply Agreement with the lowest and best bidder for competitive retail natural gas service for all of Stark State College's natural gas supply; and

WHEREAS, the Consortium intends to issue a new RFP for competitive retail natural gas service commencing with the July, 2025 billing cycle and terminating no later than the end of the June, 2030 billing cycle for participating school districts and education purchasing councils; and

WHEREAS, Stark State College wishes to participate in this upcoming RFP process and potentially execute a Master Service Agreement with the lowest and best RFP bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest and best bid and corresponding terms when the RFP is concluded and determine whether the RFP resulted in the lowest and best bid for competitive retail natural gas service for all of the School District's natural gas supply.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Stark State College, County of Stark, State of Ohio, agrees as follows:

Section 1. The Board of Trustees of Stark State College does hereby consent, as a member of the Stark County Schools' Council of Governments, to the conducting of an RFP process by the Consortium for competitive retail natural gas service commencing with the July, 2025 billing cycle and terminating no later than the end of the June, 2030 billing cycle, with bids to be submitted for one, two, and three-year periods on such terms and conditions as the Consortium deems appropriate.

Section 2. The Board of Trustees of Stark State College does hereby authorize the President or the President's designee to execute a Master Supply Agreement between Stark State College and the lowest and best bidder in the RFP so long as the President or his/her appointee finds that the price reflects the results of a public and competitive RFP process.

Section 3. The Board of Trustees of Stark State College hereby directs the Treasurer to review the lowest and best bid once received and the Master Supply Agreement and determine if Stark State College has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

This resolution is enacted on this 8th day of November, 2023.

**CERTIFICATE
EXPENDITURE BASED ON CONTRACT**

The undersigned hereby certifies that: (a) the foregoing is a true copy of a resolution duly passed by the Board of Trustees of Stark State College the 8th day of November, 2023; (b) pursuant to Ohio Revised Code Section 5705.412, the College has in effect for the remainder of the school fiscal year and the succeeding fiscal year the authorization to levy taxes, including the renewal of existing levies which, when combined with estimated revenue from all other sources available to the College at the time of certification, are sufficient to provide operating revenues necessary to enable the College to maintain all personnel and programs on all days in its school calendar for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days that instruction was held or is scheduled to be held for the current fiscal year; (c) this Certificate attached to the appropriation measure shall cover only the fiscal year in which the appropriation measure is effective and does not consider the renewal or replacement of an existing levy as the authority to levy taxes that are subject to appropriation in the current fiscal year unless the renewal or replacement levy had been approved by electors and is subject to appropriation in the current fiscal year; and (d) this Certificate covers the term of the Master Supply Agreement including any allowable extensions.

Dated: November 8, 2023

Kevin D. Gardner
Treasurer, Stark State College

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President, Stark State College

APPENDIX A

LIST OF PARTICIPATING SCHOOL DISTRICTS

A-1 META Participating School Districts

ADA EXEMPTED VILLAGE SCHOOL
ALEXANDER LOCAL SCHOOLS
AMANDA CLEARCREEK LOCAL
ASHLAND CITY SCHOOLS
ATHENS CITY SCHOOL DISTRICT
BERNE UNION LOCAL SCHOOL
BEXLEY CITY SCHOOLS
BIG WALNUT LOCAL SCHOOLS
BLOOM CARROLL LOCAL SCHOOLS

LICKING HEIGHTS LOCAL SCHOOLS
LOGAN ELM SCHOOLS
LOGAN HOCKING LOCAL SCHOOLS
LONDON CITY SCHOOLS
LUCAS LOCAL SCHOOLS
MADISON LOCAL SCHOOLS
MANSFIELD CHRISTIAN SCHOOL
MANSFIELD BOARD OF ED
MANSFIELD RICHLAND PUBLIC LIBRARY

BUCKEYE CENTRAL LOCAL SCHOOLS
 BUCKEYE VALLEY LOCAL SCHOOLS
 CAMBRIDGE CITY SCHOOLS
 CANAL WINCHESTER LOCAL SCHOOLS
 CARDINGTON LINCOLN SCHOOLS
 CENTERBURG LOCAL SCHOOLS
 CHESAPEAKE VILLAGE SCHOOLS
 CHILLICOTHE CITY SCHOOLS
 CLEAR FORK VALLEY SCHOOLS
 COLONEL CRAWFORD LOCAL SCHOOLS
 COLUMBUS ACADEMY SCHOOLS
 COLUMBUS METROPOLITAN LIBRARY
 COLUMBUS SCHOOL FOR GIRLS
 COSHOCTON CITY SCHOOLS
 DELAWARE CITY SCHOOLS
 DELAWARE COUNTY JVS
 EAST KNOX LOCAL SCHOOLS
 EAST MUSKINGUM SCHOOLS
 EASTLAND CAREER CENTER
 ELGIN LOCAL SCHOOLS
 FAIRFIELD UNION SCHOOLS
 FRANKLIN UNIVERSITY
 FRANKLIN UNIVERSITY - URBANA, LLC
 FREDERICKTOWN LOCAL SCHOOLS
 GAHANNA JEFFERSON SCHOOLS
 GALLIPOLIS CITY SCHOOLS
 GALLIA JACKSON VINTON JVSD
 GRANDVIEW HEIGHTS CITY SCHOOLS
 GRANDVIEW HEIGHTS PUBLIC LIBRARY
 GRANVILLE EXEMPT VILLAGE SCHOOLS
 GRANVILLE PUBLIC LIBRARY
 GROVEPORT MADISON LOCAL SCHOOLS
 HAMILTON LOCAL SCHOOLS
 HIGHLAND LOCAL SCHOOLS
 HILLIARD CITY SCHOOLS
 HILLSDALE LOCAL SCHOOL DISTRICT
 JACKSON CITY SCHOOL DISTRICT
 JEFFERSON LOCAL SCHOOLS
 JOHNSTOWN MONROE LOCAL SCHOOLS
 JONATHAN ALDER LOCAL SCHOOLS
 KNOX COUNTY CAREER CENTER
 LAKEWOOD LOCAL SCHOOLS
 LEXINGTON LOCAL SCHOOLS
 LIBERTY UNION THURSTON SCHOOLS

MARION CITY SCHOOLS
 MARYSVILLE EXEMPTED VILLAGE SCHOOLS
 MECHANICSBURG EXEMP VILLAGE SCHOOLS
 MEIGS LOCAL SCHOOL DISTRICT
 METROPOLITAN EDUCATIONAL COUNCIL
 MID OHIO EDUCATIONAL SERVICE CENTER
 MT VERNON CITY SCHOOLS
 MT VERNON NAZARENE COLLEGE
 NELSONVILLE YORK CITY SCHOOLS
 NEWARK CITY SCHOOLS
 NEW ALBANY PLAIN LOCAL SCHOOLS
 NORTH FORK LOCAL SCHOOLS
 NORTH UNION SCHOOL DISTRICT
 NORTHRIDGE LOCAL SCHOOLS COH
 OLENTANGY LOCAL SCHOOLS
 ONTARIO LOCAL SCHOOLS
 PICKAWAY ROSS JOINT VOCATIONAL
 PICKERINGTON LOCAL SCHOOL DISTRICT
 PLEASANT LOCAL SCHOOLS
 PLYMOUTH SHILOH LOCAL SCHOOLS
 REYNOLDSBURG CITY SCHOOLS
 RIVER VALLEY LOCAL SCHOOLS
 TEAYS VALLEY LOCAL SCHOOLS
 THE WELLINGTON SCHOOL
 TRI RIVERS JOINT VOCATIONAL SCHOOL
 TRI VALLEY LOCAL SCHOOLS
 TRIMBLE LOCAL SCHOOLS
 UNION SCIOTO LOCAL SCHOOL DISTRICT
 UPPER ARLINGTON PUBLIC LIBRARY
 UPPER ARLINGTON SCHOOLS
 URBANA CITY SCHOOLS
 VINTON COUNTY LOCAL SCHOOL
 WALNUT TOWNSHIP LOCAL SCHOOLS
 WELLSTON CITY SCHOOL
 WELLSVILLE LOCAL SCHOOLS
 WESTERVILLE CITY SCHOOLS
 WESTERVILLE PUBLIC LIBRARY
 WESTFALL LOCAL SCHOOLS
 WHITEHALL CITY SCHOOLS
 WORTHINGTON CHRISTIAN SCHOOLS, INC.
 WORTHINGTON CITY SCHOOLS
 WORTHINGTON PUBLIC LIBRARY
 WYNFORD LOCAL SCHOOLS
 ZANESVILLE CITY SCHOOLS

A-2 SOEPC Participating School Districts

ANSONIA LOCAL SCHOOLS
 ARCANUM BUTLER
 BEAVERCREEK CITY SCHOOLS
 BELLBROOK SUGARCREEK LOCAL SCHOOL

NEW BREMEN LOCAL SCHOOLS
 NEW LEBANON LOCAL SCHOOLS
 NEWTON LOCAL SCHOOLS
 NORTHEASTERN LOCAL SCHOOLS

BELLEFONTAINE SCHOOLS
 BOTKINS LOCAL SCHOOLS
 BRADFORD EXEMPTED VILLAGE SCHOOLS
 BROOKVILLE LOCAL SCHOOLS
 CARLISLE BOARD OF EDUCATION
 CEDAR CLIFF LOCAL SCHOOLS
 CENTERVILLE CITY SCHOOLS
 CENTERVILLE CITY SCHOOLS
 CLARK SHAWNEE LOCAL SCHOOL DISTRICT
 COVINGTON EXEMPTED VILLAGE SCHOOLS
 DARKE CO MR DD
 DAYTON CHRISTIAN SCHOOL
 DAYTON PUBLIC SCHOOLS
 EAST CLINTON LOCAL SCHOOLS
 EATON COMMUNITY SCHOOLS
 FAIRBORN CITY SCHOOLS
 FORT LORAMIE LOCAL SCHOOLS
 FORT RECOVERY LOCAL SCHOOLS
 FRANKLIN CITY SCHOOLS
 GRAHAM LOCAL SCHOOLS
 GREENE CO CAREER CENTER
 GREENEVIEW LOCAL SCHOOLS
 GREENFIELD EXEMPTED VILLAGE SCHOOLS
 GREENON LOCAL SCHOOL DISTRICT
 GREENVILLE CITY SCHOOLS
 HUBER HEIGHTS CITY SCHOOLS
 JEFFERSON TOWNSHIP LOCAL SCHOOLS
 KETTERING CITY SCHOOLS
 MAD RIVER LOCAL SCHOOLS
 MIAMI VALLEY CTC
 MIAMI VALLEY SCHOOL
 MIAMISBURG CITY SCHOOLS
 MILTON UNION EX VILLAGE SCHOOL
 MINSTER LOCAL SCHOOLS
 MONTGOMERY COUNTY ESC

NORTHMONT CITY SCHOOLS
 NORTHRIDGE LOCAL SCHOOLS
 NORTHWESTERN LOCAL SCHOOLS
 OAKWOOD CITY SCHOOLS
 PIQUA CITY SCHOOLS
 PREBLE COUNTY ED SERVICE CENTER
 PREBLE SHAWNEE LOCAL SCHOOLS
 RIVERSIDE OF MIAMI COUNTY
 RUSSIA LOCAL SCHOOLS
 SHELBY CO MR DD
 SIDNEY CITY SCHOOLS
 SPRINGFIELD CLARK JVS
 SOUTHEASTERN LOCAL SCHOOLS
 SPRINGFIELD CITY
 TALAWANDA SCHOOL DISTRICT
 TECUMSEH LOCAL SCHOOL
 TIPP CITY EXEMPTED VILLAGE SCHOOLS
 TRI COUNTY NORTH LOCAL SCHOOLS
 TRI VILLAGE LOCAL SCHOOLS
 TROTWOOD MADISON CITY SCHOOLS
 TROY CHRISTIAN SCHOOLS
 TROY CITY SCHOOLS
 TROY CITY SCHOOLS
 TWIN VALLEY COMMUNITY LOCAL SCHOOLS
 UPPER VALLEY JVS
 VALLEY VIEW LOCAL SCHOOLS
 VANDALIA BUTLER
 VERSAILLES EXEMPTED VILLAGE SCHOOLS
 WASHINGTON COURT HOUSE CITY SCHOOLS
 WAYNE LOCAL SCHOOLS
 WEST CARROLLTON CITY SCHOOLS
 WEST LIBERTY SALEM LOCAL SCHOOLS
 WILMINGTON CITY SCHOOLS
 XENIA COMMUNITY SCHOOLS
 YELLOW SPRINGS EX VILLAGE SCHOOLS

A-3 OME-RESA Participating School Districts

BELLAIRE CITY SCHOOLS
 CARROLLTON EXEMPTED VILLAGE SCHOOLS
 COLUMBIANA COUNTY JVS
 COLUMBIANA EXEMPTED VILLAGE SCHOOLS
 CRESTVIEW LOCAL SCHOOLS
 NEWCOMERTOWN EXEMPTED VILLAGE SCHOOLS
 NOBLE LOCAL SCHOOL DISTRICT
 SHADYSIDE LOCAL SCHOOL DISTRICT

**SOUTH POINT LOCAL SCHOOL
ST CLAIREVILLE RICHLAND CITY SCHOOLS
ST. JOHN CENTRAL HIGH SCHOOL
ST. MARY'S CENTRAL SCHOOL
STEUBENVILLE CITY SCHOOLS
UNION LOCAL SCHOOL DISTRICT**

A-4 SCSCG Participating School Districts

**BROWN LOCAL SCHOOLS
CANTON CITY SCHOOL DISTRICT
CANTON LOCAL SCHOOLS
DALTON LOCAL SCHOOLS
FAIRLESS LOCAL SCHOOLS
GREEN LOCAL SCHOOLS (WAYNE CTY)
JACKSON LOCAL SCHOOL DISTRICT
LAKE LOCAL SCHOOL DISTRICT
LOUISVILLE CITY SCHOOLS
MARLINGTON LOCAL SCHOOLS
MINERVA LOCAL SCHOOLS
MASSILLON CITY SCHOOL DISTRICT
NORTH CANTON CITY SCHOOL DISTRICT
NORTHWEST LOCAL SCHOOL DISTRICT
OSNABURG LOCAL SCHOOL DISTRICT
PERRY LOCAL SCHOOL DISTRICT MASSILLON OH
PLAIN LOCAL SCHOOL DISTRICT
R G DRAGE CAREER TECHNICAL CENTER
STARK COUNTY EDUCATIONAL SERVICE CENTER
STARK STATE COLLEGE
STRASBURG-FRANKLIN LOCAL SCHOOLS
TUSLAW LOCAL SCHOOL DISTRICT
WAYNE COUNTY SCHOOLS**

A-5 Columbus City Schools

A-6 South-Western City Schools

Resolution to Recognize Chancellor Randy Gardner on Retiring from the Ohio Department of Higher Education.

Trustee Lefton moved to approve the Resolution to Recognize Chancellor Randy Gardner on Retiring from the Ohio Department of Higher Education. Trustee Wheeler provided the second.

The Resolution was unanimously approved as follows:

**RESOLUTION
TO RECOGNIZE CHANCELLOR RANDY GARDNER**

WHEREAS, Randy Gardner was appointed by Governor Mike DeWine as the 10th Chancellor of the Ohio Department of Higher Education in January 2019; and

WHEREAS, in his critical role, Chancellor Gardner has overseen the state's two-year and four-year colleges and universities and Ohio Technical Centers, including Stark State College; and

WHEREAS, Chancellor Gardner has provided policy guidance to the Governor and the Ohio General Assembly and has carried out state higher education policy; and

WHEREAS, in his first year on the job, Chancellor Gardner visited Stark State College and 74 different campuses across the state of Ohio; and

WHEREAS, students at Stark State College and at colleges and universities in Ohio have been the beneficiaries of Chancellor Gardner's student-focused policies, advocacy and action; and

WHEREAS, Chancellor Gardner's willingness to provide Stark State and other colleges and universities with flexibility in applying state funding opportunities to local students' and local employers' needs; and

WHEREAS, Chancellor Gardner has championed funding opportunities, policies and practices that align with Stark State College's mission of education that leads to rewarding employment and/or university transfer; and

WHEREAS, Chancellor, Gardner served a combined total of 33 years in the Ohio Senate and House of Representatives, including elected leadership positions as Senate President Pro Tem, House Speaker Pro Tem, and Senate Majority Leader, as well as chairman of both the House and Senate Higher Education committees;

THEREFORE, BE IT RESOLVED THAT the Board of Trustees of Stark State College recognizes Chancellor Randy Gardner for his dedication and commitment to Stark State College and student success.

This resolution is enacted on this 8th day of November, 2023.

Harun Rashid
Chair, Board of Trustees

Para M. Jones, Ph.D.
President

PRESIDENT'S REPORT

President Jones provided updates on strategic/board dashboard goals, specifically:

- **Accreditation and licensure** – an important indicator of academic excellence.
 - RN nursing pass-rates: 85% compared to national average of 79%.
 - LPN nursing pass-rates: 100% -- remarkable outcomes compared to other institutions and benchmark goal of 75%.
 - Massage Therapy: 100% pass rate. This is the 2nd class to have a 100% pass rate.
 - Physical Therapy Assisting (PTA): 100% pass rate for the 6th consecutive year.
 - Dental Hygiene Program: Reaccreditation by Commission on Dental Accreditation (CODA).
 - Respiratory Therapy program received "Distinguished Credentialing Success Award" from Commission for Accreditation of Respiratory Therapy.

- **Grants Success** – We have already achieved \$4.2M, surpassing our \$4M goal. This is due, in large part, to the \$2.15M Title III grant from US Department of Education.
 - 13 different grants awarded. Top five listed below:
 - US Department of Education, Title III: Strengthening Institutions Program, \$2,150,042
 - Ohio Department of Higher Education, Choose Ohio First, \$859,000
 - Ohio Department of Higher Education, Perkins V, \$416,888
 - Ohio Department of Higher Education, Talent Ready Grant, \$412,843
 - Anonymous Foundation Grant to Support CDL, \$300,000
- **Access and Success** -- President Jones explained that the \$2.15M Title III IDEAS (Inclusion, Diversity, Equity, Access and Success) Project aligns with our board/strategic dashboard goals of Access and Success.
 - Title III Goals:
 - Increase fall-to-fall retention of first-time, full-time, degree-seeking students from 51% to 62%; of academically underprepared students from 46% to 56%; and of minority students from 37% to 52%.
 - Increase three-year degree completion of first-time, full-time, degree-seeking students from 19% to 31%; of academically underprepared students from 12% to 26%; and of minority students from 10% to 23%.
 - Title III Strategies -- This is a 5-year grant, and the College is committed to continuously evaluate what is working and what is not, with the goal of developing new strategies, as needed, to achieve the important goals.
 - Implement a comprehensive and intrusive student retention program that responds to individual needs and monitors progress and completion.
 - Create an Office of Student Life, Equity, and Leadership Programs for main campus and Akron that links student needs and success barriers to appropriate supports and services.
 - Expand faculty/staff training focused on student success, retention, and achievement.
 - This is a 5-year grant, and the College is committed to continuously evaluate what is working and what is not, with the goal of developing new strategies, as needed, to achieve the important goals.

CHAIR'S REPORT

- Chair Rashid reminded trustees to complete their required ethics training by November 30, 2023.
- Chair Rashid congratulated Trustee Tracy Carter on her reappointment on the Board of Trustees by Governor DeWine.
- Chair Rashid shared that the board retreat survey results will be discussed in details at a future meeting.
- The executive board leadership committee advised the Board of Trustees that Alice Stephens, Kaylee Boyd and Bill Hoover have been chosen for the Trustee Selection Committee. Dr. Jones will follow up with these individuals and confirm.
- Trustee Rashid announced there will be no board meeting in December.

COMMUNICATIONS

Board members reviewed the upcoming calendar of events.

ADJOURNMENT

At 8:44 a.m., Trustee Carter moved to adjourn. Trustee Lefton provided the second for the motion.

The motion carried.

Harun Rashid
Chair, Board of Trustees
November 8, 2023

Para M. Jones, Ph.D.
President
November 8, 2023