



## ONE-YEAR CERTIFICATE

# MEDICAL CODING CERTIFICATE PROGRAM (MORNING/NIGHT TRACK)

*The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.*

2024-25 Catalog

Effective Summer 2024

**3055**

**Pre-3056**

*Health and Public Services Division*

*Medical Technology Programs Department*

TECHNICAL Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
HIT121	Health Data Management and Delivery Systems▲-	4	Co-HIT123	
HIT123	Healthcare Legal and Ethical Issues*▲-	2	HIT230 <b>or</b> Co-HIT121	
HIT124	Clinical Classification System I▲+	4	HIT121 <b>and</b> Pre-Co-BIO124	
HIT221	Clinical Classification Systems II▲▲*	3	BIO222 <b>and</b> HIT124	
HIT233	Clinical Classification Systems III▲▲*	2	HIT124	
HIT231	Virtual Professional Practice Experience Coding Lab**▲▲*	1	HIT124	
HIT232	Healthcare Reimbursement Methodologies▲+	2	HIT121	
<b>Total</b>		<b>18</b>		
NON-TECH Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
SSC101	Student Success Seminar^^	1	<i>Take first semester</i>	
BIO123	Principles of Human Structure and Function (lab)#@	5	BIO101 <b>or</b> Proficiency	
BIO124	Human Diseases	3	BIO122 <b>or</b> BIO123	
BIO125	Medical Terminology	3		
BIO222	Pharmacology	3	BIO122 <b>or</b> BIO123	
ITD122	Computer Applications for Professionals^	3	ITD100 <b>or</b> Proficiency	
<b>Total</b>		<b>18</b>		
<b>TOTAL CREDIT HOURS</b>		<b>36</b>		

^Based upon SSC placement score.

^^To promote student success, this course should be taken in the first semester.

#BIO121 and BIO122 may be substituted for BIO123

\*Students in the Health Information Management major are required to take HIT121. HIT230 is required for all other majors.

\*\*The coding professional practice experience is on campus in our virtual lab.

▲ The summer semester courses are accelerated and the schedule is rigorous.

▲+ Spring only courses. Please see your academic advisor for availability.

▲- Fall only courses. Please see your academic advisor for availability.

▲\* Summer only courses. Please see your academic advisor for availability.

@Application criteria require a "B" or better in HS BIO or BIO101 to apply to the MC program.

*Minimum grade of "C" in all technical and non-technical courses in the program curriculum is required.*

*Medical Coding One-Year Certificate – Math requirement not needed*

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**MEDICAL CODING CERTIFICATE PROGRAM**  
**MORNING/NIGHT PROGRAM**

FULL-TIME STUDENT ADVISING NOTES

Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

Course Sequence

The semester-by-semester listing below provides the normal scheduling option for students seeking a one-year certificate.

<u>First Semester</u>		<u>Credit Hours</u>	<u>Pre- and Co-requisites</u>
SSC101	Student Success Seminar <sup>^^</sup>	1	<i>Take first semester</i>
HIT121	Health Data Management and Delivery Systems▲-	4	Co-HIT123
HIT123	Healthcare Legal and Ethical Issues*▲-	2	HIT230 <b>or</b> Co-HIT121
BIO123	Principles of Human Structure and Function (lab)#@	5	BIO101 <b>or</b> Proficiency
BIO125	Medical Terminology	<u>3</u>	
		<b>15</b>	
<u>Second Semester</u>			
ITD122	Computer Applications for Professionals <sup>^</sup>	3	ITD100 <b>or</b> Proficiency
HIT124	Clinical Classification System I▲+	4	HIT121 <b>and</b> Pre-Co-BIO124
BIO124	Human Diseases	3	BIO122 <b>or</b> BIO123
BIO222	Pharmacology	3	BIO122 <b>or</b> BIO123
HIT232	Healthcare Reimbursement Methodologies▲+	<u>2</u>	HIT121
		<b>15</b>	
<u>Summer</u>			
HIT221	Clinical Classification Systems II▲▲*	3	BIO222 <b>and</b> HIT124
HIT233	Clinical Classification Systems III▲▲*	2	HIT124
HIT231	Virtual Professional Practice Experience Coding Lab **▲▲*	<u>1</u>	HIT124
		<b>6</b>	
	<b>TOTAL CREDITS</b>	<b>36</b>	

*Please see page one for footnotes*