



STARK STATE COLLEGE

GENERAL SYLLABUS

Course Information

Course Name: Insurance for Medical Assisting
Course Number: MAT201

Required Materials

Textbook(s): Valerius, J., Bayes, N., Newby, C., & Blochowiak, A. (2024). *Medical insurance: A revenue cycle process approach* (9th ed.). McGraw Hill.

Required Readings: See below.

Additional Materials: Insurance for Medical Assisting Supplemental Packet- to be purchased from the college bookstore.

Course Outline/Calendar

The date of coverage and order of coverage may be modified based on the faculty member and events beyond the control of faculty members that interfere with class times and teaching.

Week	Chapter/Topic/Lab
Week 1	Chapter 1 Introduction to the Revenue Cycle; Chapter 2 Electronic Health Records, HIPAA, HITECH; Chapter 3 Patient Encounters and Billing Information; Insurance card competency.
Week 2	Chapter 4 Diagnostic Coding: ICD-10-CM; Chapter 5 Procedural Coding: CPT and HCPCS; ICD-10-CM Coding Comp Project and Review Worksheet.
Week 3	Chapter 6 Visit Charges and Compliant Billing; Chapter 7 Healthcare Claim Preparation and Transmission; Chapter 8 Private Payers/ACA Plans; CPT Coding Comp Project and Review Worksheet; Dean/Doxworth Claim Form; C. Sykes Claim Form; P. Ferrino Claim Form Comp.
Week 4	Chapter 9 Medicare; Chapter 10 Medicaid; Chapter 11 TRICARE and CHAMPVA; Ingle Claim Form.
Week 5	P. Adams Precertification Competency.
Week 6	Chapter 12 Workers' Compensation and Disability/Automotive Insurance; Chapter 13 Payments (Ras), Appeals, and Secondary Claims;

Week	Chapter/Topic/Lab
	Chapter 14 Patient Billing and Collections; S. Harris Precert. Comp.
Week 7	Community Services Competency; Medical Necessity Competency; Remittance Advice Assignment.
Week 8	FINAL EXAM