



STARK STATE COLLEGE

GENERAL SYLLABUS

Course Information

Course Name: Health Data Management and Delivery Systems
Course Number: HIT121

Required Materials

Textbook(s): Sayles, N. B., & Gordon, L. L. (2025). *Health Information Management Technology: An Applied Approach*. American Health Information Management Association.

DeAlmeida, D., & Merkle, H. (2025). *Documentation for Health Records*. AHIMA Press.

Required Readings: NA

Additional Materials:

Course Outline/Calendar

The date of coverage and order of coverage may be modified based on the faculty member and events beyond the control of faculty members that interfere with class times and teaching.

Week	Chapter/Topic/Lab
Week 1	Chapter 1 & 2 (<i>Health Information Management Technology: An Applied Approach</i>) 1 Health Information Management Profession 2 Healthcare Delivery Systems Chapters 1 & 2 Test
Week 2	Chapter 3 Health Information Functions, Purpose, and Users (<i>Health Information Management Technology: An Applied Approach</i>) Chapters 3 Test
Weeks 3 & 4	Chapter 4 Health Record Content and Documentation (<i>Health Information Management Technology: An Applied Approach</i>) Chapter 4 Test
Weeks 5 & 6	Chapter 5 Clinical Information, Nonclinical Data, and Health Record Design (<i>Documentation for Health Records</i>) Chapter 5 Test (Documentation for Health Records)

Week	Chapter/Topic/Lab
Week 7	Chapter 6 Data Management (<i>Health Information Management Technology: An Applied Approach</i>)
Week 8	Chapter 11 Health Information Systems (<i>Health Information Management Technology: An Applied Approach</i>) Chapters 6 & 11 Quiz
Week 9	Chapter 7 Secondary Data Sources (<i>Health Information Management Technology: An Applied Approach</i>) Chapter 7 Test
Week 10	Chapter 9 Federal and State Requiements and Accreditation Guidelines (Documentation for Health Records) Chapter 9 Test (Documentation for Health Records)
Weeks 11 & 12	Chapter 12 Healthcare Information (<i>Health Information Management Technology: An Applied Approach</i>) Chapter 12 Test
Weeks 13 - 15	Chaptet 6 Clinical Documentation Improvement (Documentation for Health Records) Chapter 6 Test (Documentation for Health Records)
Week 16	Final Exam Week