



STARK STATE COLLEGE

GENERAL SYLLABUS

Course Information

Course Name: Effective Speaking
Course Number: COM121

Required Materials

Textbook(s): This course uses FREE, online educational resources (OER). Links to reading materials will be provided through Brightspace/BrightSpace. Print version can be purchased through bookstore for fee. Stand up, Speak out - The Practice and Ethics of Public Speaking - Open Textbook Library
<http://open.umn.edu/opentextbooks/textboos/77> and Exploring Public Speaking www.exploringpublicspeaking.com

Required Readings: None

Additional Materials: Access to Brightspace/BrightSpace

Course Outline/Calendar

The date of coverage and order of coverage may be modified based on the faculty member and events beyond the control of faculty members that interfere with class times and teaching.

16 Week Calendar

Week	Chapter/Topic/Lab
1	Read Chapters 3 & 6 (Stand Up) Review all Materials in Brightspace QUIZ
2	Read Chapters 3 & 6 (Stand Up) Review all Materials in Brightspace QUIZ
3	Read Chapters 5, 7, 8 (Stand Up) Review all Materials in Brightspace QUIZ
4	Read Chapters 5, 7, 8 (Stand Up) Review all Materials in Brightspace QUIZ

Week	Chapter/Topic/Lab
5	Read Chapters 12, 10, 9, & 11 (Stand Up) Review all Materials in Brightspace Read Informative Speech Project directions (in Speech Project folder) QUIZ Informative Topic Approval
6	Read Chapters 12, 10, 9, & 11 (Stand Up) Review all Materials in Brightspace Read Informative Speech Project directions (in Speech Project folder) QUIZ Informative Topic Approval
7	Read Chapters 13, 14, & 15 (Stand Up) Review all Materials in Brightspace Read Process Speech Project directions (in Speech Project folder) QUIZ Informative Speech / Self Reflection Process Topic Approval
8	Read Chapters 13, 14, & 15 (Stand Up) Review all Materials in Brightspace Read Process Speech Project directions (in Speech Project folder) QUIZ Process Topic Approval
9	Read Chapters 13, 14, & 15 (Stand Up) Review all Materials in Brightspace Read Process Speech Project directions (in Speech Project folder) QUIZ Informative Speech Outline Informative Speech / Self Reflection Process Topic Approval
10	Read Chapters 13, 14, & 15 (Stand Up) Review all Materials in Brightspace Read Process Speech Project directions (in Speech Project folder) QUIZ Informative Speech Outline Informative Speech / Self Reflection Process Topic Approval
11	Read Chapters 4 & 16 (Stand Up) Review all Materials in Brightspace QUIZ Informative Speech Peer Feedback SECTION 5 Discussion & Replies Process Speech Outline
12	Read Chapters 4 & 16 (Stand Up) Review all Materials in Brightspace QUIZ Informative Speech Peer Feedback Process Speech Outline
13	Read Chapters 13 & 14 (Exploring Public) Review all Materials in Brightspace Read Persuasive Speech Project directions (in Speech Project folder) QUIZ Persuasive Topic Approval Process Speech / Self Reflection Process Speech Peer Feedback

Week	Chapter/Topic/Lab
14	Read Chapters 13 & 14 (Exploring Public) Review all Materials in Brightspace Read Persuasive Speech Project directions (in Speech Project folder) QUIZ Persuasive Topic Approval Process Speech / Self Reflection SECTION 6 Discussion & Replies Process Speech Peer Feedback
15	Read Chapter 15 (Exploring Public) Review all Materials in Brightspace QUIZ Persuasive Outline Persuasive Speech / Self Reflection Persuasive Speech Peer Feedback
16	Read Chapter 15 (Exploring Public) Review all Materials in Brightspace QUIZ Persuasive Outline Persuasive Speech / Self Reflection Persuasive Speech Peer Feedback

8 Week Calendar

Week	Chapter/Topic/Lab
1	Read Chapters 3 & 6 (Stand Up) Review all Materials in Brightspace QUIZ
2	Read Chapters 5, 7, 8 (Stand Up) Review all Materials in Brightspace QUIZ
3	Read Chapters 12, 10, 9, & 11 (Stand Up) Review all Materials in Brightspace Read Informative Speech Project directions (in Speech Project folder) QUIZ Informative Topic Approval
4	Read Chapters 13, 14, & 15 (Stand Up) Review all Materials in Brightspace Read Process Speech Project directions (in Speech Project folder) QUIZ Informative Speech Outline Informative Speech / Self Reflection Process Topic Approval
5	Read Chapters 13, 14, & 15 (Stand Up) Review all Materials in Brightspace Read Process Speech Project directions (in Speech Project folder) QUIZ Informative Speech Outline Informative Speech / Self Reflection Process Topic Approval

Week	Chapter/Topic/Lab
6	Read Chapters 4 & 16 (Stand Up) Review all Materials in Brightspace QUIZ Informative Speech Peer Feedback Process Speech Outline
7	Read Chapters 13 & 14 (Exploring Public) Review all Materials in Brightspace Read Persuasive Speech Project directions (in Speech Project folder) QUIZ 15 Persuasive Topic Approval Process Speech / Self Reflection SECTION 6 Discussion & Replies Process Speech Peer Feedback
8	Read Chapter 15 (Exploring Public) Review all Materials in Brightspace QUIZ Persuasive Outline Persuasive Speech / Self Reflection Persuasive Speech Peer Feedback