Stark State COLLEGE

Dietary Manager & Dietetic Technician Programs

Prospective Student Information*

Association of Nutrition & Foodservice (ANFP)
Full Approval Status
406 Surrey Woods Drive
St. Charles, IL 60174
800-323-1908
www.ANFPonline.org

Accreditation Council for Education in Nutrition & Dietetics (ACEND)
Full Accreditation
120 South Riverside Plaza
Suite 2190
Chicago, IL 60606-6995
800-877-1600
www.eatrightpro.org/ACEND

**Additional details are available in the respective program handbooks.*

Dietary Managers

What is a Certified Dietary Manager?
A Certified Dietary Manager, Certified Food Protection Professional (CDM, CFPP) has the education, training, and experience to competently perform the responsibilities of a dietary manager and has proven this by passing a nationally recognized credentialing exam and fulfilling the requirements needed to maintain certified status.

CDM, CFFP's are nationally recognized experts at managing food service operations. A CDM, CFPP works to serve clients in a variety of settings, including healthcare facilities, nursing homes, rehab facilities, senior living communities, hospitals, correctional facilities, and schools. Independently, they perform a variety of specialized tasks, like overseeing large-scale meal planning and preparation; budgeting for and purchasing food, equipment, and supplies; enforcing sanitary and safety regulation; and preparing records, and reports. They may also work in collaboration with a registered dietitian nutritionist to provide supportive nutrition screening, documentation, and care planning.

Stark State's program provides students with the required coursework and valuable field experience through 150 hours of directed practice hours (minimum of 25 nutrition hours are supervised by a registered dietitian nutritionist (RDN) and 25 foodservice hours are precepted by an RDN, NDTR, or CDM, CFPP). Students with non-commercial dietary manager experience may have a portion of these hours waived.

What are the duties of a Dietary Manager?
Duties include, but are not limited to:

- Communicate professionally in person and via computer applications
- Ensure compliance with regulations and policies
- Prepare budgets
- Develop standardized menus
- Maintain employee schedules and assignments
- Manage purchasing, storage, and distribution of food
- Participate in interdisciplinary teams
- Manage a sanitary and safe foodservice environment
- Interview, hire and train new employees
- Manage equipment usage and maintenance
- Develop action plans for improvement
- Implement diet plans and physicians' diet orders using appropriate modifications



What is the salary for a Dietary Manager?
In the 2022 ANFP® salary survey, the average salary for a CDM, CFPP, was $ $58,180 for full-time positions. Medical insurance, paid holidays, pension plan or 401(K) plan, life insurance, and dental insurance were among the top five benefits selected (Association for Food and Nutrition Professionals, 2022).

Dietetic Technicians

What is a Dietetic Technician?

Nutrition and dietetic technicians, registered (NDTRs), are trained for flexible roles in food and nutrition and are an integral part of community, healthcare and foodservice management teams. NDTRs have met the following criteria to earn the NDTR credential:

- Completed a dietetic technician program by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, that includes 450 hours of supervised practice experience in various community programs, healthcare and foodservice facilities and has completed at least an associate degree at a U.S. regionally accredited college or university. Alternatively, NDTRs have completed coursework in an ACEND-accredited didactic program in dietetics and has completed at least a bachelor degree at a U.S. regionally accredited college or university.
- After completing the degree and dietetics coursework, passed a national examination administered by the Commission on Dietetic Registration (CDR).
- Completed continuing professional educational requirements to maintain registration.

What are the responsibilities of a Dietetic Technician?

Dietetic technicians are responsible for promoting healthy eating through education and counseling sessions, during which they may instruct patients, clients and their families how to choose and prepare healthy food. Often under the guidance of registered dietitians, technicians can prepare nutritional plans for patients and clients in a variety of settings, including hospitals, nursing homes, and community health agencies or in private practice.

What are the duties of a Dietetic Technician?

Duties include, but are not limited to:

- Develop appropriate meal plans
- Manage food operations in a variety of settings
- Assist with the nutrition care process and document patient intake
- Educate healthcare providers, community members, or students about nutrition
- Develop, implement or recommend nutrition programs for individuals and groups based on evaluations of nutritional needs
- Consult with other healthcare professionals regarding diet modifications or restrictions that will best promote patient health or manage illnesses and chronic disease.

What is the salary of a Dietetic Technician?

The median hourly wage of all NDTRs in the region is $25.00 per hour. As with any profession, salaries vary by years of experience, region of the country, employment setting, and scope of responsibility and supply of NDTRs (Academy of Nutrition and Dietetics Salary Survey, 2024).

Stark State College – Dietetic Technician Program

Our Mission

The Dietetic Technician Program of Stark State College will equip students with the skills, knowledge, and competency to successfully become entry-level Nutrition and Dietetic Technicians, Registered, as well as prepare students who desire to pursue advanced education. The Program will endeavor to serve the needs of the workforce and community in the field of food and nutrition.

Our Goals and Objectives*

Goal #1:

Stark State College Dietetic Technician Program graduates will be prepared to practice as entry-level nutrition and dietetics technicians.

- At least 80% of students complete program requirements within 3 years (150% of planned program length). (RE 2.1.c.1.a)
- At least 70% of program graduates take the CDR credentialing exam for nutrition and dietetics technicians within 12 months of program completion. (RE 2.1.c.1.c.1)
- The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for nutrition and dietetics technicians is at least 70%. (RE 2.1.c.1.c.2)
- At least 70% of employers completing surveys for graduates working in nutrition and dietetics or related fields will rate graduates as meeting satisfaction expectations for an entry-level dietetic technician. (RE 2.1.c.1.d)

Goal #2:

Stark State College Dietetic Technician Program graduates will obtain employment or further education in nutrition and dietetics or related fields.

- Of graduates who seek employment, at least 70% percent are employed in nutrition and dietetics or related fields within 12 months of graduation. (RE 2.1.c.1.b)
- Of graduates who identify further education as a goal at graduation, at least 70% percent have applied to a higher education program in nutrition and dietetics or related fields within 12 months of graduation.

* *Outcomes data available upon request from the Program Coordinator.*

Dietary Program Frequently Asked Questions

How long will it take to get through school and then get certified as a dietary manager or become a registered dietetic technician?
It will take approximately one year to complete the certificate in the Dietary Manager Program following the suggested course sequence. It will take 2 years after you meet the requirements and have been accepted into the Dietetic Technician Program if you follow the suggested course sequence to complete the associate degree.

The Dietary Manager Program is approved through the Association of Nutrition and Foodservice Professionals®, www.ANFPonline.org. You are eligible to take the nationally recognized CDM, CCFPP credentialing exam offered through the Certifying Board for Dietary Managers (CBDM) after you complete the Dietary Manager Career Enhancement Certificate. Visit www.CBDMonline.org to learn more information and register for the exam. The Commission on Dietetic Registration (www.cdrnet.org/NDTR) administers the credentialing exam for the dietetic technician program. This exam may be taken after the student completes the associate degree and has successfully completed the required directed practice hours.

Can I work while I go to school?
In today's world, the program recognizes the need for the student to maintain employment. Classes are arranged with the best interests of student's schedules. The program courses in the certificate are offered online, and year one of the dietetic technician program courses are primarily available online; however, labs are in person. Year two of the program does require more in person classroom commitment. Regular student surveys are taken to ensure needs are being met for the majority of students.

Students are advised to take into consideration all of their responsibilities when deciding whether to start the Program. Almost half of the courses of the certificate require directed practice hours. Directed practice hours occur during the weekdays. The program does not require a full-time commitment, but availability is important. The dietetic technician program requires a greater commitment to directed practice hours and are also completed during weekdays. For the second year, dietetic technician students must be available two days per week to meet the directed practice requirements for at least 2 semesters.

What are the technology requirements for distance learning (online)?
Required technology tools:

- Computer or laptop – These are the best devices to use for online learning. They have all the features needed to review course materials, take tests, and complete assignments.
- High-speed internet connection – You will need a strong, stable internet connection because many of our classes use videos and online testing.

- Web browsers – Preferred browsers are Microsoft Edge and Google Chrome for both Mac and PC users. Using any other browser will result in issues with submitting tests and homework.

Limited technology tools – not recommended

- Chromebooks – While Chromebooks work for many courses, computer science and engineering courses require specific software packages that are not compatible.
- Handheld Devices – iPads, tablets, or cell phones are not the same as computers/laptops. Limited features will prevent you from completing all required activities.

Where can I work after I graduate?

- Dietary Manager:
  - ✓ Hospitals, nursing homes, retirement centers, assisted living facilities, hospices, correctional facilities, sales representative with food companies, schools and other industrial food production situations
- Dietetic Technician:
  - ✓ Hospitals, clinics, health clubs, community health programs, weight management clinics, nursing homes, retirement centers, assisted living facilities, hospices, home health-care programs, correctional facilities, research facilities, restaurants, Women, Infants, and Children (WIC) programs, schools

What if I have been out of school for several years or more and am a non-traditional student?
This should not keep you from being successful in the program. There are several resources available at Stark State that can help you achieve success. The Program Coordinator will be able to help you explore these resources.

Where can I find more information about the dietary programs?
The college often has Open Houses in the spring and fall. These are excellent opportunities to speak to someone from the program and ask more questions; however, you can contact program staff at any time to ask questions. You can also look online at www.starkstate.edu and learn more about the dietary programs. Contact information for the Program is located on the final page of this document.

Is financial aid available for the program?
Yes. Contact Financial Aid at 330-494-6170 ext. 4301 for any questions and information on filling out the FAFSA form for financial aid. See https://www.starkstate.edu/admissions/finaid/.

Scholarships are available and can be found on the Financial Aid section of the College website at https://www.starkstate.edu/admissions/scholarships/. Additionally, students are encouraged to review both ANFP, as well as CDR and the Academy of Nutrition and Dietetics for scholarship opportunities for their respective programs.

Will I have to travel?

Yes, there is some traveling involved. You will be required to drive to your directed practice site. The student will discuss this with the Program Coordinator.



How do I apply for the program?

Step 1

Apply to Stark State College https://www.starkstate.edu/admissions/ and have all official transcripts from high school and any colleges you have attended sent to Admissions. Next, arrange to take the Accuplacer entrance tests for your program. You can schedule this online.

Step 2

You will receive your eligibility letter from the College. Schedule an appointment with Admissions. At this point, ask to be referred to the Dietary Program Coordinator to be advised so we can set you up with the best pathway of courses to meet your needs.

Step 3

We will determine your eligibility requirements for the dietary program you are interested in pursuing. (See Eligibility Requirements for Dietary Manager/Dietetic Technician). Meet with the Program Coordinator, Michelle Igleheart (330-494-6170, ext. 5767). You may choose to reach out earlier to discuss any questions you may have about the program or your progress towards eligibility. Appointments are available in person, virtually, or via telephone.

Step 4

Complete the program checklist application available on the website for dietary manager certificate/ dietetic technician programs.

Background checks are required for both programs, but they are no longer required for acceptance. However, the student must have a clear background check to be placed at a site. *The background check may be completed after entry to the program; however, no student will be placed into a directed practice experience without the successful completion of a clear background check. Acceptance into the program is considered conditional until the background check report indicates eligibility.

What happens next?

What happens after my checklist application is accepted and I am admitted?

You will meet with the Program Coordinator to discuss the dietary program expectations. Orientation for new dietary students is held each fall before classes begin.

What if my application is not accepted?

You will receive a letter from Registration indicating the reason why your application was not accepted, and instructed to reapply when those reasons have been corrected. Usually at the time you meet with the Dietary staff, you will know of the reason why you were not accepted.

What communications should I expect until I start the program?

You can schedule an appointment with the Program Coordinator to get advice on which classes to take each semester. This is highly advised. Most communication takes place via the student Stark State email account.

What guidelines do I need to follow to register for the first Dietary class?

Depending on when you are admitted, you will be sent an e-mail asking you to make an appointment with the Program Coordinator. At that time, you will be given all of the information about the health physical requirements, technical standards, and other necessary requirements for directed practices. If you fail to set up the appointment or enroll in your classes by the given deadline, you may lose your place in the upcoming class. **Note: Your deadline for enrolling does not mean you have to pay for your classes at that time.**

Can I contact the Program Coordinator whenever I have a question?

Yes. The goal of the Program Coordinator is to answer all phone and e-mail messages within a minimum of 2 business days during the academic year. Please contact Michelle Igleheart at migleheart@starkstate.edu or 330-494-6170, ext. 5767.



What are the eligibility requirements to be accepted into a dietary program?

The following technical standards are critical to both the certificate and associate degree programs and are included in the health physical form to be signed by your healthcare provider:

Dietary Programs Technical Standards:

In accordance with Disability Student Services recommendations, reasonable accommodation can be made for any qualified student with a documented condition, as long as it does not fundamentally alter the nature of the Program, does not create an unsafe learning environment, and does not impose an undue hardship upon the Program, clinical site, faculty, staff or other students. Accommodation cannot be made for all components of the program.

Cognitive Functioning

1. Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
2. Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.

Interpersonal Behavioral and Social Skills

1. The ability to show cultural competence in interactions with clients, colleagues and staff.
2. The ability to remain calm and respond in a professional manner in stressful situations.
3. The ability to give full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times

Oral and Written Communication

1. The ability to listen to and understand information and ideas presented through spoken words and sentences.
2. The ability to communicate information and ideas in verbal form and writing using proper grammar, punctuation, and spelling.
3. The ability to read and understand information and ideas presented in writing.
4. The ability to communicate information and ideas in writing so others will understand.

Physical Functioning

1. Ability to lift a maximum of 50 pounds occasionally, with frequent lifting or carrying of objects weighing up to 20 pounds.
2. Performing physical activities that require considerable use of your hands, arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and repetitious handling of materials (example: stirring).

Sensing

Visual, Hearing, Taste, and Smell

1. The ability to see details at close range (within a few feet of the observer).
2. The ability to taste and smell to determine acceptability of foods and supplements.
3. The ability to hear spoken words.

Certificate Program for the Dietary Manager:

- Meet with the Program Coordinator to determine suitability for the program, based upon an understanding of the program's requirements, and the work requirements of a CDM, CFPP.
- Review the technical standards for the program, provided with the physical form.
- Complete the Checklist Application for the Dietary Manager Certificate (CEC or One Year).
- Current status as a student at Stark State College with a student identification number
- Complete the Dietary Program Student Agreement (provided at orientation)
- Complete Accuplacer testing for reading (and math if taking a math elective)

  The following requirements must be met before a student may begin any directed practice. ALL students must complete the following items regardless of directed practice location.
  - A Criminal History and Background Check, free of any of the potentially disqualifying offenses, as determined by the Ohio Administrative Code, rule 3701-13-06
  - Health Requirements, including completed physical with technical standards, current immunizations, and a negative two-step TB test.
  - Liability Insurance purchased through the College
  - Drug testing, only if required by the site

Associate of Science for the Dietetic Technician:

- Meet with the Program Coordinator to determine suitability for the program, based upon an understanding of the program's requirements and the work requirements of a Dietetic Technician
- Review the technical standards for the program, provided with the physical form.
- 2.5 grade point average
- Complete the Checklist Application for the Dietetic Technician Program
- Current status as a student at Stark State College, with a student identification number
- Complete the Dietetic Program Student Agreement (provided at orientation)
- Complete the ACCUPLACER testing
- **The following requirements must be met before a student may begin any directed practice:**

- A Criminal History (FBI) and Background Check, free of any of the potentially disqualifying offenses, as determined by the Ohio Administrative Code, rule 3701-13-06. This must be completed prior to placement in a Directed Practice.
- Health Requirements, including completed physical with technical standards, current immunizations, and a negative two-step TB test.
- Liability Insurance purchased through the College
- Drug testing, only if required by the site

NOTE: Some sites use an online documentation manager for verification of directed practice eligibility.

Communication

All accepted students are responsible for checking Stark State email on a regular basis. All communications will be sent to that email address. You must also ensure that any changes in name, address, email, or phone number are updated with the Program Coordinator.

Successful Completion for Graduation

What are the requirements for successful completion of classes in the program?

1. All technical classes, directed practice hours, and competencies in the curriculum must be completed and passed with a C or better.
2. All dietary classes must be completed in the sequence listed for that tract.
3. Attendance is vital to being successful. Repeated absences or tardiness may impact your grade for a class.
4. Completion and submission of the Graduation Application (found online) by the stated deadline on the application form.

The following will be grounds for dismissal for any/all dietary programs:

- A grade of "D" or "F" in any repeated required technical course in the Dietary Management Program or Dietetic Technician Program
- A grade of "D" or "F" in any 2 or more technical courses in the Dietary Management Program or Dietetic Technician Program
- Failure to attain a 2.0 cumulative GPA for two consecutive semesters
- Failure to perform at appropriate levels of competency and responsibility
- Violation of the Honest in Learning Policy

- Unprofessional or unethical conduct, as described in the dietary handbooks
- Dismissal from a Directed Practice site due to behavior issues. Documentation will be provided to the student.

PROJECTED COST OF THE DIETARY MANAGER CAREER ENHANCMENT CERTIFICATE

Cost Item	Amount
Processing Fee – *charged at the time of admission to the College*	$95.00
Maintenance/Campus Security Fee	$35.00 per semester ($70.00 total)
Tuition - $219.60 per credit hour	$4,831.20 (22 credit hours)
Dietary Textbooks *(*includes 2-semester Cengage Unlimited purchase)*	$560.00*
Health Requirements (*physical, immunizations, drug screen)*** *will vary based on student immunization status and health insurance coverage* **drug screen not required by all sites*	$150.00 or more
Liability Insurance	$15.00/year of practice
BCI/FBI Background	$70.00/year
ID badge	$10.00
Transportation (car)	Varies
Professional Association Fees (recommended, not required)	ANFP - $64.00 *not included in total below
Distance Learning fee (W3 and W4 $10.00 per credit hour; W2 $5.00 per credit hour)	$130.00
Total Estimated Cost	$5,991.20

*Note: not all expenses may apply to all students depending on credit given for prior learning experience and directed practice site requirements.

PROJECTED COST OF THE DIETETIC TECHNICIAN PROGRAM

2026-27 SCHOOL YEAR

Associate of Science Degree

COST ITEM		AMOUNT
Tuition - $219.60 per credit hour	65	total credit hours = $14,274
Processing Fee – *charged at the time of admission to the College*		$95.00
Security and Maintenance Fee – *charged each semester, if taking 4 credit hours or more*	$35.00/semester	$175 (5 semesters)
Uniforms (scrubs, shoes, stethoscope) – *lab coat may be required by some sites*		$40.00
ID badges – *purchased upon admission to the program*		$10.00/badge
Textbooks/course access – *estimated total amount (includes 24-month Cengage Unlimited purchase)*		$1445.00
Lab supplies/course materials – food lab fee, AND membership ($58 required second year)		$283.00
Health Requirements (*physical, immunizations, drug screen)** *will vary based on student immunization status and health insurance coverage* **drug screen not required by all sites*		$150.00 or more estimated
Document manager- *annual fee – if required*	$50.00/year	$100.00
Liability Insurance – *charged per academic year*	$15.00/year	$30.00
BCII/FBI fingerprinting – *must be updated yearly*	$70.00/year	$140.00
Make-up Clinical Fees – *charged only if a make-up day is necessary. Charged per clinical make up day*		*not included in total* $50.00/make up day
Graduation Expenses		$0
Distance Learning fee W3 and W4 $10.00 per credit hour W2 $5.00 per credit hour	This amount was not calculated into the total as the student may have the choice for web-based options	*not included in total. Up to $425 additional depending on number/type of web courses taken
Estimated Total **Estimated Total with CDR Exam Fee ($160)**		**$16,742.00** **$16,902.00**

This is an estimate of program costs and is subject to change.

Following graduation and verification, students need to apply and take the credential examinations for the respective programs. There are fees associated with each exam. Students may inquire regarding scholarships that may be available from each credentialing agency.

Exam fees:
CBDM (processed by ANFP)/CDM, CFPP: $425.00
CDR/NDTR: $160.00

∗Scholarships are available and can be found on the Financial Aid section of the College website at https://www.starkstate.edu/admissions/finaid/ Students may also check with the Program Coordinator or contact Financial Aid. Additionally, students are encouraged to review both the ANFP, as well as CDR and the Academy of Nutrition and Dietetics websites for scholarship opportunities.

Still Have Questions?

Stark State has a *Stark State Student Handbook* that can answer any of your questions, such as:

- Withdrawal,
- Student support services,
- Academic calendar

You can pick up a copy in the Stark State College Store, free of charge. Many of these questions can also be answered by viewing the information on the College website at www.starkstate.edu.

Dietary Programs Faculty

Program Coordinator

Michelle Igleheart, PhD, RD, LD migleheart@starkstate.edu or 330-494-6170, ext.5767

Reference materials available at:

Stark State College: www.starkstate.edu/academics/programs/dietary-manager/
or www.starkstate.edu/academics/programs/dietetic-technician/
Academy of Nutrition and Dietetics www.eatright.org

Association of Nutrition and Foodservice Professionals www.anfponline.org

Certifying Board for Dietary Managers www.CBDMonline.org

Academic Calendar

STARK STATE COLLEGE TENTATIVE ACADEMIC CALENDAR

Summer Semester 8 wks	2025-2026	2026-2027	2027-2028	2028-2029
Memorial Day Holiday	May 26	May 25	May 31	May 29
Classes Begin	June 2	June 1	June 7	June 5
Juneteenth Holiday	June 19	June 19	June 18	June 19
July 4 Holiday	July 4	July 6	July 5	July 4
Classes End	July 27	July 26	Aug. 1	July 30
Summer Semester 1st 5 wks				
Classes Begin	June 2	June 1	June 7	June 5
Juneteenth Holiday	June 19	June 19	June 18	June 19
July 4 Holiday	July 4	July 6	July 5	July 4
Classes End	July 6	July 5	July 11	July 9
Summer Semester 10 wks				
Classes Begin	June 2	June 1	June 7	June 5
Juneteenth Holiday	June 19	June 19	June 18	June 19
July 4 Holiday	July 4	July 6	July 5	July 4
Classes End	Aug. 10	Aug. 9	Aug. 15	Aug. 13
Summer Semester 2nd 5 wks				
Classes Begin	July 7	July 7	July 12	July 10
Classes End	Aug. 10	Aug. 9	Aug. 15	Aug. 13
Summer Semester grades due	Aug. 12	Aug. 11	Aug. 17	Aug. 15
Fall Semester				
Faculty Return	Aug. 18	Aug. 17	Aug. 23	Aug. 21
Classes Begin	Aug. 25	Aug. 24	Aug. 30	Aug. 28
Labor Day Holiday	Sept. 1	Sept. 7	Sept. 6	Sept. 4
Fall Final Payment Due	Sept. 2	Aug. 31	Sept. 7	Sept. 5
1st 8 wk week session end	Oct. 19	Oct. 18	Oct. 24	Oct. 22
1st 8 wk grades due	Oct. 21	Oct. 20	Oct. 26	Oct. 24
2nd 8 week session starts	Oct. 20	Oct. 19	Oct. 25	Oct. 23
Veteran's Day Holiday	Nov. 11	Nov. 11	Nov. 11	Nov. 10
Last Day to withdraw from 16-week courses	Nov. 17	Nov. 16	Nov. 22	Nov. 20
Thanksgiving Recess Holiday	Nov. 27-30*	Nov. 26-29*	Nov. 25-28*	Nov. 23-26*
Classes End	Dec. 7	Dec. 6	Dec. 12	Dec. 10
Final Examination	Dec. 8-14	Dec. 7-13	Dec. 13-19	Dec. 11-17
Grades Due	Dec. 16	Dec. 15	Dec. 21	Dec. 19
Certificate Ceremony	Dec. 16	Dec. 15	Dec. 21	Dec. 19
Faculty Last Day	Dec. 17	Dec. 16	Dec. 22	Dec. 20
Christmas Recess Holiday	Dec. 24-25	Dec. 24-25	Dec. 23-26	Dec. 22-25
New Year Day Holiday	Jan. 1	Jan. 1	Dec. 31	Jan. 1
Commencement	Jan. 4	Jan. 10	Jan. 9	Jan. 7
Spring Semester	**2026**	**2027**	**2028**	**2029**
Faculty Return	Jan. 5	Jan. 11	Jan. 10	Jan. 8
Martin Luther King, Jr. Day Holiday	Jan. 19	Jan. 18	Jan. 17	Jan. 15
Classes Begin	Jan. 12	Jan. 19	Jan. 18	Jan. 16
Spring Final Payment Due	Jan. 20	Jan. 26	Jan. 25	Jan. 23
President's Day Holiday OBSERVED	Feb. 17**	Feb. 16**	Feb. 22**	Feb. 20**
1st 8 wk week session end	March 8	March 14	March 12	March 11
Spring Break	March 9-15	March 15-21	March 13-19	March 12-18
1st 8 wk grades due	March 17	March 23	March 21	March 20
2nd 8 wk week session starts	March 16	March 22	March 20	March 19
Spring Holiday	April 3-5	March 26-28	April 14-16	March 30-Apr 1
Last Day to withdraw from 16-week courses	April 13	April 19	April 17	April 16
Classes End	May 3	May 9	May 7	May 6
Final Examination	May 4-10	May 10-16	May 8 -14	May 7-13
Grades Due	May 12	May 18	May 16	May 15
Certificate Ceremony	May 13	May 19	May 17	May 16
Faculty Last Day	May 14	May 20	May 18	May 17
Commencement	May 17	May 23	May 21	May 20

*Columbus Day/Fall Holiday is a moveable holiday; it's being observed the Friday after Thanksgiving.

**President's Day is a moveable holiday; it's being observed on Tuesday to balance class instructional days.

Under Ohio Revised Code (Section 124.19), no other holidays are moveable.

10/08/2025