



STARK STATE COLLEGE

GENERAL SYLLABUS

Course Information

Course Name: Database Applications – Microsoft Access
Course Number: AOT236

Required Materials

Textbook(s): You do not need to go to the bookstore to purchase materials for this class. This class participates in Instant Access. Your account will be charged for the book after the first week of classes (see the email to your SSC account from the College Store for more information). Once you have access to our course and create your myLab IT account, you will have access to the textbook and all assignments.

Required Readings: None

Additional Materials: Microsoft Access 2021 or Microsoft Office 365 (w/Access)

Course Outline/Calendar

The date of coverage and order of coverage may be modified based on the faculty member and events beyond the control of faculty members that interfere with class times and teaching.

Week	Chapter/Topic/Lab
Week 1/2	Chapter 1 <ul style="list-style-type: none"> • Ch 1 Grader Project A - Advising • Ch 1 Grader Project B - Student Workshop • Ch 1 Grader Project 1E - Kiosk • Ch 1 Grader Project 1F - Recruitment Events • Ch 1 Grader Project 1G - College Construction • Ch 1 Quiz • Honor Veterinary Database Discussion
Week 3/4	Chapter 2 <ul style="list-style-type: none"> • Ch 2 Grader Project A - Instructors and Courses • Ch 2 Grader Project B - Athletic Scholarships Database • Ch 2 Grader Project 2E - Biology Supplies • Ch 2 Grader Project 2F - Student Publications • Ch 2 Grader Project 2G - Student Scholarships • Ch 2 Quiz • Honor Veterinary Database Assignment 1

Week	Chapter/Topic/Lab
Week 5	Chapter 3 <ul style="list-style-type: none"> • Ch 3 Grader Project A - Students and Majors Database • Ch 3 Grader Project B - Job Opening Database • Ch 3 Grader Project 3E - Textbook Publishers • Ch 3 Grader Project 3F - Degrees and Students • Ch 3 Grader Project 3G - Career Books • Ch 3 Quiz • Honor Veterinary Database Assignment 2
Week 6/7	Chapter 4 <ul style="list-style-type: none"> • Ch 4 Grader Project A - City Directory • Ch 4 Grader Project B - Job Opening Database • Ch 4 Grader 4G - Parts and Recreation • Ch 4 Quiz • Honor Veterinary Database Assignment 3
Week 8/9	Chapter 5 <ul style="list-style-type: none"> • Ch 5 Grader Project A - Store Inventory • Ch 5 Grader Project B - Customer Orders • Ch 5 Grader Project 5G - Advertising Options • Ch 5 Quiz • Honor Veterinary Database Assignment 4
Week 10	Chapter 6 <ul style="list-style-type: none"> • Ch 6 Grader Project A - Locations • Ch 6 Grader Project B - Rosebud Café • Ch 6 Grader Project 6G - Wireless Usage • Ch 6 Quiz • Honor Veterinary Database Assignment 5
Week 11	Chapter 7 <ul style="list-style-type: none"> • Ch 7 Grader Project A - MWB Schedule • Ch 7 Grader Project B - Online Orders • Ch 7 Grader Project 7G - Garden Tours • Ch 7 Quiz • Honor Veterinary Database Assignment 6
Week 12	Chapter 8 <ul style="list-style-type: none"> • Ch 8 Grader project A - Employee Records • Ch 8 Grader Project B -Employee Benefits • Ch 8 Grader Project 8G - Hospital Expansion • Ch 8 Quiz
Week 13	Chapter 9 <ul style="list-style-type: none"> • Ch 9 Grader Project A - Liberty Motors • Ch 9 Grader Project B - Used Inventory • Ch 9 Grader 9G - Monthly Promotions • Ch 9 Quiz
Week 14	Chapter 10 <ul style="list-style-type: none"> • Ch 10 Grader Project A - Lawyer Recruitment • Ch 10 Grader Project B - Overdue Accounts • Ch 10 Grader Project 10G - Bonuses • Ch 10 Quiz • Honor Veterinary Database Assignment 7
Week 15/16	Final Project