



ONE-YEAR CERTIFICATE BANKING ASSOCIATE

2024-25 Catalog
Effective Summer 2024

2010

The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.

Business, Engineering, and Information Technologies Division

Accounting and Finance Department

TECHNICAL Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
ACC132	Financial Accounting*	4	pre-co-BUS124	
BUS221	Microeconomics^	3	IDS102 or Proficiency	
FIN110	Personal Finance	2		
FIN221	Investment and Securities	3	ACC132	
FIN227	Money and Banking	3	pre-co-BUS221	
MKT121	Principles of Marketing	3	BUS221	
Total		18		
NON-TECH Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
SSC101	Student Success Seminar^^	1	<i>Take first semester</i>	
ACC130	Business Law and Ethics	3		
AOT226	Spreadsheet - Microsoft Excel^	3	ITD100 or Proficiency	
BUS124	Business Analysis^	3	(MTH022 or MTH023 or proficiency) and (IDS102 or proficiency)	
COM121	Effective Speaking	3		
ENG124	College Composition^	3	Co-ENG024 or Co-ENG011 or Proficiency	
Total		16		
TOTAL CREDIT HOURS		34		

^Based upon SSC placement score

^^To promote student success, this course should be taken in the first semester

*Student may elect to take ACC121 Introduction to Accounting prior to taking this course.

The classes in this certificate also apply toward the completion of a Finance Degree (2400).

PART-TIME STUDENT ADVISING NOTES

Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

Course Sequence

The semester-by-semester listing below provides the normal scheduling option for students who plan to finish in four semesters.

<u>First Semester</u>		<u>Credit Hours</u>	<u>Pre- and Co-requisites</u>
SSC101	Student Success Seminar^^	1	<i>Take first semester</i>
BUS124	Business Analysis^	3	(MTH022 or MTH023 or proficiency) and (IDS102 or proficiency)
AOT226	Spreadsheet - Microsoft Excel^	<u>3</u>	ITD100 or Proficiency
		7	
<u>Second Semester</u>			
FIN110	Personal Finance	2	
ENG124	College Composition^	3	Co-ENG024 or Co-ENG011
ACC132	Financial Accounting*	<u>4</u>	or Proficiency pre-co-BUS124
		9	
<u>Third Semester</u>			
ACC130	Business Law and Ethics	3	
BUS221	Microeconomics^	3	IDS102 or Proficiency
COM121	Effective Speaking	<u>3</u>	
		9	
<u>Fourth Semester</u>			
MKT121	Principles of Marketing	3	BUS221
FIN221	Investment and Securities	3	ACC132
FIN227	Money and Banking	<u>3</u>	pre-co-BUS221
		9	
	TOTAL CREDITS	34	

^Based upon SSC placement score

^^To promote student success, this course should be taken in the first semester

*Student may elect to take ACC121 Introduction to Accounting prior to taking this course.