

AAS Health Information Management & CERT Medical Coding Application

Requirement	Office Use Only
Health Information Management & Medical Coding <input type="checkbox"/> Medical Coding <input type="checkbox"/>	
2.5 GPA Minimum HS GPA can be used within the last 5 years with no prior college credit.	
"B" or better in BIO101 or high school Biology (must be within 5 years) or "C" or better in BIO121, BIO122 or BIO123	
"B" or better or required placement score in MTH021 (HIM only)	
"B" or better or required placement score in MTH022 (HIM only)	
BCI and FBI Background Checks (HIM only)	
<u>Please select One</u> Main Campus 10:00 a.m. <input type="checkbox"/> Main Campus 5:30 p.m. (evening) <input type="checkbox"/>	

APPLICATION PROCESS

1. Follow the procedures for applying to Stark State College (SSC).
2. Contact the Program Coordinator to schedule an appointment to start the application process:
Program Coordinator: Gina Schoolcraft
gschoolcraft@starkstate.edu
330-966-5458 ext. 4963
3. Contact SSC security at: <https://www.starkstate.edu/about/security/background-check-information/> to schedule your own BCI and FBI background checks . You will receive an email of verification of eligibility through your Stark State email. Please direct all background questions to the security office.

Please check the College website to ensure you are using the most current Checklist Application when applying to the program.

Student Name Printed: _____ S#00 _____
Address: _____ City: _____ State: _____ Zip: _____
Stark State E-Mail: _____ Phone: _____
Student Signature: _____ Date: _____

FINAL ACCEPTANCE

Program Coordinator Signature

Cohort

Date

Revised 3/3/25 HPS